



MEETING DATE: 4/2/07

ITEM NO:

9

## COUNCIL AGENDA REPORT

DATE: March 22, 2007

TO: MAYOR AND TOWN COUNCIL

FROM: DEBRA J. FIGONE, TOWN MANAGER

SUBJECT: CONSIDER ALLOCATION OF COMMUNITY GRANT FUNDS FOR FY 2007/08, INCLUDING:

- A. REFER ALLOCATION OF FY 2007/08 GENERAL FUND GRANTS TO THE FY 2007/08 OPERATING BUDGET; AND
- B. ADOPT A RESOLUTION ALLOCATING FY 2007/08 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS.

### RECOMMENDATION:

Consider the allocation of Community Grant funds for FY 2007/08, including:

1. Refer the allocation of FY 2007/08 General Fund grants to the FY 2007/08 Operating Budget (Attachment 3); and
2. Adopt a resolution allocating FY 2007/08 Community Development Block Grant (CDBG) funds (Attachment 4).

### BACKGROUND:

The Community Grant program provides grants to non-profit agencies through General Fund, Community Development Block Grant (CDBG), and other funding sources. Human services and CDBG capital project applications are reviewed by the Community Services Commission for recommendation to the Town Council; the Arts Commission reviews arts, cultural, and educational service agency applications.

This year's Community Grant funding process ran as follows: In January, nonprofit agencies submitted applications to be considered for grant funding. First, the applications were reviewed by an Evaluation Committee of the Arts or Community Services Commission. Each Evaluation Committee held a meeting to discuss the applications and to develop a funding recommendation to the full Commission. At its regular March Commission meeting, to which all applicant agencies were invited, each Commission discussed its Committee's funding recommendation,

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Reviewed by: PS Assistant Town Manager OK Town Attorney  
\_\_\_\_ Clerk Administrator 40 Finance \_\_\_\_ Community Development

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the nonprofit agencies were allowed time to make a presentation and answer any questions from the Commission, and a funding recommendation to Council was adopted. The Community Services Commission meeting included a public hearing, as required by federal CDBG regulations.

***Timing of Council Actions:*** All Community Grant allocations will become part of the FY 2007/08 Operating Budget. Council reviews these allocations at its first meeting in April so that the grant amounts may be incorporated into the draft Operating Budget for the first public budget hearing in May. Council may accept the funding recommendations from the Arts Commission and Community Services Commission, or adopt some other allocations. The General Fund grants need only be accepted by Council for referral to the Operating Budget. The CDBG grants must be adopted by resolution, in compliance with federal CDBG regulations; they will also then be incorporated in the draft Operating Budget.

#### DISCUSSION:

Reports from the Arts Commission and Community Services Commission, describing their respective funding recommendations, and including summary information for each application, are attached (Attachments 1 and 2). A summary of both Commissions' funding recommendations is Attachment 3.

Included in the Community Services Commission's report is a brief discussion of A Place For Teens. Under the Commission's recommendation, grant funding for A Place For Teens would continue. In addition, staff will continue their conversations with A Place For Teens and Los Gatos-Saratoga Community Education and Recreation, which provides staff for A Place For Teens, regarding the administrative challenges faced by the organization. An update on the progress of these conversations will be included in the budget transmittal.

Federal CDBG regulations specify that, in order to receive CDBG funds, Council must adopt a resolution specifying the allocation of those funds. This draft resolution is Attachment 4.

#### ENVIRONMENTAL ASSESSMENT:

The recommended actions are not a project defined under CEQA, and no further action is required.

#### FISCAL IMPACT:

Both Commissions developed their recommendations with the goal of maintaining a status quo budget. However, some additional funding requests are included.

First, the amount of CDBG funds available to human services agencies in FY 2007/08 will be reduced \$3,047; from \$38,611 in FY 2006/07 to \$35,564 in FY 2007/08. Anticipating the possibility of this reduction, the Council held CDBG-funded human services grants in FY

March 22, 2007

2006/07 to FY 2005/06 levels, a total of \$36,681 in grants. Therefore, the impact on these agencies in FY 2007/08 is just the difference between \$36,681 and \$35,564, or \$1,117. The Community Services Commission recommends that the Town Council make up that difference with General Fund monies, in order to maintain status quo grant funding to these agencies.

The Commission also recommends an increase in the Cupertino Community Services grant of \$6,000, from \$2,000 to \$8,000. This grant is funded through the Below Market Price (BMP) In-Lieu Fund because Cupertino Community Services provides affordable housing services and thus is eligible for BMP funding.

Finally, The Arts Commission recommends a total increase of \$630 to its grant allocations, bringing its total grant base from \$7,870 to \$8,500. Of this increase, \$500 would continue the FY 2006/07 augmentation of the Arts Docents grant, and \$130 would bring the grant to The Photographic Guild of Los Gatos up to the minimum grant amount of \$1,000.

Attachments:

1. Arts Commission Memorandum (Exhibit A)
2. Community Services Commission Memorandum (Exhibits A-C)
3. FY 2007/08 Community Grant Summary
4. Draft Resolution of the Town Council of the Town of Los Gatos Allocating Community Development Block Grant (CDBG) Funds to the Town of Los Gatos for Fiscal Year 2007/08 (Exhibit A)

Distribution:

Arts Commission members  
Community Services Commission members  
Kevin Rohani, Interim Director of Parks and Public Works  
A Place For Teens  
Art Docents of Los Gatos  
Catholic Charities/Ombudsman  
CineCats Film Showcase  
Cupertino Community Services  
Emergency Housing Consortium  
Festival Theatre Ensemble  
Live Oak Adult Day Services  
Live Oak Senior Nutrition & Service  
Los Gatos Community Concert Association  
Next Door Solutions to Domestic Violence  
Parents Helping Parents  
Photographic Guild of Los Gatos  
St. Luke's Sunset Concert Series  
SJSU Foundation/The Health Place  
Second Harvest Food Bank  
Support Network for Battered Women  
Teen and Family Counseling Center  
Youth Science Institute



# MEMORANDUM

## COMMUNITY SERVICES DEPARTMENT

**To:** Mayor and Town Council  
**From:** Arts Commission  
**Subject:** FY 2007/08 Community Grant Allocation Recommendations  
**Date:** March 22, 2007

### RECOMMENDATION

That the Town Council allocate FY 2007/08 Community Grant funds for Arts, Cultural, and Educational programs as shown below:

