



MEETING DATE: 4/4/11

ITEM NO: 4

COUNCIL AGENDA REPORT

DATE: MARCH 21, 2011

TO: MAYOR AND TOWN COUNCIL

FROM: GREG LARSON, TOWN MANAGER

SUBJECT: PPW JOB NO. 10-02 PAGEANT GROUNDS ACCESS SITE IMPROVEMENTS 411-831-1201

AUTHORIZE THE TOWN MANAGER TO EXECUTE A CERTIFICATE OF ACCEPTANCE AND NOTICE OF COMPLETION ACCEPTING THE WORK OF REDWOOD ENGINEERING CONSTRUCTION AND AUTHORIZE RECORDING BY THE CLERK ADMINISTRATOR.

RECOMMENDATION:

Authorize the Town Manager to execute a Certificate of Acceptance and Notice of Completion accepting the work of Redwood Engineering Construction. and authorize recording by the Clerk Administrator.

BACKGROUND:

The adopted Capital Improvement Program Budget for FY 2010/11 – 2014/15 designates funding in the amount of \$990,000 for this project. Improved access to the Pageant Grounds was identified as a key component in the planning and development of the new Library.

The previous location of the emergency generator and cooling tower, which serves the Civic Center building, prevented the development of the Pageant Grounds site as a complement to the new Library. Staff was directed to explore alternative locations for this essential equipment. The design and development of this project began in March of 2010 when the Town entered into an agreement with Alfa Tech to provide design services for this project.

PREPARED BY: TODD CAPURSO  
Director of Parks and Public Works

Reviewed by: PS Assistant Town Manager Q Town Attorney  
         Clerk Administrator SE Finance          Community Development

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MAYOR AND TOWN COUNCIL

SUBJECT: PPW JOB NO. 10-02 PAGEANT GROUNDS ACCESS SITE IMPROVEMENTS  
PROJECT 411-831-1201

DISCUSSION:

The design was complete in July and the construction documents were bid in August 2010. The existing cooling tower was relocated and a new standby generator was installed. In addition, existing equipment not previously allocated to generator power was added to bring all electrical components and equipment in the Civic Center emergency power. All equipment was inspected by the Town's Building Department and the Santa Clara County Fire Department.

On September 7, 2010, Town Council awarded the contract for this project to Redwood Engineering Construction. The contracted work has been satisfactorily completed by Redwood Engineering Construction and is being recommended for acceptance by the Parks and Public Works Department.

Ten percent of the faithful performance bond will remain in effect for a period of two years to guarantee any needed repair and/or replacement caused by defective materials and workmanship. The execution and recordation of the Certificate of Acceptance is now required to finalize the Town's acceptance of the project.

CONCLUSION:

Staff recommends that the Town Council authorize the Town Manager to execute a Certificate of Acceptance and Notice of Completion accepting the work of Redwood Engineering Construction and authorize recording by the Clerk Administrator.

ENVIRONMENTAL ASSESSMENT:

This is a project as defined under CEQA but is Categorically Exempt (Section 15301c). A Notice of Exemption will not be filed.

FISCAL IMPACT:

There are sufficient funds available in this project as demonstrated in the table below.

<b>PAGAENT GROUNDS ACCESS SITE IMPROVEMENTS</b>			
<b>PROJECT 831-1201</b>			
	<b>Available Budget Funding</b>	<b>Expended/ Encumbered To Date</b>	<b>Available Balance</b>
<b>FY 2010/11 Fiscal Impact</b>			
<b>411-831-1201</b>	\$ 825,000	\$ 510,816	\$ 314,184
<b>421-831-1201</b>	92,976	-	92,976
<b>911-831-1201</b>	56,037	56,036	1
<b>TOTALS</b>	<b>\$ 974,013</b>	<b>\$ 566,852</b>	<b>\$ 407,161</b>
<b>TOTAL EXPENDITURES BY CATEGORY:</b>			
<b>Consultant Services</b>		\$ 5,500	
<b>Design Services</b>		26,749	
<b>Materials</b>		340	
<b>Project Construction</b>		534,263	
<b>TOTALS</b>		<b>\$ 566,852</b>	