




MEETING DATE: 01/22/08
ITEM NO: |

COUNCIL AGENDA REPORT

DATE: JANUARY 14, 2008
TO: MAYOR AND TOWN COUNCIL
FROM: GREG LARSON, TOWN MANAGER 
SUBJECT: RATIFY PAYROLL FOR THE MONTH OF DECEMBER 2007

RECOMMENDATION:


Ratify the check registers for the following payrolls:

- 11/18 – 12/01/07 paid on 12/07/07
- 12/02 – 12/15/07 paid on 12/21/07

DISCUSSION:

The payroll check registers listed above reflect payment for the approved payroll. The gross amount of each payroll is as follows:

December 07, 2007	\$ 677,796.64
December 21, 2007	<u>596,556.45</u>
Total December Payroll	<u>\$ 1,274,353.09</u>


PREPARED BY: STEPHEN CONWAY, Finance and Administration Services Director

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Reviewed by: 953 Assistant Town Manager _____ Town Attorney
_____ Clerk Administrator 50 Finance _____ Community Development