MEETING DATE: 8/7/2006
ITEM NO: 5

COUNCIL AGENDA REPORT

DATE: JULY 11, 2006

TO: MAYOR AND TOWN COUNCIL

FROM: DEBRA J. FIGONE, TOWN MANAGER

SUBJECT: APPOINT DEBRA FIGONE, TOWN MANAGER, AS THE PRIMARY VOTING DELEGATE AND JENNY HARUYAMA, ADMINISTRATIVE PROGRAMS MANAGER, AS THE ALTERNATE VOTING DELEGATE FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE SCHEDULED FOR SEPTEMBER 6-9, 2006 IN SAN DIEGO, CALIFORNIA

RECOMMENDATION:

Appoint Debra Figone, Town Manager, as the primary voting delegate and Jenny Haruyama, Administrative Programs Manager, as the alternate voting delegate for the League of California Cities Annual Conference scheduled for September 6-9, 2006 in San Diego, California.

BACKGROUND:

Each year the League of California Cities conducts an annual conference to discuss key legislative, social, fiscal, and service issues affecting California communities. One important aspect of the conference is its annual business meeting where the League membership takes action on conference resolutions. Annual conference resolutions guide cities and the League in efforts to improve the quality, responsiveness, and vitality of local government in California.

DISCUSSION:

To expedite the annual business meeting, participating cities/towns have been asked to designate a primary and alternate voting representative for voting purposes. League by-laws indicate that each city/town is entitled to one vote in matters affecting municipal or League policy. It has been the Council's past practice to select the Mayor as the primary voting delegate and the Vice Mayor as the alternate voting delegate. However, due to scheduling conflicts, both the Mayor

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Reviewed by: _____Assistant Town Manager __OK__Town Attorney
_____ Clerk Administrator _____Finance _____Community Development

and the Vice Mayor will be unable to serve as the primary and voting delegates. In their absence, the Mayor has recommended that Debra Figone, Town Manager, serve as the primary voting delegate and Jenny Haruyama, Administrative Program Manager, serve as the alternate voting delegate. Staff has confirmed with the League that under these circumstances, it is acceptable to designate a staff member as a voting delegate in the event an elected official is not available.

Prior to the annual conference, the proposed conference resolutions will be available to member cities for review and discussion. Upon timely receipt of the resolutions, staff will provide Council with a resolution analysis and position recommendation for formal action. If the conference resolutions are delayed, it is recommended that staff develop position recommendations in consultation with the Mayor.

FISCAL IMPACT:

There is no fiscal impact associated with the Council appointment of a primary and alternate voting delegate for the League of California Cities Annual Conference.