



MEETING DATE: 12/18/2006

ITEM NO: 4

COUNCIL AGENDA REPORT

DATE: December 14, 2006

TO: MAYOR AND TOWN COUNCIL

FROM: DEBRA J. FIGONE, TOWN MANAGER 

SUBJECT: ADOPT COUNCIL COMMITTEE APPOINTMENTS EFFECTIVE JANUARY 2007

RECOMMENDATION:

Adopt Council Committee Appointments effective January 2007.

DISCUSSION:

Mayor Joe Pirzynski has appointed Council Members to Town boards and committees and various regional commissions, boards, and committees as shown on the attached Council Committee Appointment Roster (Attachment No.1).

Also attached is a list of Council Ad Hoc Committee Assignments as of December 14, 2006 (Attachment No. 2). As Council is aware, ad hoc liaison assignments are made with the concurrence of the Town Council. Ad hoc assignments have been classified into three categories: 1) Policy Guidance to Town Staff; 2) Town Representation on Community Initiatives; and 3) Mayor and Vice Mayor Assignments.

Council members assigned to provide policy guidance to staff work with staff as needed on projects and/or events which are complex, usually have a long time horizon and may have a significant impact on the community. The time horizon of the project is such that periodic policy check-ins with assigned Council liaisons are important to keeping the project moving forward to the point where a recommendation can be made to the full Council. Although ad hoc assignments are expected to sunset once the project/event has been completed, assignments may be changed or added during the course of the year depending on specific needs or issues.

PREPARED BY: **DEBRA J. FIGONE**
Town Manager

DJF:pg

N:\MGR\AdminWorkFiles\2006 Council Reports\2007 Council Committee Appointments.doc

Reviewed by: _____ Assistant Town Manager OK Town Attorney
_____ Clerk Administrator _____ Finance _____ Community Development

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MAYOR AND TOWN COUNCIL

SUBJECT: ADOPT COUNCIL COMMITTEE APPOINTMENTS EFFECTIVE JANUARY
2007

DECEMBER 14, 2006

“Town Representation on Community Initiatives” is a new category for assignments to initiatives which have been generated by other agencies in the community and in which the Town has been invited to participate. Given the active engagement of this community, there are many initiatives in which Council members are invited to participate and that are underway at any one point in time. Initiatives that rise to the level of an ad hoc liaison assignment are those where, in the Council’s judgment, formal representation to the effort by the Town government would be of benefit to the community. In this category, two assignments are carried over from the prior year: the Katrina Consortium and Alive and Loving Life. As indicated on Attachment 2, no assignment has been made to Alive and Loving Life as its status as a community initiative is under review by the Mayor with the Town Manager and the Police Chief. A new assignment has been formally added which is the Character Education Task Force. This is an initiative of the Los Gatos Union School District in which Council member, McNutt (as the former Mayor) and Council member Wasserman participated in over the last year. Given the importance of this initiative to the full community, Mayor Pirzynski has brought this forward as a formal liaison assignment.

“Mayor and Vice Mayor Assignments” reflect prior Council practice and/or direction. This includes the assignment to the Mayor and Vice Mayor to serve as liaisons to the Youth Commission by periodically meeting with the Chair and Vice Chair and/or checking in with the Commission given it was formed just three years ago and is still developing.

The Council Committee Appointment Roster will be effective January 2007 and has been updated to reflect the appropriate contact information and meeting time and place. Staff will work with the Council Committee appointees as needed to assist them with committee assignments.

FISCAL IMPACT: None

Attachments:

1. 2007 Council Committee Appointment Roster
2. 2007 Council Ad Hoc Liaisons/Assignments

TOWN OF LOS GATOS
2007 COUNCIL COMMITTEE APPOINTMENTS
(Effective January, 2007)

ASSOCIATION OF BAY AREA
GOVERNMENTS - GENERAL ASSEMBLY

Mike Wasserman
Steve Glickman (Alternate)

The Association of Bay Area Governments (ABAG) - General Assembly is a regional agency that represents 9 Bay Area Counties and all cities within those Counties. Membership is voluntary and Town is a member. The ABAG - General Assembly determines the fair share housing allocations to each city and county as required by the State.

