



MEETING DATE: 11/19/07

ITEM NO: 1

COUNCIL AGENDA REPORT

DATE: NOVEMBER 7, 2007

TO: MAYOR AND TOWN COUNCIL

FROM: PAMELA S. JACOBS, INTERIM TOWN MANAGER *P. Jacobs*

SUBJECT: RATIFY PAYROLL FOR THE MONTH OF OCTOBER 2007

RECOMMENDATION:

Ratify the check registers for the following payrolls:

- 09/23 – 10/06/07 paid on 10/12/07
- 10/07 – 10/20/07 paid on 10/26/07

DISCUSSION:

The payroll check registers listed above reflect payment for the approved payroll. The gross amount of each payroll is as follows:

October 12, 2007	\$ 577,150.79
October 26, 2007	<u>562,703.66</u>
Total October Payroll	<u>\$ 1,139,854.45</u>

PREPARED BY: STEPHEN CONWAY, Finance and Administration Services Director

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Reviewed by: _____ Assistant Town Manager _____ Town Attorney
_____ Clerk Administrator *SC* Finance _____ Community Development