



MEETING DATE: 2/17/2009

ITEM NO: 4

COUNCIL AGENDA REPORT

DATE: FEBRUARY 11, 2009
TO: MAYOR AND TOWN COUNCIL
FROM: GREG LARSON, TOWN MANAGER *Greg Larson*
SUBJECT: ADOPT AMENDED COUNCIL COMMITTEE APPOINTMENTS EFFECTIVE JANUARY, 2009

RECOMMENDATION:

Adopt amended Council Committee Appointments effective January, 2009.

DISCUSSION:

Mayor Mike Wasserman has appointed Council Members to Town boards and committees and various regional commissions, boards, and committees as shown on the attached Council Committee Appointment Roster.

Mayor Wasserman is the appointee to the Santa Clara Valley Water Commission (page 10). Since the roster was adopted, it was discovered that the Commission quarterly meetings conflict with the West Valley Mayor/Manager meetings. Council Member Rice, who is the Alternate, has indicated he is available to attend the meetings. Mayor Wasserman will serve as the Alternate.

The roster has also been amended to remove the Treatment Plan Advisory Committee (page 14) from the roster. Council Member McNutt's term on this committee has ended. West Valley Sanitation Board of Directors has appointed another board member to the committee.

FISCAL IMPACT:

None.

Attachments: 2009 Council Committee Appointment Roster

Pamela S. Jacobs
PREPARED BY: PAMELA S. JACOBS
Assistant to the Town Manager

PSJ:pg

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Reviewed by: _____ Assistant Town Manager *ds* Town Attorney
_____ Clerk Administrator _____ Finance _____ Community Development



TOWN OF LOS GATOS
2009 COUNCIL COMMITTEE APPOINTMENTS
(Effective January, 2009)

Internal Committee Appointments

Name of Committee	Purpose	Appointee(s)	Meeting Schedule	Location	Contact Person(s)
*Conceptual Development Advisory Committee**	<i>The Town Conceptual Development Advisory Committee advises prospective applicants of whether projects are consistent with Town policy prior to initiating the development review process. The committee also identifies and lists problems with the proposal that need to be addressed in the review process</i>	Barbara Spector Diane McNutt	Monthly 2 nd Wed 4:30 p.m.	Town of Los Gatos Council Chambers 110 E. Main St Los Gatos, CA 95032	Bud Lortz, Director of Community Development (408) 354-6872
*Council Policy Committee	<i>The purpose of the Town Council Committee is to review and recommend Town Council policy</i>	Barbara Spector Diane McNutt	As Needed	To be determined as needed	Greg Larson, Town Manager (408) 354-6832 Jenny Haruyama, Assistant to the Town Manager (408) 399-5768

***Town Committee – Requires Posting of Agenda 72 Hours Before Meeting**

****If Possible, Mayor and Vice Mayor should be Town Council Representatives**

Name of Committee	Purpose	Appointee(s)	Meeting Schedule	Location	Contact Person(s)
*Finance Committee	<i>The Town Finance Committee is responsible for reviewing Town finance issues on an as needed basis. It serves as the selection and supervising committee for the Town's external auditor</i>	Barbara Spector Mike Wasserman	As Needed	To be determined as needed	Greg Larson, Town Manager (408) 354-6832 Steve Conway, Administrative Services & Finance Director (408) 354-6832
*General Plan Committee	<i>The Town General Plan Committee is responsible for developing land use policy for General Plan or any specific plan</i>	Barbara Spector Joe Pirzynski	2 nd & 4 th Wednesdays of the month - 5:30 p.m.	Town of Los Gatos 208 E. Main St, Room 214 Los Gatos, CA 95032	Bud Lortz, Director of Community Development (408) 354-6872
*General Plan Update Advisory Committee	<i>Responsible for making recommendations for updating the General Plan which guides land use decisions through identification of goals and policies (Two year committee)</i>	Barbara Spector Joe Pirzynski	1 st and 3 rd Thursdays of the month – 6:00 p.m.	Neighborhood Center, Large Hall 208 E. Main Street Los Gatos, CA 95032	Bud Lortz, Director of Community Development (408) 354-6872

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External Committee Appointments

Name of Committee	Purpose	Appointee(s)	Meeting Schedule	Location	Contact Person(s)
Association of Bay Area Governments (ABAG) - General Assembly	<i>The Association of Bay Area Governments (ABAG) - General Assembly is a regional agency that represents 9 Bay Area Counties and all cities within those Counties. Membership is voluntary and Town is a member. The ABAG - General Assembly determines the fair share housing allocations to each city and county as required by the State.</i>	Joe Pirzynski Steve Rice (Alternate)	Meet twice yearly Spring: April 23 Fall: October 22	To be advised	Patricia Jones (510) 464-7933 patj@abag.ca.gov or Kathleen Cha (510) 464-7922 <u>Town Staff Contact</u> Greg Larson, Town Manager (408) 354-6832 Jenny Haruyama, Assistant to the Town Manager (408) 399-5768

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Name of Committee	Purpose	Appointee(s)	Meeting Schedule	Location	Contact Person(s)
Emergency Preparedness Council	<i>The Emergency Preparedness Council is comprised of representatives from each city in Santa Clara County who are responsible for coordinating emergency preparedness activities</i>	Steve Rice Joe Pirzynski (Alternate)	Meet Quarterly - 1 st Thursday of the month 11:30 a.m. (lunch) - 12:00-1:30 p.m. (meeting begins) February 5 May 7 August 6 November 5	55 West Younger Avenue, 1 st Floor (Auditorium) Santa Clara County - Office of Emergency Services San Jose, CA	<u>Contact Person:</u> Irma Puentes, Administrative Assistant Emergency Services - Santa Clara County 55 West Younger Avenue, 4 th Floor San Jose, CA 95110-1721 irma.puentes@oes.sccgov.org (408) 808-7806 <u>Town Staff</u> <u>Contacts:</u> Scott Seaman, Chief of Police (408) 354-6840 Alana Forrest, Police Captain (408) 354-6859

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Name of Committee	Purpose	Appointee(s)	Meeting Schedule	Location	Contact Person(s)
Guadalupe/West Valley Water Shed Advisory Committee	<p><i>The Flood Control Zone Advisory Committee of the Santa Clara Valley Water District is comprised of representatives of each city within the watershed, the County, and unincorporated areas. The duties of the committee include reviewing and making recommendations to the Water District Board of Directors and/or District staff regarding the following:</i></p> <ul style="list-style-type: none"> - Existing District flood control policies, - Flood control project activities; - Flood control project priority schedules; - Flood control budgets; and - Alternative financing for flood control activities. 	<p>Mike Wasserman Kevin Rohani, Town Staff (Alternate)</p> <p>***Historically, the Guadalupe West Valley Watershed Advisory Committee has been comprised of both staff and an elected official, in which the alternate representative is a staff person</p>	<p>Quarterly 2nd Wednesday of the Month - 1:30-3:30 pm</p> <p>February 19 May 13 September 9 November 11</p>	<p>Santa Clara Valley Water District Offices 5700 Almaden Expressway - Board Room San Jose, CA</p>	<p><u>Contact:</u> Lin Moore Santa Clara Valley Water District 5750 Almaden Expressway San Jose, CA 95118 lmoores@valleywater.org - (408) 265-2600 x 2306</p> <p><u>Town Staff Contact:</u> Todd Capurso, Director of Parks & Public Works*** (408) 399-5770</p>

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Name of Committee	Purpose	Appointee(s)	Meeting Schedule	Location	Contact Person(s)
Housing and Community Development Advisory Committee	<i>The committee is composed of city council representatives of the eight participating non-entitlement cities and one member of the Board of Supervisors who is the chairperson. The committee makes policy recommendations to the Board of Supervisors on the planning, monitoring and evaluation of the HCD Program and the development of a comprehensive, coordinated housing and community development plan.</i>	Steve Rice Diane McNutt (Alternate)	Meet Monthly – 3 rd Thursdays 5:30 p.m. January 22 (Workshop Meeting) February 19 March 19	2310 N. 1 st Street (at Charcot) Alder Conference Room San Jose	Wendy Garcia wendy.garcia@ceo.sccgov.org 408/441-4265 Housing and Community Development Offices of Santa Clara County 1735 North First Street, Suite 265 San Jose, CA 95112 (408) 441-0261 <u>Town Staff</u> <u>Contact:</u> Regina Falkner, Community Services Director (408) 354-6888

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Name of Committee	Purpose	Appointee(s)	Meeting Schedule	Location	Contact Person(s)
League of California Cities (Peninsula Division)	<i>The League of California Cities is a State-wide organization that represents the member cities, holds conferences, provides training sessions, and lobbies the legislature. The League Peninsula Division is the regional division of the League of California Cities which discusses and addresses legislative issues from a regional perspective</i>	Steve Rice Diane McNutt (Alternate)	Meet quarterly - Dinner meeting	Meeting location at designation of host city	Rebecca Elliott - relliot@cacities.org (408) 829-2946 <u>Town Staff</u> <u>Contact:</u> Greg Larson, Town Manager (408) 354-9832 Jenny Haruyama, Assistant to the Town Manager (408) 399-5768

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Name of Committee	Purpose	Appointee(s)	Meeting Schedule	Location	Contact Person(s)
Santa Clara County Cities Association - Board of Directors**	<i>The Santa Clara County Cities Association Board of Directors presents a unified voice for association members with respect to regional, state, and federal agency activities that impact local government. The Board advocates for member cities by monitoring regional, state, and federal legislation</i>	Joe Pirzynski Barbara Spector (Alternate)	Meet monthly - 2nd Thursday of month 7:00-9:00 p.m. January 8 February 12 March 12 April 9 May 14 June 11 September 10 October 8 November 12	Sunnyvale City Hall - West Conference Room 456 Olive Avenue - Sunnyvale, CA	Joyce Iwasaki Executive Director Santa Clara County Cities Association 505 W. Olive Avenue, Suite 749 Sunnyvale, CA 94086 joyce.iwasaki@scc.ca.gov (408) 730-7770 <u>Town Staff</u> <u>Contact:</u> Greg Larson, Town Manager (408) 354-6832 Jenny Haruyama, Assistant to the Town Manager (408) 399-5768

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Name of Committee	Purpose	Appointee(s)	Meeting Schedule	Location	Contact Person(s)
Santa Clara County Cities Association – City Selection Committee	<i>The City Selection Committee makes appointments to LAFCO, MTC and the Recycling and Waste Reduction Commission, and recommendations to the County Board of Supervisors for appointment to the Bay Area Quality Management District Board</i>	Joe Pirzynski Barbara Spector (Alternate)	Meets as needed (2nd Thursday of each month prior to SCCCA Board Meeting)	Sunnyvale City Hall - West Conference Room 456 Olive Avenue - Sunnyvale, CA	Joyce Iwasaki Executive Director Santa Clara County Cities Association 505 W. Olive Avenue, Suite 749 Sunnyvale, CA 94086 joyce.iwasaki@sccca.gov (408) 730-7770 <u>Town Staff</u> <u>Contact:</u> Greg Larson, Town Manager (408) 354-6832 Jenny Haruyama, Assistant to the Town Manager (408) 399-5768

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Name of Committee	Purpose	Appointee(s)	Meeting Schedule	Location	Contact Person(s)
Santa Clara Valley Water District Commission	<i>The Santa Clara Valley Water District Commission serves in an advisory capacity regarding water-related matters. The Santa Clara Valley Water District is responsible for the storm drain systems on the valley floor</i>	Steve Rice Mike Wasserman (Alternate)	Meet Quarterly – 4 th Wednesday of the month 11:30 lunch; meeting at 11:50 a.m. - 1:50 p.m. January 28 April 22 July 22 October 28	Santa Clara Valley Water District Offices 5750 Almaden Expressway – Board Room San Jose, CA	Natalie Dominguez, Board Administrative Assistant Santa Clara Valley Water District 5700 Almaden Expressway San Jose, CA 95118 ndominquez@valleywater.org (408) 265-2607 X 2659 <u>Town Staff</u> <u>Contact:</u> Todd Capurso, Director of Parks & Public Works (408) 399-5770

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Name of Committee	Purpose	Appointee(s)	Meeting Schedule	Location	Contact Person(s)
Santa Clara Valley Transportation Authority (VTA) Policy Advisory Committee	<i>The VTA Policy Advisory Committee provides policy advise to the VTA Board. The VTA Board is comprised of elected officials from each city and the County</i>	Joe Pirzynski Diane McNutt (Alternate)	Meet Monthly 2 nd Thursday of the month 4:00 p.m. January 8 February 12 March 12 April 9 May 14 June 11 July 9 August 13 September 10 October 8 November 12 December 10	Santa Clara Valley Transportation Authority 3331 N. First, Building B - Room B-104 San Jose, CA 95134-1906	Jacqueline Golzio Board Assistant Santa Clara Valley Transportation Authority (CMP) 3331 N. First Street San Jose, CA 95134 Jacqueline.golzio@vta.org (408) 546-7977 <u>Town Staff</u> <u>Contact:</u> Todd Capurso, Director of Parks & Public Works (408) 399-5770

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Name of Committee	Purpose	Appointee(s)	Meeting Schedule	Location	Contact Person(s)
Solid Waste Management Joint Powers Agency (JPA) Board of Directors	<i>The Solid Waste Management Joint Powers Agency (JPA) Board of Directors reviews issues related to the solid waste management franchise, disposal, recycling, and yard waste agreement</i>	Steve Rice Barbara Spector (Alternate)	Meet Quarterly 1 st Thursday of the month 5:00 p.m. February 5 May 7 August 6 November 5	Monte Sereno City Hall 18041 Saratoga-Los Gatos Road Monte Sereno	Marva Sheehan, Joint Powers Authority (888) 498-7962 <u>Town Staff</u> <u>Contact:</u> Regina Falkner, Director of Community Services (408) 354-6888

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West Valley Sanitation District Board of Directors	<i>The West Valley Sanitation District Board of Directors oversees the treatment of sewage for the cities of Campbell, Cupertino, Los Gatos, Monte Sereno, and Saratoga</i>	Diane McNutt Mike Wasserman (Alternate)	Meet 2 nd Wednesday of the Month (4 th Wednesday if needed) 6:00 p.m. January 14 February 11 March 11 April 8 May 13 May 27 June 10	West Valley Sanitation District 100 E. Sunnyoaks Avenue Campbell, CA 95008	Joanna Fuller, District Secretary West Valley Sanitation District 100 E. Sunnyoaks Avenue Campbell, CA 95008 fuller@westvalleysan.org (408) 378-2407 <u>Town Staff</u> <u>Contact:</u> Todd Capurso, Director of Parks & Public Works (408) 399-5770

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Treatment Plan Advisory Committee (<i>West Valley Sanitation District Representative</i>)	<i>The Treatment Plant Advisory Committee (TPAC) is an advisory Group to the City Councils and the Administrations of both the City of San José and the City of Santa Clara for matters relating to the San Jose/Santa Clara Water Pollution Control Plant (Treatment Plant). T</i>	Diane McNutt	2 nd Thursday of the Month 4:30 p.m.	San Jose City Hall (Room 1047) 200 East Santa Clara Street San Jose, CA	Monica Perras (Administrative Assistant To John Stufflebean, Director of Environmental Services—City of San Jose) (408) 975 2515

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**2009 COUNCIL COMMITTEE APPOINTMENTS
AD HOC COUNCIL LIAISON ASSIGNMENTS**

Policy Guidance to Staff

Highway 9
Library Advisory Committee
Dittos Lane Housing Project

Barbara Spector, Diane McNutt
Mike Wasserman, Diane McNutt
Steve Rice, Joe Pirzynski

Town Representation on Community Initiatives

Character Education Task Force
Community Against Substance Abuse (CASA)

Mike Wasserman
Mike Wasserman

Mayor/Vice Mayor Assignments

Chamber of Commerce Monthly Meeting
Council Appointee Performance Review Process
West Valley Mayor/Manager Meetings
Youth Commission

Mike Wasserman
Mike Wasserman, Diane McNutt
Mike Wasserman
Mike Wasserman, Diane McNutt

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