Meet twice yearly (Spring/Fall)

Spring Session: April 19 (San Francisco)

Fall Session: (Date/ location to be determined)

Contact Person:
Patricia Jones
(510) 464-7933 or
Kathleen Cha
(510) 464-7922

Town Staff Contact:
Debra J. Figone, Town Manager
(408) 354-6832

Jenny Haruyama, Administrative Programs
Manager
Office of the Town Manager
(408) 399-5768

***CONCEPTUAL DEVELOPMENT**
ADVISORY COMMITTEE **

Joe Pirzynski
Barbara Spector

The Town Conceptual Development Advisory Committee advises prospective applicants of whether projects are consistent with Town policy prior to initiating the development review process. The committee also identifies and lists problems with the proposal that need to be addressed in the review process.

Town of Los Gatos
Council Chambers
110 East Main Street
Los Gatos, CA 95032

Meet monthly (or as needed)
2nd Wednesday of the month - 4:30 p.m.

Town Staff Contact:
Bud Lortz, Director of Community Development
(408) 354-6872

***Town Committee – Requires Posting of Agenda 72 Hours Before Meeting**
****If Possible, Mayor and Vice Mayor should be Town Council Representatives**

***COUNCIL POLICY COMMITTEE**

Diane McNutt
Barbara Spector

The purpose of the Town Council Committee is to review and set Town Council policy.

EMERGENCY PREPAREDNESS COUNCIL

Mike Wasserman
Barbara Spector (Alternate)

The Emergency Preparedness Council is comprised of representatives from each city in Santa Clara County who are responsible for coordinating emergency preparedness activities.

On Call

Town Staff Contact:

Debra J. Figone, Town Manager
Jenny Haruyama, Administrative Programs Manager
(408) 354-6832

55 West Younger Avenue, 1st Floor (Auditorium)
Santa Clara County - Office of Emergency Services
San Jose, CA

Meet Quarterly - 1st Thursday of the month
12:00 noon (includes lunch)

February 1
May 3
August 2
November 1

Contact Person:

Stacy Hartman
Emergency Services - Santa Clara County
55 West Younger Avenue, 4th Floor
San Jose, CA 95110-1721
(408) 299-3751

Town Staff Contacts:

Scott Seaman, Chief of Police
Dave Gravel, Police Captain
(408) 354-6840

***FINANCE COMMITTEE**

Barbara Spector
Mike Wasserman

The Town Finance Committee is responsible for reviewing Town finance issues on an as needed basis. It serves as the selection and supervising committee for the Town's external auditor.

On Call

Town Staff Contacts:

Debra J. Figone, Town Manager
(408) 354-6832

Steve Conway, Administrative Services & Finance Director
(408) 354-6828

***Town Committee – Requires Posting of Agenda 72 Hours Before Meeting**

****If Possible, Mayor and Vice Mayor should be Town Council Representatives**

GENERAL PLAN COMMITTEE

Joe Pirzynski
Barbara Spector

The Town General Plan Committee is responsible for developing land use policy for General Plan.

GUADALUPE/WEST VALLEY WATER SHED ADVISORY COMMITTEE

Mike Wasserman
Kevin Rohani, Town Staff (Alternate)

The Flood Control Zone Advisory Committee of the Santa Clara Valley Water District is comprised of representatives of each city within the watershed, the County, and unincorporated areas. The duties of the committee include reviewing and making recommendations to the Water District Board of Directors and/or District staff regarding the following:

- Existing District flood control policies,
- Flood control project activities;
- Flood control project priority schedules;
- Flood control budgets; and
- Alternative financing for flood control activities.

Council Chambers

2nd and 4th Wednesday of month - 5:30 p.m.

Town Staff Contact:

Bud Lortz, Director of Community Development
(409) 354-6872

Santa Clara Valley Water District Offices
5700 Almaden Expressway - Board Room
San Jose, CA

Quarterly

2nd Wednesday of the Month - 1:30-3:30 pm

February

May

September

November

Contact:

Lin Moore
Santa Clara Valley Water District
5750 Almaden Expressway
San Jose, CA 95118
(408) 265-2600 x 2306

Town Staff Contact:

Kevin Rohani, Interim Director of Parks & Public Works**
(408) 399-5770

**Historically, the Guadalupe West Valley Watershed Advisory Committee has been comprised of both staff and an elected official, in which the alternate representative is a staff person.

***Town Committee – Requires Posting of Agenda 72 Hours Before Meeting**

****If Possible, Mayor and Vice Mayor should be Town Council Representatives**

**HOUSING AND COMMUNITY
DEVELOPMENT ADVISORY COMMITTEE**

Steve Glickman
Barbara Spector (Alternate)

The Council Committee is composed of city council representatives of the eight participating non-entitlement cities and one member of the Board of Supervisors who is the chairperson. The Council Committee makes policy recommendations to the Board of Supervisors on the planning, monitoring and evaluation of the HCD Program and the development of a comprehensive, coordinated housing and community development plan.

