



MEETING DATE: 09/17/07

ITEM NO: 2

COUNCIL AGENDA REPORT

DATE: SEPTEMBER 7, 2007

TO: MAYOR AND TOWN COUNCIL

FROM: PAMELA S. JACOBS, INTERIM TOWN MANAGER *P. Jacobs*

SUBJECT: RATIFY PAYROLL FOR THE MONTH OF AUGUST 2007

RECOMMENDATION:

Ratify the check registers for the following payrolls:

- 07/15 – 07/28/07 paid on 08/03/07
- 07/29 – 08/11/07 paid on 08/17/07
- 08/12 – 08/25/07 paid on 08/31/07

DISCUSSION:

The payroll check registers listed above reflect payment for the approved payroll. The gross amount of each payroll is as follows:

August 03, 2007	\$ 613,591.91
August 17, 2007	540,179.30
August 31, 2007	<u>538,897.78</u>
Total August Payroll	<u>\$ 1,692,668.99</u>

PREPARED BY: *[Signature]* STEPHEN CONWAY, Finance and Administration Services Director

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Reviewed by: _____ Assistant Town Manager *[Signature]* Town Attorney
 _____ Clerk Administrator *sc* Finance _____ Community Development