Agency	FY 2006/07 Allocation	FY 2007/08 Request	FY 2007/08 Arts Commission Funding Recommendation
<b>Grants</b>			
Art Docents of Los Gatos	\$4,000	\$5,500	\$4000
Cinecats	\$500	\$2,000	\$0
Festival Theatre Ensemble	\$1,000	\$2,000	\$1,000
Los Gatos Community Concert Assoc.	\$870	\$1,500	\$1,000
Music in the Park	\$1,000	\$0	\$0
Photographic Guild of Los Gatos	\$0	\$1,000	\$870
St. Luke's Sunset Concert Series	\$500	\$1,000	\$1,000
Youth Science Institute	\$0	\$2,000	\$0
<b>TOTAL</b>	<b>\$7,870</b>	<b>\$15,000</b>	<b>\$7,870</b>
<b>Grant Augmentation</b>			
Art Docents of Los Gatos	\$500	n/a	\$500
Photographic Guild of Los Gatos	\$0	n/a	\$130
<b>TOTAL</b>	<b>\$500</b>	<b>\$0</b>	<b>\$630</b>

### BACKGROUND

The Community Grant program is funded through the Town's General Fund. It provides grants to non-profit agencies in addition to the federally-funded CDBG grants that the Town allocates. Human services agency applications are reviewed by the Community Services Commission for

recommendation to the Town Council; the Arts Commission reviews arts, cultural, and educational service agency applications.

This report summarizes the recommendation of the Arts Commission. At its March 14 meeting, the Arts Commission heard from applicant agencies, considered the recommendation of its Evaluation Committee, and adopted this recommendation to the Town Council.

## **DISCUSSION**

The Town received seven applications for funding in the Arts/Education category. Summaries of these applications are attached as Exhibit A. The Commission has been asked to maintain status quo funding for FY 2007/08. The base amount of grant funding in FY 2006/07 was \$7,870; in addition, a grant augmentation of \$500 was given to Art Docents of Los Gatos. This augmentation was an amount granted by the Town Council that was in addition to the amount of funding that the Arts Commission asked to allocate. Though the total amount of grants given in FY 2006/07 was \$8,370, the base funding of the Arts/Education grant category remained \$7,870.

### ***Funding Recommendation***

The Arts Commission recommends that Art Docents of Los Gatos and Festival Theatre Ensemble receive funding at their FY 2006/07 levels. Both agencies have met the terms of their FY 2006/07 grant contracts, and both provide valuable arts and educational resources to Los Gatos residents. The Commission further recommends that Art Docents of Los Gatos continue to receive the grant augmentation of \$500, and respectfully requests that the Town Council consider that it be part of the regular grant to Art Docents, and no longer an augmentation amount. This would increase the base of funding for the Arts/Education category by \$500, from \$7,870 to \$8,370.

The Commission recommends that the grants to Los Gatos Community Concert Association and St. Luke's Sunset Concert series be increased to \$1,000 each. Both agencies have met the terms of their grant contracts for several years, and both are valuable members of the Los Gatos cultural community. In addition, the Commission wishes to support the efforts of St. Luke's Sunset Concert series to obtain additional sponsorships from local businesses. Finally, the Commission feels that the grants should be increased to reflect the costs of grant administration for both the grantee and the Town. Grants of less than \$1,000 are rarely given by other granting agencies; the Santa Clara County Office of Affordable Housing has set a minimum of \$3,000 for its Community Development Block Grants. These increases would not result in an increase to the base of funding for the Arts/Education category.

The Commission does not recommend funding for Youth Science Institute. The Commission feels that a landscaping project, for which YSI is requesting funding, does not sufficiently fall within the boundaries of arts and educational services to fund with the limited Town dollars. In addition, the Vasona Learning Center is located in a Santa Clara County-owned park.

The Commission also recommends that funding not be granted to CineCats Film Showcase. The Commission is concerned about the ability of CineCats to expend grant funds in a timely manner, as it has not yet drawn down its grant funds of \$500 for the current fiscal year. In addition, the budget submitted showed no other sponsors for FY 2006/07, and only one other sponsor for FY 2007/08, the Los Gatos Community Foundation. Finally, the application was submitted after the deadline.

The Commission recommends that the balance of grant funds, \$870, be allocated to the Photographic Guild of Los Gatos. This agency had previously received funding for several years, until some internal dynamics in the all-volunteer organization kept them from applying for funds. The Commission believes that photography is a valuable skill for youth, and would like to support this project, held at Los Gatos High School. The Commission also respectfully requests that the Town Council augment this grant by \$130 in order to bring the grant to \$1,000; as noted above, a grant of under \$1,000 does not reflect the costs of grant administration for both the grantee and the Town. This would increase the base of funding for the Arts/Education category by an additional \$130, from \$8,370 (if the augmentation for the Art Docents is granted) to \$8,500.

## **EXHIBITS**

### **A. Grant Application Summaries**

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** Art Education Services

**Agency:** Art Docents of Los Gatos, Inc.  
17000 Roberts Road  
Los Gatos, CA 95032  
Frances Barnes, Program Coordinator  
(408) 335-2366

**Site:** schools in LGUSD

**Project Description:** Provides visual arts program to students in the Los Gatos Union School District. Its goals are to: introduce art as a tool for expression, develop perception, develop a criteria to recognize beauty and exercise critical thinking, develop familiarity with diverse cultures and appreciation of common heritage, and to appreciate and experience the creation of art.

**Project Work Plan:**

*Direct Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Art appreciation lessons	440-460	420	176
B. Art technique workshops	123	202	17
C. Guest artist visits	5	5	1
D. Student art show	1	1	0
E. Adult programs (tours, lectures, etc.)	24	23	21

*Indirect Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Information and referral contacts	80-100	100	50
B. Art information newsletter	2	18	8
C. Website	1	1	1
D. Art resource loans	500	420	176

**Funding:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Town funding amount	\$5,500	\$4,500
Total program budget	\$86,190	\$85,190
Town \$ as % of total	6.4%	5.4%

**Clients:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Undup LG clients	2600	2595
Total undup clients	2600	2595
LG clients as % of total	100%	100%
Services per LG client	9	n/a

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** CineCats Film Showcase of Los Gatos

**Agency:** CineCats Film Showcase of Los Gatos  
52 Hernandez Avenue  
Los Gatos, CA 95030  
Joanne Talesfore, Chair  
(408) 354-0608

**Site:** Los Gatos Cinema

**Project Description:** The CineCats Film Showcase is an annual, two-hour showing of films at the Los Gatos Cinema. Films may be submitted by any community members, in two categories: kindergarten through high school senior students, and age 18 and up.

This application was received on February 12, after the submission deadline of January 30.

**Project Work Plan:**

*Direct Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Annual film showcase	1	1	0

**Funding:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Town funding amount</i>	\$2,000	\$500
<i>Total program budget</i>	\$9,100	\$9,100
<i>Town \$ as % of total</i>	22.0%	5.5%

**Clients:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Undup LG clients</i>	(not stated)	(not stated)
<i>Total undup clients</i>	164	328
<i>LG clients as % of total</i>	n/a	n/a
<i>Services per LG client</i>	(not stated)	n/a



**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** Los Gatos Shakespeare Festival

**Agency:** Festival Theatre Ensemble  
708 Blossom Hill Road #121  
Los Gatos, CA 95032  
Leslie Wright, Treasurer  
(408) 396-0094

**Site:** Oak Meadow Park

**Project Description:** The Los Gatos Shakespeare Festival is a summer theater series produced at Oak Meadow Park. It is dedicated to the production of accessible classical theater and the creation of stage adaptations of classic novels, legends, and fairy tales. The summer 2007 season will consist of: *Julius Caesar*; *Pericles*, *Prince of Tyre*; and *Tartuffe*.

**Project Work Plan:**

*Direct Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Design and purchase of costumes	1	n/a	n/a
B. Purchase of lighting instruments	n/a	1	1

**Funding:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Town funding amount	\$2,000	\$1,000
Total program budget	\$115,000	\$109,140
Town \$ as % of total	1.7%	0.9%

**Clients:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Undup LG clients	(not stated)	918
Total undup clients	(not stated)	1983
LG clients as % of total	n/a	46.3%
Services per LG client	n/a	2

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** Live on Stage

**Agency:** Los Gatos Community Concert Association  
1232 Brenton Avenue  
San Jose, CA 95129  
Sue Rizzi, President  
(408) 253-8656

**Site:** Los Gatos High School

**Project Description:** This program presents four Sunday afternoon concerts per year. The program's goals are: to provide fine music for community members at an affordable rate, and to stimulate students' interest in fine music in a traditional concert format. Complimentary tickets are provided to music students and private music teachers.

**Project Work Plan:**

*Direct Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Classical music concerts	4	4	4

**Funding:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Town funding amount</i>	\$1,500	\$870
<i>Total program budget</i>	\$24,135	\$24,020
<i>Town \$ as % of total</i>	6.2%	3.6%

**Clients:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Undup LG clients</i>	327	300
<i>Total undup clients</i>	374	321
<i>LG clients as % of total</i>	87.4%	93.5%
<i>Services per LG client</i>	4	4

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** Junior Photography Contest

**Agency:** Photographic Guild of Los Gatos Educational Foundation  
15900 Blossom Hill Road  
Los Gatos, CA 95032  
Joanne Brice, Coordinator  
(408) 356-9035

**Site:** (same)

**Project Description:** The Photographic Guild is composed of amateur and professional photographers. A major project of the Guild is its annual photographic competition, open to all junior photographers from high schools in the Bay Area. Its goals are to: encourage students to learn the skill of photography, promote their creativity, stress personal responsibility, and nurture their feelings of self-worth.

**Project Work Plan:**

*Direct Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Photography competition	1	n/a	n/a

**Funding:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Town funding amount</i>	\$1,000	\$0
<i>Total program budget</i>	\$4,594	n/a
<i>Town \$ as % of total</i>	21.8%	n/a

**Clients:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Undup LG clients</i>	(not stated)	n/a
<i>Total undup clients</i>	389	n/a
<i>LG clients as % of total</i>	n/a	n/a
<i>Services per LG client</i>	1	n/a

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** Sunset Concerts Series

**Agency:** Saint Luke's Episcopal Church  
20 University Avenue  
Los Gatos, CA 95030  
Ted Lorraine, Artistic Director  
(408) 281-3965

**Site:** (same)

**Project Description:** The Sunset Concerts Series is an annual public concert chamber music series held on Friday, Saturday, or Sunday evenings in March through June. The 2007 series will comprise four concerts, featuring the following artists: Cavani String Quartet, Quartetto di Venezia, Trio Voronezh, and Piano Quartet.

**Project Work Plan:**

*Direct Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Chamber music concerts	4	4	0

**Funding:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Town funding amount</i>	\$1,000	\$500
<i>Total program budget</i>	\$18,515	\$18,750
<i>Town \$ as % of total</i>	5.4%	2.7%

**Clients:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Undup LG clients</i>	150	70
<i>Total undup clients</i>	300	140
<i>LG clients as % of total</i>	50%	50%
<i>Services per LG client</i>	2	2

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** YSI Vasona Learning Center Native Landscaping

**Agency:** Youth Science Institute (YSI)  
296 Garden Hill Drive  
Los Gatos, CA 95032  
Bonnie LeMat, Education Director  
(408) 356-4945 x13

**Site:** (same)

**Project Description:** YSI provides year-round school, after-school, and summer science camp programs for young people. The grant request is for the landscaping of its new Vasona Learning Center with California native plants.

**Project Work Plan:**

*Direct Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Landscaping project	1	n/a	n/a

**Funding:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Town funding amount</i>	\$2,000	\$0
<i>Total program budget</i>	\$10,000*	n/a
<i>Town \$ as % of total</i>	20%	n/a

**Clients:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Undup LG clients</i>	n/a	n/a
<i>Total undup clients</i>	n/a	n/a
<i>LG clients as % of total</i>	n/a	n/a
<i>Services per LG client</i>	n/a	n/a

\*The Total Program Budget entered in the application reflects the budget for the Vasona Learning Center. The cost of the landscaping project is \$10,000.



# MEMORANDUM

## COMMUNITY SERVICES DEPARTMENT

**To:** Mayor and Town Council  
**From:** Community Services Commission  
**Subject:** FY 2007/08 Community Grant Allocation Recommendations  
**Date:** March 22, 2007

### RECOMMENDATION

1. That the Town Council allocate FY 2007/08 Human Services grants as shown in Exhibit A; and
2. That the Town Council adopt a resolution allocating FY 2007/08 Community Development Block Grant funds as shown in Exhibit B.

### BACKGROUND

The Community Grant program provides grants to non-profit agencies through General Fund, Community Development Block Grant (CDBG), and other funding sources. Human services and CDBG capital project applications are reviewed by the Community Services Commission for recommendation to the Town Council; the Arts Commission reviews arts, cultural, and educational service agency applications.

This report summarizes the recommendation of the Community Services Commission. At its March 15 meeting, the Community Services Commission held a public hearing and heard testimony from applicant agencies, considered the recommendation of its Evaluation Committee, and adopted this recommendation to the Town Council with a unanimous vote.