**LEAGUE OF CALIFORNIA CITIES
(PENINSULA DIVISION)**

Joe Pirzynski
Barbara Spector (Alternate)

The League of California Cities is a State-wide organization that represents the member cities, holds conferences, provides training sessions, and lobbies the legislature. The League Peninsula Division is the regional division of the League of California Cities which discusses and addresses legislative issues from a regional perspective.

Meeting Location to be Determined

Thursdays (Specific time varies)

January 18 - 5:30 p.m.
February 15 - 4:00 p.m.
March 15 - 5:30 p.m.

Contact Person:
Wendy Garcia
408/441-4265

Housing and Community Development
Offices of Santa Clara County
1735 North First Street, Suite 265
San Jose, CA 95112
(408) 441-0261

Town Staff Contact:
Regina Falkner, Community Services Director
(408) 354-6888

Meeting location at designation of host city

Meet quarterly - Dinner meeting

Contact:
Rebecca Elliott - (408) 829-2946

Town Staff Contact:
Debra J. Figone, Town Manager
(408) 354-9832

Jenny Haruyama, Administrative Programs
Manager - (408) 399-5768

***Town Committee - Requires Posting of Agenda 72 Hours Before Meeting**

****If Possible, Mayor and Vice Mayor should be Town Council Representatives**

SANTA CLARA COUNTY CITIES
ASSOCIATION - BOARD OF DIRECTORS

Joe Pirzynski
Barbara Spector (Alternate)

The Santa Clara County Cities Association Board of Directors presents a unified voice for association members with respect to regional, state, and federal agency activities that impact local government. The Board advocates for member cities by monitoring regional, state, and federal legislation.

Sunnyvale City Hall - West Conference Room
456 Olive Avenue - Sunnyvale, CA

Meet monthly - 2nd Thursday of month
7:00 p.m.

January 11
February 8
March 15
April 12
May 10
June 7

No meetings in July & August

September 20
October 11
November 8
December 6

Contact Person:

Joanne Benjamin, Interim Executive Director
Santa Clara County Cities Association
505 W. Olive Avenue, Suite 749
Sunnyvale, CA 94086
(408) 730-7770

Town Staff Contact:

Debra J. Figone, Town Manager
(408) 354-6832

Jenny Haruyama, Administrative Programs
Manager
(408) 399-5768

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**SANTA CLARA COUNTY CITIES
ASSOCIATION - JOINT POLICY
COLLABORATIVE**

Diane McNutt

The Santa Clara County Cities Association Joint Policy Collaborative, consisting of business and local government representatives, was developed to address economic development issues with members of the business community.

***4:30-6 p.m.
(Same day as Board Meetings)***

April 12
June 7
September 20

Contact Person:
Joanne Benjamin
Interim Executive Director
Santa Clara County Cities Association
505 W. Olive Avenue, Suite 749
Sunnyvale, CA 94086
(408) 730-7770

Town Staff Contact:
Debra J. Figone, Town Manager
(408) 354-6832

Pamela Jacobs, Assistant Town Manager
Danielle Surdin, Economic Vitality Manager

***Town Committee – Requires Posting of Agenda 72 Hours Before Meeting**
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SANTA CLARA COUNTY CITIES
ASSOCIATION - LEGISLATIVE ACTION
COMMITTEE

Steve Glickman
Diane McNutt (Alternate)

*The Santa Clara County Cities Association
Legislative Action Committee reviews the legislative
priorities the Board of Directors sets for the year.
The Committee tracks State/Federal legislation
related to those priorities and makes
recommendations to the Board.*

Sunnyvale City Hall
West Conference Room
456 Olive Avenue
Sunnyvale, CA

Meet Monthly
4th Thursday of the month
5:30 -6:30 p.m.

January 15
February 22
March 22
April 26
May 24
June 28
No Meetings in July & August
September 27
October 25
November 29

Contact Person:
Joanne Benjamin
Interim Executive Director
Santa Clara County Cities Association
505 W. Olive Avenue, Suite 749
Sunnyvale, CA 94086
(408) 730-7770

Town Staff Contact:
Debra J. Figone, Town Manager
(408) 354-6832

Jenny Haruyama, Administrative Programs
Manager - Office of the Town Manager
(408) 399-5768

***Town Committee – Requires Posting of Agenda 72 Hours Before Meeting**

****If Possible, Mayor and Vice Mayor should be Town Council Representatives**

SANTA CLARA VALLEY WATER DISTRICT COMMISSION

Mike Wasserman
Diane McNutt (Alternate)

The Santa Clara Valley Water District Commission serves in an advisory capacity regarding water-related matters. The Santa Clara Valley Water District is responsible for the storm drain systems on the valley floor.

