



MEETING DATE: 3/5/07
ITEM NO: 4

COUNCIL AGENDA REPORT

DATE: FEBRUARY 20, 2007
TO: MAYOR AND TOWN COUNCIL
FROM: DEBRA J. FIGONE, TOWN MANAGER
SUBJECT: EQUIPMENT PURCHASE

ADOPT RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AN AGREEMENT WITH VICTORY AUTO WORLD DEALER GROUP FOR THE PURCHASE OF ONE NEW 2007 DODGE SPRINTER VAN IN THE AMOUNT OF \$38,128 FROM THE EQUIPMENT REPLACEMENT FUND

RECOMMENDATION:

Adopt resolution authorizing the Town Manager to execute an agreement with Victory Auto World Dealer Group for the purchase of one new 2007 Dodge Sprinter Van in the amount of \$38,128 from the equipment replacement fund.

BACKGROUND:

The equipment replacement schedule was adopted with the 2006/07 Operating Budget and included purchase of one new 2007 Dodge Sprinter Van to replace an existing 2000 Dodge Van. Equipment replacement is based on cost per mile including age and overall condition of the unit being recommended for replacement. Throughout the fiscal year, staff continues to evaluate all vehicles to ensure that the most cost efficient use of vehicles and equipment is maintained.

This vehicle will be assigned to the Los Gatos-Monte Sereno Police Department Crime Investigation Program. The vehicle's primary function will be for transporting evidence to and from crime scenes, offsite crime labs/storage facilities, weapons/narcotics destruction facilities, undercover investigation operations, and transporting staff during Swat training and response calls.

PREPARED BY: KEVIN ROHANI
Interim Director of Parks and Public Works

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Reviewed by: PS Assistant Town Manager OK Town Attorney _____ Clerk Administrator
se Finance _____ Community Development

The existing van is a 2000 compressed natural gas (CNG) Dodge Van that was purchased new through the State of California Cooperative Purchasing Program. Supplementary cost for the natural gas conversion was offset through grant funding by the Bay Area Air Quality Management District. This van's range is limited due to insufficient fuel storage of CNG thus restricting the department's ability to travel out of county for weapons/narcotics destruction processes. Additionally, the vehicle is not conducive to Swat and undercover operations based on interior height limitations. The new van will allow staff to walk about the vehicle unobstructed and travel out of the bay area and refuel at many service stations based on a diesel engine configuration. Although the new vehicle will not operate on CNG, the diesel engine meets all 2007 California Air Resources Board tier two emission standards that require fleets to meet average emission rate targets for particulate matter.

The CNG Dodge Van will be retained in the Building Program for maintenance operations, and will replace an aging 1985 gasoline powered Ford F150 pickup that is in need of major repair. The pickup will be disposed of through the auction process.

DISCUSSION:

For purchases under \$100,000, the Town's informal bid process does not require public advertising and the preparation of plans or specifications. This informal bid process allows staff to solicit bids from a minimum of three (3) vendors and award the agreement to the lowest responsible bidder.

Bids for one new 2007 Dodge Sprinter Van were received on Tuesday, February 20, 2007. The following vendors submitted bids for this project:

Victory Auto World Dealer Group	\$ 38,128
Hartzheim Dodge	\$ 31,870
South County Chrysler Jeep Dodge	Declined to Bid
Stevens Creek Chrysler Jeep Dodge	Declined to Bid

Staff has checked the bids received and has determined that Victory Auto World Dealer Group is the lowest responsible bid and that its bid is responsive to the Town's informal bid process. Hartzheim Dodge bid did not include all the mandatory options as set fourth in the request for proposal, as well as sales tax. Staff has discussed this matter with Hartzheim Dodge and if they updated their price to include the options and sales tax, the price would be higher than the bid the Town has received from Victory Auto World Dealer Group. It is recommended that the Council adopt the attached Resolution that would declare Victory Auto World Dealer Group to be the lowest responsible bidder and award an agreement to this company in the amount of \$38,128.

CONCLUSION:

Staff recommends the purchase of one new 2007 Dodge Sprinter Van from Victory Auto World Dealer Group.

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ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

FISCAL IMPACT:

The 2006/07 Operating Budget provides for the purchase of one new 2007 Dodge Sprinter Van in the amount of \$38,128 from the Equipment Replacement Fund 6601-77220.

Attachments:

Resolution authorizing agreement with Victory Auto World Dealer Group

RESOLUTION

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF LOS GATOS
AUTHORIZING THE TOWN MANAGER
TO EXECUTE AN AGREEMENT WITH
VICTORY AUTO WORLD DEALER GROUP
FOR THE PURCHASE OF
ONE NEW 2007 DODGE SPRINTER VAN
IN THE AMOUNT OF \$38,128**

WHEREAS, The 2006/07 Operating Budget provides for the purchase of one new 2007 Dodge Sprinter Van assigned to the Los Gatos-Monte Sereno Police Department Investigation Program; and

WHEREAS, staff prepared a request for proposal and solicited quotations from three auto suppliers; and

WHEREAS, Victory Auto World Dealer Group submitted the lowest bid which the Town Council deems to be responsive to the Town's solicitation; and

WHEREAS, staff recommends the purchase of the 2007 Dodge Sprinter Van from Victory Auto World Dealer Group; and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Los Gatos, County of Santa Clara, State of California, that Victory Auto World Dealer Group is declared to be the satisfactory vendor for the purchase of one new 2007 Dodge Sprinter Van ; and

BE IT FURTHER RESOLVED that the Town Manager is hereby authorized and directed to execute an agreement (Attached as Exhibit A) for the purchase of one new 2007 Dodge Sprinter Van in the amount of \$38,128.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Los Gatos, California, held on the 5th day of March, 2007, by the following vote:

COUNCIL MEMBERS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED: MAYOR OF THE TOWN OF LOS GATOS/
 LOS GATOS, CALIFORNIA

ATTEST:

CLERK ADMINISTRATOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA

To Town:
Town of Los Gatos
Parks and Public Works Department
41 Miles Avenue
Los Gatos, CA 95030

To Vendor:
Victory Auto World Dealer Group
1230 Auto Center Drive
Petaluma, CA 94952
ATT: Greg Martin

5. Waivers. Waiver of a breach or default under this Agreement shall not constitute a continuing waiver or a waiver of a subsequent breach of the same or any other provision of the Agreement.

6. Modifications. No modification, waiver, termination, or amendment to this Agreement is effective unless made in writing signed by the Town and the Vendor.

7. Severability. If any term of this Agreement is held invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in effect.

8. Entire Agreement. This Agreement sets forth the entire understanding between the parties.

Vendor shall supply vehicle per Town's Request for Proposal dated February 19, 2007 referenced in Exhibit A.

IN WITNESS WHEREOF, the Town and the Vendor have executed this Agreement on the date above written.

Town of Los Gatos by:

Victory Auto World Dealer Group

Debra J. Figone, Town Manager

Signature

Recommended by:

Kevin Rohani
Interim Director of Parks and Public Works

Print Name

Approved as to form:

Attest:
Town of Los Gatos, Los Gatos, CA

Orry P. Korb, Town Attorney

Jackie Rose, Clerk Administrator



DEALER GROUP

COMMERCIAL TRUCK CENTER

BUSINESS & FLEET SALES/LEASING



Wednesday, February 14, 2007

Steve Regan
Town of Los Gatos
41 Miles Ave
Los Gatos, CA 95031

Dear Steve:

Per your request, please find my attached quotes for the 2007 Sprinter vans we have spoken about.

Notice the change in motor specs, to include the new V6 diesel, and the new V6 gas units.

I have complied to you specs w/ the exception of the rear windows and the hitch, they have been deleted.

Your cost including sales tax, no DMV for the diesel unit is \$38,128

Your cost for the gas unit, including tax, no DMV is \$35,190

Both are FOB destination, Los Gatos, CA.

Sincerely,

Greg Martin