### DISCUSSION

The Town received twelve applications for funding in the Human Services category. Summaries of these applications are attached as Exhibit C.

#### *Funding Recommendation*

The members of the Community Services Commission concur that all of the agencies are meeting the goals of their FY 2006/07 grant contracts and are providing valuable human services to Los Gatos residents. Given the direction to maintain a status quo services budget for FY 2007/08, the Commission recommends that all agencies be allocated the same grant amount in FY 2007/08 that they received in FY 2006/07.

Funding for Community Development Block Grant (CDBG) Fund human services grants comes ultimately from the federal government, which sets funding levels. The CDBG funds available for human services will be reduced \$3,047; from \$38,611 in FY 2006/07 to \$35,564 in FY 2007/08. Anticipating the possibility of this reduction, the Council held CDBG-funded human services grants in FY 2006/07 to FY 2005/06 levels, a total of \$36,681 in grants. Therefore, the impact on these agencies in FY 2007/08 is just the difference between \$36,681 and \$35,564, or \$1,117. The Commission recommends that agencies receiving CDBG funds be allocated the same amount in FY 2007/08 as they received in FY 2006/07, and respectfully requests that the Town Council authorize that the difference be made up with Town General Fund monies. This balancing amount would be applied to the grant to The Health Place, which receives both General Fund and CDBG funds.

Commission members support the services provided by A Place For Teens and feel that it is a valuable asset to local youth. However, they find that the ongoing administrative and fundraising challenges faced by the agency make it difficult to specifically recommend a grant augmentation, such as the augmentation of \$2,500 that was allocated in FY 2006/07, at this time. Instead, the Commission suggests that A Place For Teens seek to obtain expert advice on such matters from members of the community to help develop long-term solutions to these challenges. In addition, the Commission will be monitoring the progress of A Place For Teens through the year toward its contract goals. The Commission has also stated to A Place For Teens that another late grant application submittal will not be considered.

The Commission also recommends that language be added to the grant contract with Live Oak Senior Nutrition and Service Center. This organization serves hot lunch meals five days per week; on two of these days meals have historically been served in the Neighborhood Center. Meal service in the Neighborhood Center has now been cut to once per week, and there has been some indication from the organization that it may discontinue all meal service in the Neighborhood Center. The Commission suggests that Live Oak Senior Nutrition and Service Center be required to continue to serve at least one meal per week in the Neighborhood Center facility. The Commission believes that this meal service is a vital part of the continuum of services available in the Neighborhood Center, and that its visibility to clients of other services is key both to its success and to the stable transition of aging seniors along that continuum of services.

Finally, the Commission recommends that Cupertino Community Services be placed on a performance-based contract, under which it would receive reimbursement of its actual costs, excluding administration costs, for its rental and utility payment assistance program. This program is unduplicated in the community and will serve approximately 40 Los Gatos households for the year. The grant would not fund the food pantry and case management services provided by Cupertino Community Services, which are provided by other agencies in the community. The total not-to exceed amount of this grant would be increased \$6,000, from \$2,000 in FY 2006/07 to \$8,000 in FY 2007/08. This grant is funded through the Below Market Price In-Lieu Fund, which receives revenues paid by developers, and does not impact the General Fund.

***CDBG Capital Project Funding Recommendation***

The majority of the CDBG money that the Town receives must be used for the provision of affordable housing, eligible capital projects, and eligible administrative expenses. For FY 2007/08, these capital funds total \$87,526. The Commission recommends that these funds be allocated as shown in Exhibit B. The majority of these funds (\$41,500) would be allocated to Americans with Disability Act (ADA) compliance projects at Town facilities, as follows:

- Upgrade the Library elevator with electronic door sensors; replace existing doors to access the elevator areas with automatic doors (\$18,000)
- Replace existing doors at access to Community Development Department and Clerk Department with automatic doors (\$16,000)
- Install concrete walkway between Pageant Way and Library (\$7,500)

The remainder of the funding would be for the Town's Housing Conservation Program, which provides income-eligible homeowners with low-interest loans to perform eligible home repairs. This funding would be split between the administration fee of to the Santa Clara County Office of Affordable Housing (\$20,000), which administers the program under contract to the Town; and funds for Town staff to support the program (\$26,026).

Finally a set amount of \$15,000 is designated by the federal government for administration of the Town's CDBG program as a whole.

**EXHIBITS**

- A. FY 2007/08 Community Grant Program funding recommendation
- B. FY 2007/08 Community Development Block Grant Program funding recommendation
- C. Community Grant Program application summaries



**TOWN OF LOS GATOS**  
**FY 2007/08 COMMUNITY GRANT PROGRAM**

	<b>2006/07</b>	<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
	<b><u>Allocation</u></b>	<b><u>Request</u></b>	<b><u>Eval. Comm. Recommend.</u></b>	<b><u>Commission Recommend.</u></b>
<b>Grants: General Fund</b>				
A Place for Teens	\$ 10,840	\$ 21,250	\$ 10,840	\$ 10,840
Emergency Housing Consortium	\$ 1,574	\$ 2,000	\$ 1,574	\$ 1,574
Live Oak Senior Nutrition & Service Center	\$ 27,456	\$ 33,513	\$ 27,456	\$ 27,456
Next Door Solutions to Domestic Violence	\$ 12,000	\$ 15,000	\$ 12,000	\$ 12,000
Parents Helping Parents	\$ 1,920	\$ 2,000	\$ 1,920	\$ 1,920
SJSU Foundation/The Health Place	\$ 4,681	n/a	\$ 4,681	\$ 5,798
Support Network for Battered Women	\$ 4,800	\$ 5,500	\$ 4,800	\$ 4,800
Teen and Family Counseling Center	\$ 27,044	\$ 30,000	\$ 27,044	\$ 27,044
<b>Subtotal - General Fund</b>	<b>\$ 90,315</b>	<b>\$ 109,263</b>	<b>\$ 90,315</b>	<b>\$ 91,432</b>
<b>Grants: Below Market Price Housing Program Fund</b>				
Cupertino Community Services	\$ 2,000	\$ 16,500	\$ 8,000	\$ 8,000
<b>Subtotal - BMP Fund</b>	<b>\$ 2,000</b>	<b>\$ 16,500</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>
<b>Grants: Community Development Block Grant Fund</b>				
Catholic Charities/Long Term Care Ombud.	\$ 7,680	\$ 8,000	\$ 7,680	\$ 7,680
Live Oak Adult Day Services/Day Care	\$ 12,988	\$ 13,637	\$ 12,988	\$ 12,988
Second Harvest Food Bank/Brown Bag	\$ 3,802	\$ 4,000	\$ 3,802	\$ 3,802
SJSU Foundation/The Health Place	\$ 12,211	\$ 44,755	\$ 12,211	\$ 11,094
<b>Subtotal - CDBG</b>	<b>\$ 36,681</b>	<b>\$ 70,392</b>	<b>\$ 36,681</b>	<b>\$ 35,564</b>
<b>Grant Augmentation</b>				
A Place for Teens: Grant Augmentation	\$ 2,500	n/a	\$ -	\$ -
<b>Subtotal - Grant Augmentation</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total - Human Services</b>	<b>\$ 131,496</b>	<b>\$ 196,155</b>	<b>\$ 134,996</b>	<b>\$ 134,996</b>