Santa Clara Valley Water District Offices
5750 Almaden Expressway – Board Room
San Jose, CA

Meet Quarterly - 4th Wednesday of the month
11:30 lunch; meeting at 11:50 a.m. - 1:50 p.m.

January
April
July
October

Contact:

Natalie Dominguez, Board Administrative Assistant
Santa Clara Valley Water District
5700 Almaden Expressway
San Jose, CA 95118
(408) 265-2607 X 2659

Town Staff Contact:

Kevin Rohani, Interim Director of Parks & Public Works
(408) 399-5770

SOLID WASTE MANAGEMENT JOINT POWERS AGENCY (JPA) BOARD OF DIRECTORS

Steve Glickman
Mike Wasserman (Alternate)

The Solid Waste Management Joint Powers Agency (JPA) Board of Directors reviews issues related to the solid waste management franchise, disposal, recycling, and yard waste agreement.

Note: 2005 Appointee Will be Committed to Serve for Two Years

Monte Sereno City Hall

Meet Quarterly
1st Thursday – 5:00 p.m.

February 1
May 3
August 2
November 1

Contact:

Scott Hobson, Executive Director
West Valley Solid Waste Management Authority
Hilton, Farnkopf, and Hobson 933 West 2200 North
Pleasant Grove, UT 84062
(801) 369-3915

Town Staff Contact:

Regina Falkner, Director of Community Services
(408) 354-6888

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VTA POLICY ADVISORY COMMITTEE

Steve Glickman
Diane McNutt (Alternate)

The VTA Policy Advisory Committee provides policy advise to the VTA Board. The VTA Board is comprised of elected officials from each city and the County.

Santa Clara Valley Transportation Authority
3331 N. First, Building B - Room B-104
San Jose, CA 95134-1906

Meet monthly
2nd Thursday of the month
4:00 p.m.

January 11
February 8
March 8
April 12
May 10
June 14
July 12
August 9
September 13
October 11
November 8
December 13

Contact:

Jacqueline Golzio
Board Assistant
Santa Clara Valley Transportation Authority (CMP)
3331 N. First Street
San Jose, CA 95134
(408) 546-7977

Town Staff Contact:

Kevin Rohani, Interim Director of Parks & Public Works
(408) 399-5770

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WEST VALLEY SANITATION DISTRICT
BOARD OF DIRECTORS

Diane McNutt
Mike Wasserman (Alternate)

The West Valley Sanitation District Board of Directors oversees the treatment of sewage for the cities of Campbell, Cupertino, Los Gatos, Monte Sereno, and Saratoga

West Valley Sanitation District
100 E. Sunnyoaks Avenue
Campbell, CA 95008

Meet 2nd & 4th Wednesday of the Month (*Varies*)
6:00 p.m.

January 11

Contact Person:

Joanna Fuller, District Secretary
West Valley Sanitation District
100 E. Sunnyoaks Avenue
Campbell, CA 95008
(408) 378-2407

Town Staff Contact:

Kevin Rohani, Interim Director of Parks & Public Works
(408) 399-5770

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**2007 COUNCIL COMMITTEE APPOINTMENTS
AD HOC COUNCIL LIAISON ASSIGNMENTS**

Policy Guidance to Staff

Highway 9	Barbara Spector, Mike Wasserman
Cable TV Advisory Committee	Steve Glickman, Mike Wasserman
Civic Center Master Plan/Community Advisory Committee	Joe Pirzynski, Diane McNutt
Dittos Lane Housing Project	Steve Glickman, Barbara Spector

Town Representation on Community Initiatives

Alive and Loving Life	<i>(No assignment at this time. The status of Alive and Loving Life as a community initiative is under review)</i>
Character Education Task Force	Diane McNutt, Mike Wasserman
Katrina Consortium	Diane McNutt, Mike Wasserman

Mayor/Vice Mayor Assignments

Council Appointee Performance Review Process	Joe Pirzynski, Barbara Spector
Youth Commission	Joe Pirzynski, Barbara Spector

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