




MEETING DATE: 4/16/07
ITEM NO:

COUNCIL AGENDA REPORT

DATE: APRIL 11, 2007
TO: MAYOR AND TOWN COUNCIL
FROM: DEBRA J. FIGONE, TOWN MANAGER 
SUBJECT: BOARD, COMMISSION, AND COMMITTEE INTERVIEWS

BACKGROUND AND DISCUSSION:

Below are the names of applicants for vacancies on the Arts Commission, Personnel Board, Rent Advisory Committee, and Transportation and Parking Commission. The Town advertised for approximately one month for the vacant positions and received an adequate number of applications with the exception of the Transportation and Parking Commission. Staff will re-advertise for the vacant position until an application is received. Unless otherwise directed by Council, Board, Commission, and Committee appointments have been scheduled for May 7, 2007.

BOARD/COMMISSION/COMMITTEE VACANCIES AND APPLICANTS

Arts Commission

One (1) Vacancy – Resident

Applicant:

- Erik Kostelnik

Personnel Board

Two (2) Vacancies – Resident

Applicants:

- Robert Fabela
- MarLyn Rasmussen

PREPARED BY: JACKIE D. ROSE, 
CLERK ADMINISTRATOR

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Reviewed by: PS Assistant Town Manager _____ Town Attorney
_____ Clerk Administrator _____ Finance _____ Community Development

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MAYOR AND TOWN COUNCIL
SUBJECT:
April 9, 2007

Rent Advisory Committee

One (1) Vacancy – Property owner with 2 or more units in Town

Applicant:

- Pam Allison

Transportation and Parking Commission

One (1) Vacancy – Resident

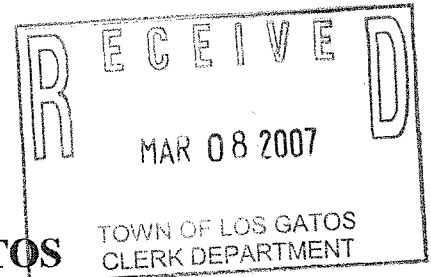
Applicant:

- No application(s) received.
- Staff to re-advertise for commission vacancy.

Attachment:

Board/Commission/Committee Applications

ARTS COMMISSION



TOWN OF LOS GATOS ARTS COMMISSION APPLICATION

Submit to: Clerk Department
110 East Main Street, P.O. Box 949, Los Gatos, CA 95031
Telephone: (408) 354-6834 • Fax: (408) 354-8431 • Email: clerk@losgatosca.gov

Please type or print legibly

* Last Name: <u>KOSTELNIK</u>	* First Name: <u>ERIK</u>
* Address: <u>135 RIVERA DR.</u>	* City: <u>LOS GATOS</u> * Zip: <u>95032</u>
* Home Phone: <u>415-971-1023</u>	Work Phone: <u>415-971-1023</u>
Email: <u>ERIK.KOSTELNIK@HILTI.COM</u>	Fax: <u> </u>
Present Employer: <u>HILTI</u>	Job Title: <u>ACCOUNT MANAGER</u>
Length of Residency in Los Gatos: <u>4 MONTHS</u>	
* If appointed, this information will be made available to the public.	

Previously Held Elected or Appointed Governmental Positions	Position/Office Held	Dates
<u>CLASS PRESIDENT - SHIPPENSBURG UNIVERSITY OF PA</u>	<u>PRESIDENT</u>	<u>9/97-5/00</u>
<u>SHIPPENSBURG UNIVERSITY OF PA</u>	<u>SENATOR</u>	<u>5/00-3/01</u>
<u>BUDGET & FINANCE COMMITTEE</u>	<u>SEC.</u>	<u>9/97-5/01</u>
Civic or Charitable Organizations You Have Belonged To	Position/Office Held	Dates
Schools Attended/Attending	Major Subject and/or Grade Level	
<u>SHIPPENSBURG UNIVERSITY OF PA</u>	<u>FINANCE B.S. BA.</u>	
A separate application is required for each Commission. Please list other Commissions you are applying to:		

Signature: 

Date: 2/23/07

Name of applicant: KOSTELNIK

1. Why are you interested in serving on the Arts Commission? TO WORK
WITH THE TOWN OF LOS GATOS TO BETTER
ENRICH THE COMMUNITY IN THE ARTS (WITH
FOCUS ON MUSIC)

2. What has been your experience/involvement with non-profit agencies? NOTHING INVOLVED
IN MY UNIVERSITY'S GOVERNMENT FOR 4 YRS,
ORGANIZED RED CROSS CHARITABLE CONCERT
SERIES IN COLLEGE

3. What kinds of fund-raising activities have you participated in? CONCERT SERIES
IN COLLEGE, CHARITABLE GET TOGETHERS IN
SAN FRANCISCO

4. Tell us about your experiences with preparing budgets. SET UP BUDGETS
FOR MY ACCOUNTS W/ HILTI, HOME BUDGETING

5. What grant writing experiences do you have? NONE

6. Have you ever attended an Arts Commission meeting? NO. If so, please provide a summary of your observation of the meeting?