Town of Los Gatos  
Community Development Block Grant Program  
FY 2007/08

				2007/08	2007/08
	2006/07	2007/08	2007/08	2007/08	2007/08
	Allocation	Request	Eval. Comm. Recmnd.	Commission Recommend.	
<b>Category I: Public Services</b>					
Catholic Charities/Ombudsman	\$ 7,680	\$ 8,000	\$ 7,680	\$ 7,680	
Live Oak Adult Day Services	\$ 12,988	\$ 13,637	\$ 12,988	\$ 12,988	
SJSU/Health Place	\$ 12,211	\$ 44,755	\$ 12,211	\$ 11,094	
Second Harvest/Brown Bag	\$ 3,802	\$ 4,000	\$ 3,802	\$ 3,802	
<b>Category I Subtotal</b>	<b>\$ 36,681</b>	<b>\$ 70,392</b>	<b>\$ 36,681</b>	<b>\$ 35,564</b>	
Category I Cap	\$ 38,611	\$ 35,564	\$ 35,564	\$ 35,564	
<b>Category II: Housing &amp; Other</b>					
EHC Lifebuilders/ Our House	\$ 10,000	\$ -	\$ -	\$ -	
Rebuilding Together Silicon Valley	\$ 5,000	\$ -	\$ -	\$ -	
Town ADA Projects	\$ 52,389	\$ 41,500	\$ 41,500	\$ 41,500	
Housing Rehab Admin	\$ -	\$ 25,889	\$ 25,889	\$ 26,026	
Urban County Rehab Services	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
<b>Category II Subtotal</b>	<b>\$ 87,389</b>	<b>\$ 87,389</b>	<b>\$ 87,389</b>	<b>\$ 87,526</b>	
<b>Administration</b>					
General Administration	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
<b>Administration Subtotal</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	
Administration Cap	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
<b>TOTAL ALLOCATIONS</b>	<b>\$ 139,070</b>	<b>\$ 172,781</b>	<b>\$ 139,070</b>	<b>\$ 138,090</b>	
Total Cap	\$ 139,070	\$ 138,090	\$ 138,090	\$ 138,090	

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** Teen Programming

**Agency:** A Place For Teens  
P.O. Box 1476  
Los Gatos, CA 95031  
Mike Loya, Director  
(408) 395-5553

**Site:** 4 New York Avenue, Los Gatos

**Project Description:** A Place For Teens operates "The Venue," a teen center located in close proximity to the Los Gatos High School campus. The Venue is used as a safe "hangout" for teens on school days, and also offers classes, workshops, concerts, and other teen-focused events.

This application was submitted on February 7, after the January 30 deadline.

**Project Work Plan:**

*Direct Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Average daily attendance	280	353	411
B. Special events	48	82	43
C. Workshops/classes/meetings	45	79	40
D. Community service opportunities	85	46	18
E. Special events with other nonprofits	65	48	22

*Indirect Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Referral to Teen and Family Counseling Center	45	n/a	n/a
B. Referral to other nonprofit agencies	25	20	(not reported)
C. Alternative sentencing service hours	1200	n/a	n/a
D. Community Assistance	n/a	14	(not reported)

**Funding:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Town funding amount	\$21,250	\$13,340 (\$10,840 grant, plus \$2,500 grant augmentation)
Total program budget	\$98,750	\$78,760
Town \$ as % of total	21.5%	16.9%

**Clients:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Undup LG clients	(not stated)	600
Total undup clients	(not stated)	(not stated)
LG clients as % of total	n/a	n/a
Services per LG client	1,200	n/a

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** Shelter and Support Services for Los Gatos Homeless

**Agency:** Emergency Housing Consortium, dba EHC LifeBuilders    **Site:** various  
2665 N. 1<sup>st</sup> Street, Suite 210  
San Jose, CA 95134  
Barry Del Buono, President/CEO  
(408) 539-2115

**Project Description:** EHC is one of the largest homeless service providers in Santa Clara County, with services that include emergency shelters, transitional housing, permanent housing, and supportive services. The funds requested would help to provide these services for homeless Los Gatos residents.

**Project Work Plan:**

*Direct Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Person Shelter Days	1,000	Not applicable. This agency has a lump sum contract for FY 2006/07.	

**Funding:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Town funding amount</i>	\$2,000	\$1,574
<i>Total program budget</i>	\$31,710	\$27,370
<i>Town \$ as % of total</i>	6.3%	5.8%

**Clients:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Undup LG clients</i>	13	10
<i>Total undup clients</i>	5,500	5,445
<i>LG clients as % of total</i>	0.2%	0.2%
<i>Services per LG client</i>	78	66

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** Live Oak Senior Nutrition and Service Center

**Agency:** Live Oak Senior Nutrition and Service Center  
111 Church Street  
Los Gatos, CA 95030  
Karen West, Executive Director  
(408) 354-0707

**Site:** various

**Project Description:** Live Oak Senior Nutrition provides meals and supportive services to residents of the West Valley age 60 and older. Meals are served on-site at Live Oak and the Neighborhood Center. Meals are also prepared and sent to Live Oak Adult Day Services and Villa Vasona, and are delivered to homebound residents.

**Project Work Plan:**

*Direct Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Meals served at Live Oak Nutrition/Neighborhood Center	9,960	9,850	5,258
B. Meals sent to: Live Oak Adult Day Services	4,131	4,164	2,184
Villa Vasona	2,291	n/a	n/a
C. One-way transportation to: Live Oak Nutrition	927	832	588
Shopping/medical appointments/other	92	102	44
D. Assistance to the homebound: Errand/chore	121	115	80
Visit/telephone call	152	144	120
E. Pre/post meal program/activities	363	350	177

*Indirect Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Information/referral contacts	355	380	374
B. Blood pressure checks from The Health Place	249	248	131
C. One-way transportation via Outreach Paratransit	979	928	840

**Funding:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Town funding amount	\$33,513	\$27,456
Total program budget	\$159,626	\$163,705
Town \$ as % of total	21.0%	16.8%

**Clients:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Undup LG clients	303	357
Total undup clients	(not stated)	(not stated)
LG clients as % of total	n/a	n/a
Services per LG client	105	n/a

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** The Shelter Next Door

**Agency:** Next Door Solutions to Domestic Violence  
234 E. Gish Road, Suite 200  
San Jose, CA 95112  
Nalini Shekar, Director of Advocacy Programs  
(408) 501-7561

**Site:** (undisclosed)

**Project Description:** Next Door provides services to battered women and their children. Services include emergency shelter, crisis counseling, group counseling, legal assistance, and victim advocacy.

