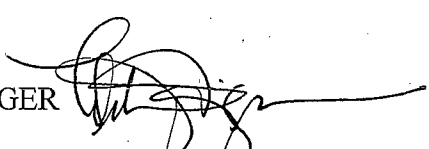




MEETING DATE: 1/16/2007
ITEM NO: 6

COUNCIL AGENDA REPORT

DATE: JANUARY 8, 2007
TO: MAYOR AND TOWN COUNCIL
FROM: DEBRA J. FIGONE, TOWN MANAGER 
SUBJECT: ADOPT RESOLUTION AUTHORIZING THE TOWN MANAGER TO
NEGOTIATE AND EXECUTE AN AMENDMENT TO AN AGREEMENT
WITH KCAT15 TO CABLECAST PLANNING COMMISSION MEETINGS
FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$20,000

RECOMMENDATION:

Adopt attached resolution authorizing the Town Manager to negotiate and execute an amendment to an agreement with KCAT15 to cablecast Planning Commission meetings on Community Access Channel 15 for an additional amount not to exceed \$20,000.

BACKGROUND:

In November 2006, Council directed staff to pursue the cablecasting of Planning Commission meetings on community access station, KCAT15. This direction also included the video streaming of Planning Commission meetings for viewing on the Town's website.

DISCUSSION:

The Town currently has an agreement with KCAT15 to cablecast Town Council meetings for annual cost of \$20,000. The attached resolution would authorize the Town Manager to negotiate and execute an amendment to the existing agreement to cablecast Planning Commission meetings for an additional amount of \$20,000. The FY 2006/07 Operating Budget includes funding to support this additional service. There would be no additional cost to video stream the Planning Commission meetings. The scope of services would include the live cablecast and rebroadcast of Town Council and Planning Commission meetings and equipment maintenance support services.

PREPARED BY:


JENNY HARUYAMA
Administrative Programs Manager

N:\MGRV\Haruyama\Staff Reports\kcatcablecastingplanning.doc

Reviewed by: PSS Assistant Town Manager OK Town Attorney
____ Clerk Administrator SC Finance ____ Community Development

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MAYOR AND TOWN COUNCIL

SUBJECT: ADOPT RESOLUTION AUTHORIZING THE TOWN MANAGER TO
NEGOTIATE AND EXECUTE AN AMENDMENT TO AN AGREEMENT
WITH KCAT15 TO CABLECAST PLANNING COMMISSION MEETINGS
FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$20,000

January 8, 2007

If Council adopts the attached resolution, it is anticipated that the Planning Commission meetings would be cablecast and video streamed by early Spring 2007. This timeframe also includes any necessary commission and staff training.

CONCLUSION:

The attached resolution authorizes the Town Manager to negotiate and execute an amendment to an existing agreement with KCAT15 to cablecast Planning Commission meetings for an additional annual cost of \$20,000. Funding for this service is available in the FY 2006/07 Operating Budget. The meetings would also be video streamed and available for viewing on the Town's website. If approved by Council, it is anticipated that the cablecast and streaming of the Planning Commission meetings would occur in early Spring 2007.

FISCAL IMPACT:

Funding is available in the FY 2006/07 Operating Budget to support the cablecast of Planning Commission meetings. The estimated annual cost for this service is \$20,000. It is anticipated that the total annual cost to cablecast the Town Council and Planning Commission meetings is \$40,000. There is no additional cost to video stream the Planning Commission meetings.

Attachment:

Resolution authorizing Town Manager to amend agreement with KCAT15 to cablecast Planning Commission meetings on Community Access Channel 15.

Distribution:

George Sampson, KCAT15, 20 High School Court, Los Gatos, CA 95030

RESOLUTION

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOS GATOS AUTHORIZING
THE TOWN MANAGER TO NEGOTIATE AND EXECUTE AN AMENDMENT TO AN
AGREEMENT WITH KCAT15 TO CABLECAST
PLANNING COMMISSION MEETINGS FOR AN ADDITIONAL AMOUNT
NOT TO EXCEED \$20,000**

WHEREAS, the Town desires to broadcast Town meetings live on the local community access station; and

WHEREAS, the Town must obtain certain professional, technical and/or specialized services of an independent contractor to assist the Town in the most economical manner; and

WHEREAS, Community Access Station, KCAT15 possesses the degree of specialized expertise necessary to render cablecasting services.

RESOLVED, by the Town Council of the Town of Los Gatos, County of Santa Clara, State of California, that the Town Manager is authorized to negotiate and execute an amendment to an agreement with KCAT15 to cablecast Planning Commission meetings on KCAT15 for an additional amount not to exceed \$20,000.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Los Gatos, California, held on the 16th of January, 2007 by the following vote:

COUNCIL MEMBERS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED:

MAYOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA

ATTEST:

CLERK ADMINISTRATOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA