



MEETING DATE: 8/7/06
ITEM NO: 5
DESK ITEM

COUNCIL AGENDA REPORT

DATE: AUGUST 7, 2006

TO: MAYOR AND TOWN COUNCIL

FROM: DEBRA J. FIGONE, TOWN MANAGER

A handwritten signature in black ink, appearing to read "Debra J. Figone", written over the "FROM:" line.

SUBJECT: APPOINT DEBRA FIGONE, TOWN MANAGER, AS THE PRIMARY VOTING DELEGATE AND JENNY HARUYAMA, ADMINISTRATIVE PROGRAMS MANAGER, AS THE ALTERNATE VOTING DELEGATE FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE SCHEDULED FOR SEPTEMBER 6-9, 2006 IN SAN DIEGO, CALIFORNIA

Staff recommends deferral of this item until the August 21, 2006 Council meeting due to changes in travel schedules, which may affect the designation of voting delegates. A deferral will not affect the Town's ability to participate in voting on conference resolutions at the September 6-9, 2006 League conference.

A handwritten signature in black ink, appearing to read "Pamela S. Jacobs", written above the "PREPARED BY:" line.

PREPARED BY: PAMELA S. JACOBS
ASSISTANT TOWN MANAGER

Reviewed by: _____ Assistant Town Manager _____ Town Attorney
_____ Clerk Administrator _____ Finance _____ Community Development