**Project Work Plan:**

*Direct Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Crisis counseling sessions	30	30	10
B. Individual/group counseling sessions	60	60	49
C. Legal assistance sessions	15	15	124
D. Victim advocacy clients	49	45	36
E. Shelter clients	1	3	0

*Indirect Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Information and referral calls	7,830	7,830	(not reported)
B. Brochures distributed	3,000	3,000	(not reported)
C. Outreach presentations	52	52	(not reported)

**Funding:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Town funding amount	\$15,000	\$12,000
Total program budget	\$578,680	\$615,000
Town \$ as % of total	2.6%	2.0%

**Clients:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Undup LG clients	100	75
Total undup clients	(not stated)	(not stated)
LG clients as % of total	n/a	n/a
Services per LG client	2	n/a

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** Community and Family Services

**Agency:** Parents Helping Parents, Inc. **Site:** (same)  
3041 Olcott Street  
Santa Clara, CA 95054  
Mary Ellen Peterson, Executive Director  
(408) 727-5775 x153

**Project Description:** Parents Helping Parents is a family resource center serving children of any age with a disability or illness. Requested funds would support services such as parent education, information and referrals, a Mentor Parent program, support groups, children's workshops, and an Integrated Playgroup.

**Project Work Plan:**

*Direct Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Provision of "Community and Family Services" program	Not applicable. Contracts for \$2,000 or less do not require numerical goals.		

**Funding:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Town funding amount	\$2,000	\$1,920
Total program budget	\$124,322	\$124,322
Town \$ as % of total	1.6%	1.5%

**Clients:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Undup LG clients	115	115
Total undup clients	7400	7374
LG clients as % of total	1.6%	1.6%
Services per LG client	3	3

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** The Health Place

**Agency:** San Jose State University Research Foundation      **Site:** Neighborhood Center  
P.O. Box 720130  
San Jose, CA 95172  
Dr. Jayne Cohen, Director  
(408) 924-1325

**Project Description:** The Health Place is a nurse-managed health center that provides no-cost health services to low and very low income, elderly Los Gatos residents. The services are provided by nursing faculty and senior level nursing students of San Jose State University.

**Project Work Plan:**

*Direct Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Frail home bound visits	480	480	265
B. Blood pressure screening/monitoring	850	850	878
C. Consultations	400	400	744
D. Education programs	18	18	11

*Indirect Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Information and referral contacts	200	200	68

**Funding:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Town funding amount	\$44,755	\$16,892 (\$12,211 CDBG; \$4,681 GF)
Total program budget	\$44,755	\$18,692
Town \$ as % of total	100%	90.4%

**Clients:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Undup LG clients	180	33
Total undup clients	(not stated)	(not stated)
LG clients as % of total	n/a	n/a
Services per LG client	(not stated)	(not stated)



**Town of Los Gatos**  
**FY 2007/08 Community Grant Program**  
**Application Summary**

**Project:** Support Network for Battered Women

**Agency:** Support Network for Battered Women  
1257 Tasman Drive, Suite C  
Sunnyvale, CA 94089  
Chata Alfaro, Executive Director  
(408) 541-6100 x102

**Site:** (same)

**Project Description:** Support Network for Battered Women provides services and shelter to battered people. Services include psychological support services, crisis intervention, legal assistance, and community outreach and education.

**Project Work Plan:**

*Direct Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Crisis calls	50	45	25
B. Counseling sessions	100	15	180
C. Legal advocacy sessions	50	4	35

*Indirect Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Community outreach venues	20	20	(not reported)
B. Lifeline newsletter copies	130	390	(not reported)
C. Contacts with local attorneys	10	10	(not reported)

**Funding:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Town funding amount</i>	\$5,500	\$4,800
<i>Total program budget</i>	\$209,986	\$199,987
<i>Town \$ as % of total</i>	2.6%	2.4%

**Clients:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Undup LG clients</i>	30	7
<i>Total undup clients</i>	(not stated)	(not stated)
<i>LG clients as % of total</i>	n/a	n/a
<i>Services per LG client</i>	28	n/a

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** School Based Programs & Sliding Scale Fee Clinic  
Drug and Alcohol Awareness and Resiliency Program

**Agency:** Teen and Family Counseling Center, Inc.  
307 Orchard City Drive, Suite 206  
Campbell, CA 95008  
Georgia Clarke, Executive Director  
(408) 370-9990 x2#

**Site:** various

**Project Description:** Teen and Family Counseling Center provides access to affordable counseling and related services to families, teens, and children. Services are provided on a sliding fee scale at the clinic, and free to students on campus.

**Project Work Plan:**

*Direct Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Direct counseling sessions	566	770	283
B. Group counseling sessions	2	30	2

*Indirect Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Information and referral contacts	250	300	58
B. Outreach activities	2,000	1500	1,045
C. Workshops, classes, seminars, lectures	5	n/a	n/a

**Funding:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Town funding amount	\$30,000	\$27,044
Total program budget	\$59,279	\$77,593
Town \$ as % of total	50.6%	34.9%

**Clients:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Undup LG clients	122	90
Total undup clients	(not stated)	(not stated)
LG clients as % of total	n/a	n/a
Services per LG client	5	(not stated)

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** Community Assistance Program

**Agency:** Cupertino Community Services  
10104 Vista Drive  
Cupertino, CA 95014  
Kim Ferm, Program Director  
(408) 255-8033 x102

**Site:** (same)

**Project Description:** Cupertino Community Services provides basic family support services to residents of the West Valley. The funds requested would support the following services to Los Gatos residents: weekly access to the food pantry, rental/utility/transportation assistance, and case management services.