PERSONNEL BOARD



TOWN OF LOS GATOS PERSONNEL BOARD APPLICATION



Submit to: Clerk Department
110 East Main Street, P.O. Box 949, Los Gatos, CA 95031
Telephone: (408) 354-6834 • Fax: (408) 354-8431 • Email: clerk@losgatosca.gov

Please type or print legibly

* Last Name: <u>Fabela</u>	* First Name: <u>Robert</u>
* Address: <u>230 Mistletoe Road</u>	* City: <u>Los Gatos</u> * Zip: <u>95032</u>
* Home Phone: <u>(408) 370-7430</u>	Work Phone: <u>(408) 535-1909</u>
Email: <u>newfab4@comcast.net</u>	Fax: <u>(408) 370-7630</u>
Present Employer: <u>City of San Jose</u>	Job Title: <u>Sr. Deputy City Attorney</u>
Length of Residency in Los Gatos: <u>Almost 2 years</u>	
* If appointed, this information will be made available to the public.	

Previously Held Elected or Appointed Governmental Positions	Position/Office Held	Dates
<u>N/A</u>		
Civic or Charitable Organizations You Have Belonged To	Position/Office Held	Dates
<u>Lu Raza Lawyers of Santa Clara County Charitable Foundation</u>	<u>President</u>	<u>12/06 - Present</u>
<u>San Jose Catholic Engaged Encounter</u>	<u>Co-Coordinator</u>	<u>1/06 - Present</u>
Schools Attended/Attending	Major Subject and/or Grade Level	
<u>UCLA School of Law</u>	<u>Juris Doctorate 1990</u>	
<u>UC Santa Barbara</u>	<u>B. A. Political Science / Int'l Relations 1987</u>	
A separate application is required for each Commission. Please list other Commissions you are applying to: <u>N/A</u>		

Signature: Robert Fabela

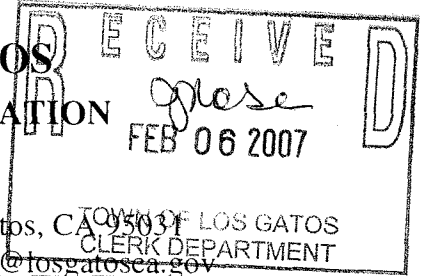
Date: 2/16/07

Name of applicant: Robert Fabela

1. Why are you interested in serving on the Personnel Board? Two main reasons: (1) To serve the Los Gatos Community, which I have relatively recently joined and learned about through the Leadership Los Gatos Program, and (2) I have a strong interest in public employment issues, as demonstrated through my professional experience.
2. What is your experience with personnel or human resources? I have been practicing employment law since 1990, first in the private field through my work at the law firm of Wilson Sonsini in Palo Alto. Since 1996, I have focused on public employee issues, representing the City's Employee Relations and Human Resources Departments in various matters.
3. What is your experience with labor relations? Through my work for the San Jose City Attorney, I have been involved in several labor relations issues, including disciplinary appeals, labor grievances, and labor arbitrations. I am also a representative for the non-management attorneys from my office in discussions with management.
4. Have you read the Town's Personnel Rules? Not yet. I made several efforts to locate on website, but was unsuccessful. I will have to follow up with visit to City Hall.
5. What do you feel you could contribute to the Personnel Board? I have 15 years experience in employment law, and 10 years experience in public sector employment issues. I have the ability to make sound and reasoned opinions based on the facts of the case as well as the governing standards.
6. What is your understanding of how the Personnel Board functions? It is my understanding that the Personnel Board hears appeals from classified service employees regarding disciplinary action or alleged Town Ordinance violations. Presumably, the Board conducts evidentiary hearings, weighs the evidence, and renders a decision.
7. Have you ever attended a Personnel Board Meeting? No. If so, please provide a summary of your observation of the meeting. I have not attended a Los Gatos Personnel Board meeting, but have attended several San Jose Civil Service Commission hearings and appeals.



TOWN OF LOS GATOS PERSONNEL BOARD APPLICATION



Submit to: Clerk Department
110 East Main Street, P.O. Box 949, Los Gatos, CA 95031
Telephone: (408) 354-6834 • Fax: (408) 354-8431 • Email: clerk@tosgatosca.gov

Please type or print legibly

* Last Name: <u>Rasmussen</u>	* First Name: <u>Marlyn</u>
* Address: <u>119 Tait ave.</u>	* City: <u>Los Gatos</u> * Zip: <u>95030</u>
* Home Phone: <u>395-4051</u>	Work Phone: _____
Email: <u>lgtbell@verizon.net</u>	Fax: _____
Present Employer: <u>Retired</u>	Job Title: _____
Length of Residency in Los Gatos: <u>forever</u>	

* If appointed, this information will be made available to the public.