**Project Work Plan:**

*Direct Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Rental/utility assistance	40	Not applicable. This agency has a lump sum contract for FY 2006/07.	
B. Food pantry visits	1920		
C. Case management visits	240		

*Indirect Services*

Service	Number of Services Provided		
	FY 2007/08 (proposed)	FY 2006/07 (adopted)	FY 2006/07 (actual mid-year)
A. Information referrals	100	Not applicable. This agency has a lump sum contract for FY 2006/07.	
B. Brochures distributed	200		
C. PG & E CARE applications distributed	25		

**Funding:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Town funding amount	\$16,500	\$2,000
Total program budget	\$193,500	\$202,218
Town \$ as % of total	8.5%	1.0%

**Clients:**

	FY 2007/08 (requested)	FY 2006/07 (adopted)
Undup LG clients	300	N/A. This agency has a lump sum contract for FY 2006/07.
Total undup clients	(not stated)	
LG clients as % of total	n/a	
Services per LG client	22	

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** Long Term Care Ombudsman Program

**Agency:** Catholic Charities of San Jose  
2526 Zanker Road, Suite 200  
San Jose, CA 95134  
Cindy Safe, Long Term Support Services Program Director  
(408) 944-0567

**Site:** various

**Project Description:** The Long Term Care Ombudsman Program benefits the frail, chronically ill, primarily elderly residents of Los Gatos long term care facilities. Services include advocacy and complaint investigation, including elder abuse and neglect.

**Project Work Plan:**

*Direct Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Site visits	164	164	111
B. Resident contacts	576	576	730
C. Complaint investigations	56	56	92
D. Community education presentations	1	1	1

*Indirect Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Information and referral contacts	100% response	100% response	(not reported)
B. Recertification training hours	12	n/a	(not reported)
C. Witnessing Advanced Health Care Directives	100% response	100% response	(not reported)

**Funding:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Town funding amount</i>	\$8,000	\$7,680
<i>Total program budget</i>	\$493,006	\$465,100
<i>Town \$ as % of total</i>	1.6%	1.7%

**Clients:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Undup LG clients</i>	576	576
<i>Total undup clients</i>	(not stated)	(not stated)
<i>LG clients as % of total</i>	n/a	n/a
<i>Services per LG client</i>	(not stated)	(not stated)

**Town of Los Gatos**  
**FY 2007/08 Community Grant Program**  
**Application Summary**

**Project:** Adult Day Care

**Agency:** Live Oak Adult Day Services  
1147 Minnesota Avenue  
San Jose, CA 95125  
Colleen Hudgen, Executive Director  
(408) 971-9363

**Site:** 111 Church Street

**Project Description:** Live Oak Adult Day Services provides day care for functionally-impaired seniors. Other services provided include support and respite for caregivers, counseling, and case management.

**Project Work Plan:**

*Direct Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Days of adult day care	1,400	1,400	1,030
B. Days of caregiver respite	1,400	1,400	1,030
C. Noon meals served	1,400	1,400	1,030
D. Breakfast meals served	1,400	1,400	1,030

*Indirect Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Referrals/outreach contacts	120	120	32
B. Staff consultation, counseling	100	100	50
C. Inservice programs	4	4	5

**Funding:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Town funding amount</i>	\$13,637	\$12,988
<i>Total program budget</i>	\$168,527	\$155,865
<i>Town \$ as % of total</i>	8.1%	8.3%

**Clients:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Undup LG clients</i>	26	20
<i>Total undup clients</i>	(not stated)	(not stated)
<i>LG clients as % of total</i>	n/a	n/a
<i>Services per LG client</i>	200	(not stated)

**Town of Los Gatos  
FY 2007/08 Community Grant Program  
Application Summary**

**Project:** Operation Brown Bag

**Agency:** Second Harvest Food Bank  
750 Curtner Avenue  
San Jose, CA 95125  
Lori Mathis, Community Programs Manager  
(408) 266-8866

**Site:** Neighborhood Center

**Project Description:** Operation Brown Bag provides nutritious groceries at no charge to seniors and disabled individuals on a weekly basis. Clients collect their groceries at the Neighborhood Center, or receive them at home if they are homebound.

**Project Work Plan:**

*Direct Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Households receiving weekly groceries	60	60	84
B. Nutrition education activities	4	4	7
C. Newsletter issues	4	4	1
D. Weekly volunteer opportunities	8	10	13

*Indirect Services*

<i>Service</i>	<i>Number of Services Provided</i>		
	<i>FY 2007/08 (proposed)</i>	<i>FY 2006/07 (adopted)</i>	<i>FY 2006/07 (actual mid-year)</i>
A. Information and referral contacts	50	60	(not reported)
B. Informational pamphlets	on request	4	(not reported)

**Funding:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Town funding amount</i>	\$4,000	\$3,802
<i>Total program budget</i>	(not stated)	(not stated)
<i>Town \$ as % of total</i>	n/a	n/a

**Clients:**

	<i>FY 2007/08 (requested)</i>	<i>FY 2006/07 (adopted)</i>
<i>Undup LG clients</i>	60	60
<i>Total undup clients</i>	(not stated)	(not stated)
<i>LG clients as % of total</i>	n/a	n/a
<i>Services per LG client</i>	52	(not stated)

**TOWN OF LOS GATOS**  
**FY 2007/08 COMMUNITY GRANT PROGRAM**

Attachment 3

	<u>2006/07</u> <u>Allocation</u>	<u>2007/08</u> <u>Request</u>	<u>2007/08</u> <u>Eval. Comm.</u> <u>Recommend.</u>	<u>2007/08</u> <u>Commission</u> <u>Recommend.</u>
<b>Grants: General Fund</b>				
A Place for Teens	\$ 10,840	\$ 21,250	\$ 10,840	\$ 10,840
Emergency Housing Consortium	\$ 1,574	\$ 2,000	\$ 1,574	\$ 1,574
Live Oak Senior Nutrition & Service Center	\$ 27,456	\$ 33,513	\$ 27,456	\$ 27,456
Next Door Solutions to Domestic Violence	\$ 12,000	\$ 15,000	\$ 12,000	\$ 12,000
Parents Helping Parents	\$ 1,920	\$ 2,000	\$ 1,920	\$ 1,920
SJSU Foundation/The Health Place	\$ 4,681	n/a	\$ 4,681	\$ 5,798
Support Network for Battered Women	\$ 4,800	\$ 5,500	\$ 4,800	\$ 4,800
Teen and Family Counseling Center	\$ 27,044	\$ 30,000	\$ 27,044	\$ 27,044
<b>Subtotal - General Fund</b>	<b>\$ 90,315</b>	<b>\$ 109,263</b>	<b>\$ 90,315</b>	<b>\$ 91,432</b>

**Grants: Below Market Price Housing Program Fund**

Cupertino Community Services	\$ 2,000	\$ 16,500	\$ 8,000	\$ 8,000
<b>Subtotal - BMP Fund</b>	<b>\$ 2,000</b>	<b>\$ 16,500</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>