Previously Held Elected or Appointed Governmental Positions	Position/Office Held	Dates
<u>Council member</u>		
<u>Clerk</u>		
Civic or Charitable Organizations You Have Belonged To	Position/Office Held	Dates
<u>Community foundation</u>		
<u>Kwanan</u>		
Schools Attended/Attending	Major Subject and/or Grade Level	

A separate application is required for each Commission. Please list other Commissions you are applying to:

Signature: [Handwritten Signature]

Date: 2-6-07

Name of applicant: _____

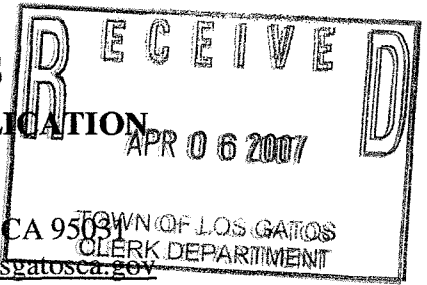
1. Why are you interested in serving on the Personnel Board? I have strong ties to the community.
2. What is your experience with personnel or human resources? Working for the Town has helped me to understand the ropes.
3. What is your experience with labor relations? _____
4. Have you read the Town's Personnel Rules? yes
5. What do you feel you could contribute to the Personnel Board? Knowledge of the Town and organization
6. What is your understanding of how the Personnel Board functions? Being the Clerk for twenty years has helped me to understand the personnel functions
7. Have you ever attended a Personnel Board Meeting? NO. If so, please provide a summary of your observation of the meeting. _____

RENT ADVISORY COMMITTEE



TOWN OF LOS GATOS

RENT ADVISORY COMMITTEE APPLICATION



Submit to: Clerk Department
 110 East Main Street, P.O. Box 949, Los Gatos, CA 95031
 Telephone: (408) 354-6834 • Fax: (408) 354-8431 • Email: clerk@losgatosca.gov

Please type or print legibly

* Last Name: <u>Allison</u>	* First Name: <u>Pam</u>
* Address: <u>16450 Eugenia Way</u>	* City: <u>Los Gatos</u> * Zip: <u>95030</u>
* Home Phone: <u>(408)395-2225</u>	Work Phone: <u>(408)399-5252</u>
Email: <u>pam.allison@verizon.net</u>	Fax: <u>(408)399-5255</u>
Present Employer: <u>Forbes Group</u>	Job Title: <u>President</u>
Length of Residency in Los Gatos: <u>29</u> years	
* If appointed, this information will be made available to the public.	

Previously Held Elected or Appointed Governmental Positions	Position/Office Held	Dates
None	na	na
Civic or Charitable Organizations You Have Belonged To	Position/Office Held	Dates
San Jose Historical Museum Board	Board Member / Event Planning	1999-2000
Numerous Charitable Organizations		
Schools Attended/Attending	Major Subject and/or Grade Level	
San Jose State	BA (Dual Credential - Education/Speech Therapy)	
A separate application is required for each Commission. Please list other Commissions you are applying to:		
na		

Signature: *Pamela L. Allison*

Date: April 5, 2007

Name of applicant: Pam Allison

Please check the appropriate box:

- I am a property owner who owns a property with three or more units, located in the Town of Los Gatos.
- I am an owner or representative of a mobile home park located in the Town of Los Gatos.
- I rent a unit in a residential complex with three or more units, located in the Town of Los Gatos.
- I reside in a mobile home park located in the Town of Los Gatos.
- I am applying as a neutral member who does not own investment property in the Town, but who owns and resides in a home in the Town of Los Gatos.

1. Why are you interested in serving on the Rent Advisory Committee? I attended a meeting to observe the Committee in action and feel that I would like to contribute to the community and help to strengthen the relationship between Landlords and Tenants.

2. Have you ever attended a Rent Advisory Committee meeting? yes. If so, please provide a summary of your observation of the meeting. I was impressed with the meeting, the members of the Committee, the Towne staff, the organization, and the adherence to an agenda and time schedule. The Committee members seemed knowledgeable and dedicated.

3. If you were appointed to the Rent Advisory Committee, what would you perceive to be your role? As the owner of a real estate investment and property management company located in Los Gatos and as a property owner of a 24 unit apartment building in Los Gatos, I feel that my role would be to share knowledge gained through experiences as well help to interpret policy and work towards resolution of Tenant/Landlord problems.

4. What changes, if any, would you like the Rent Advisory Committee to pursue to the Town's Rental Dispute Resolution policies or procedures? I would like to see the Rental Dispute Resolution policies conform closer to San Jose's policies, with regard to allowable increases and expense pass through to tenants.

Name of applicant: Pam Allison

5. What do you believe should be the goal of the Town's Dispute Resolution Program? _____
To serve the community landlords and tenants with regard to issues that arise
concerning rent increases, reduction of services, discrimination, poor
management and relationship disputes.

6. Tell us about your experiences with the Town's Rent Dispute Resolution Program. _____
I have participated in the program as a landlord and have attended approximately
six or seven dispute resolution meetings (over the last 25 years) to resolve
tenant complaints. I am impressed with the program and satisfied with the
personal results that were achieved. The mediators strive for a compromise
and win/win result rather than a strong ruling and a win/lose result.