**Grants: Community Development Block Grant Fund**

Catholic Charities/Long Term Care Ombud.	\$ 7,680	\$ 8,000	\$ 7,680	\$ 7,680
Live Oak Adult Day Services/Day Care	\$ 12,988	\$ 13,637	\$ 12,988	\$ 12,988
Second Harvest Food Bank/Brown Bag	\$ 3,802	\$ 4,000	\$ 3,802	\$ 3,802
SJSU Foundation/The Health Place	\$ 12,211	\$ 44,755	\$ 12,211	\$ 11,094
<b>Subtotal - CDBG</b>	<b>\$ 36,681</b>	<b>\$ 70,392</b>	<b>\$ 36,681</b>	<b>\$ 35,564</b>

**Grant Augmentation**

A Place for Teens: Grant Augmentation	\$ 2,500	n/a	\$ -	\$ -
<b>Subtotal - Grant Augmentation</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Total - Human Services</b>	<b>\$ 131,496</b>	<b>\$ 196,155</b>	<b>\$ 134,996</b>	<b>\$ 134,996</b>
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**Art / Education**

Art Docents of Los Gatos	\$ 4,000	\$ 5,500	\$ 4,000	\$ 4,000
CineCats	\$ 500	\$ 2,000	\$ -	\$ -
Festival Theatre Ensemble	\$ 1,000	\$ 2,000	\$ 1,000	\$ 1,000
Los Gatos Community Concert Association	\$ 870	\$ 1,500	\$ 1,000	\$ 1,000
Music in the Park	\$ 1,000	\$ -	\$ -	\$ -
Photographic Guild of Los Gatos	\$ -	\$ 1,000	\$ 870	\$ 870
St. Luke's/Sunset Concert Series	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000
Youth Science Institute	\$ -	\$ 2,000	\$ -	\$ -
<b>Subtotal - General Fund</b>	<b>\$ 7,870</b>	<b>\$ 15,000</b>	<b>\$ 7,870</b>	<b>\$ 7,870</b>

Art Docents: Grant Augmentation	\$ 500	n/a	\$ 500	\$ 500
Photographic Guild: Grant Augmentation	\$ -	n/a	\$ -	\$ 130
<b>Subtotal - Grant Augmentation</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 630</b>

<b>Total - Art/Education</b>	<b>\$ 8,370</b>	<b>\$ 15,000</b>	<b>\$ 8,370</b>	<b>\$ 8,500</b>
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**RESOLUTION NO. 2007- \_\_**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOS GATOS  
ALLOCATING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS  
TO THE TOWN OF LOS GATOS FOR FISCAL YEAR 2006/07**

**WHEREAS**, the Town of Los Gatos receives Community Development Block Grant funds from the U.S. Department of Housing and Urban Development through the County of Santa Clara as a non-entitlement city pursuant to the provisions of Title I of the Housing and Community Development Acts of 1974 and 1977, as amended; and

**WHEREAS**, the Community Services Commission reviewed all applications for funding from community agencies, held a public hearing and received public testimony, and adopted a funding recommendation to the Town Council; and

**WHEREAS**, the Town Council considered the Community Services Commission's funding recommendations at a regularly scheduled council meeting on April 2, 2007; and

**WHEREAS**, the Town has been notified that the CDBG allocation for Fiscal Year 2007/08 is \$138,090.

**RESOLVED**, by the Town Council of the Town of Los Gatos, County of Santa Clara, State of California, that the Town Council finds that CDBG funds are available for Fiscal Year 2007/08; and

**BE IT FURTHER RESOLVED**, that the Town Council adopts the recommendation of the Community Services Commission; and

**BE IT FURTHER RESOLVED**, that the Town Council does hereby authorize the expenditure of \$138,090 to those CDBG programs set out in Exhibit A, attached and incorporated herein.



**PASSED AND ADOPTED** at a regular meeting of the Town Council of the Town of Los Gatos, California, held on the 2nd day of April, 2007 by the following vote:

COUNCIL MEMBERS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

**SIGNED:**

MAYOR OF THE TOWN OF LOS GATOS  
LOS GATOS, CALIFORNIA

ATTEST:

CLERK ADMINISTRATOR OF THE TOWN OF LOS GATOS  
LOS GATOS, CALIFORNIA

Town of Los Gatos  
Community Development Block Grant Program  
FY 2007/08

	<b>2006/07</b>	<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
	<b>Allocation</b>	<b>Request</b>	<b>Eval. Comm. Recmnd.</b>	<b>Commission Recommend.</b>	<b>Council Adopt.</b>
<b>Category I: Public Services</b>					
Catholic Charities/Ombudsman	\$ 7,680	\$ 8,000	\$ 7,680	\$ 7,680	\$ 7,680
Live Oak Adult Day Services	\$ 12,988	\$ 13,637	\$ 12,988	\$ 12,988	\$ 12,988
SJSU/Health Place	\$ 12,211	\$ 44,755	\$ 12,211	\$ 11,094	\$ 11,094
Second Harvest/Brown Bag	\$ 3,802	\$ 4,000	\$ 3,802	\$ 3,802	\$ 3,802
<b>Category I Subtotal</b>	<b>\$ 36,681</b>	<b>\$ 70,392</b>	<b>\$ 36,681</b>	<b>\$ 35,564</b>	<b>\$ 35,564</b>
Category I Cap	\$ 38,611	\$ 35,564	\$ 35,564	\$ 35,564	\$ 35,564
<b>Category II: Housing &amp; Other</b>					
EHC Lifebuilders/ Our House	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Rebuilding Together Silicon Valley	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Town ADA Projects	\$ 52,389	\$ 41,500	\$ 41,500	\$ 41,500	\$ 41,500
Housing Rehab Admin	\$ -	\$ 25,889	\$ 25,889	\$ 26,026	\$ 26,026
Urban County Rehab Services	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>Category II Subtotal</b>	<b>\$ 87,389</b>	<b>\$ 87,389</b>	<b>\$ 87,389</b>	<b>\$ 87,526</b>	<b>\$ 87,526</b>
<b>Administration</b>					
General Administration	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
<b>Administration Subtotal</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
Administration Cap	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
<b>TOTAL ALLOCATIONS</b>	<b>\$ 139,070</b>	<b>\$ 172,781</b>	<b>\$ 139,070</b>	<b>\$ 138,090</b>	<b>\$ 138,090</b>
Total Cap	\$ 139,070	\$ 138,090	\$ 138,090	\$ 138,090	\$ 138,090