




MEETING DATE: 9/6/05
ITEM NO. 7

COUNCIL AGENDA REPORT

DATE: AUGUST 31, 2005

TO: MAYOR AND TOWN COUNCIL

FROM: DEBRA J. FIGONE, TOWN MANAGER 

SUBJECT: PROJECT 05-18 - 25 FIESTA WAY ANNEX ADA IMPROVEMENTS
ADOPT RESOLUTION APPROVING PLANS AND SPECIFICATION FOR
AMERICANS WITH DISABILITIES ACT (ADA) IMPROVEMENTS FOR
MULTIPLE USE FACILITY AND AUTHORIZING STAFF TO ADVERTISE
THE PROJECT FOR BIDS

RECOMMENDATION:

Adopt resolution approving plans and specifications for Americans with Disabilities Act (ADA) Improvements for multiple use facility and authorizing staff to advertise the project for bids.

BACKGROUND:

The Town utilizes grants each year to construct various projects that improve the accessibility of public facilities in Town. Over the past three years, projects have been completed in the Civic Center complex and both museums in Town to enhance their accessibility for users.

Town Council adopted a resolution on June 20, 2005 governing the conditional use permit approval process for the conversion of Town-owned residential properties to Town department office uses. The resolution set clear policy guidelines for the Planning Commission in the consideration of applications to convert Town-owned properties from residential to Town facilities. The conditional use permit is scheduled to be heard by the Planning Commission on September 28, 2005.

DISCUSSION:

The project will modify an existing Town owned structure for use by Town staff for offices and meeting rooms. This component of the project addresses the need to provide appropriate access for a public structure.

PREPARED BY:


JOHN E. CURTIS

Director of Parks and Public Works

Reviewed by: PS Assistant Town Manager OK Town Attorney _____ Clerk Administrator
SO Finance _____ Community Development _____

Revised: 9/1/05 2:08 pm

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MAYOR AND TOWN COUNCIL

SUBJECT: PROJECT 05-18 - 25 FIESTA WAY ANNEX ADA IMPROVEMENTS

AUGUST 31, 2005

If approved by Council, ADA improvements for 25 Fiesta Way Annex for multiple departmental use are expected to start in October, 2005 and be completed by November, 2005. Plans and Specifications for Project 05-18 are available in the Clerk Department.

CONCLUSION:

It is recommended that the Town Council adopt the attached Resolution approving plans and specifications for 25 Fiesta Way Annex ADA Improvements for multiple departmental use and authorize staff to advertise the project for bids. If the Council acts as recommended, the project will be advertised and a construction contract will be presented for Council award on October 17, 2005.

ENVIRONMENTAL ASSESSMENT:

This is a project as defined under CEQA but is Categorically Exempt (Section 15301c). A Notice of Exemption will not be filed.

FISCAL IMPACT:

The construction cost estimate for this project is \$35,000, available in Project 410-0539 per the Adopted FY 2004/05 Capital Improvement Program Budget as demonstrated below:

25 Fiesta Way Annex ADA Improvements					
FY 2005/06 Fiscal Impact	Budget Funding	Expended/ Encumbered To Date	Available Balance	Proposed Contract Amount	Remaining Budget If Approved
Project: 410-0539	86,422	26,625	59,797	35,000	24,797
TOTALS	86,422	26,625	59,797	35,000	24,797
TOTAL EXPENDITURES BY CATEGORY:					
Staff Labor		-			
Materials		-			
Engineering Design		-			
Construction		-		35,000	
Contingency		-		-	
TOTALS		-		35,000	

Attachment:

Resolution approving plans and specifications for the ADA Improvements Project at 25 Fiesta Way

RESOLUTION

RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF LOS GATOS
APPROVING THE PLANS AND SPECIFICATIONS FOR
CAPITAL PROJECT 05-18 - 25 FIESTA WAY ANNEX
AMERICANS WITH DISABILITIES (ADA) IMPROVEMENTS AND
AUTHORIZING STAFF TO ADVERTISE THE PROJECT FOR BIDS

WHEREAS, plans and specifications for the 25 Fiesta Way Annex Americans with Disabilities (ADA) Improvements for multiple departmental use have been prepared by the Town Engineer and duly filed in the Clerk Department; and

WHEREAS, the Town Council of the Town of Los Gatos has reviewed said plans and specifications.

NOW, THEREFORE, BE IT RESOLVED THAT the Town Council hereby approves the plans and specifications for the 25 Fiesta Way Annex ADA Improvements.

BE IT FURTHER RESOLVED THAT the Clerk Administrator is hereby authorized and directed to advertise the ADA Improvements for bids in the manner prescribed by the Town Municipal Code.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Los Gatos held on the day of , 2005 by the following vote:

COUNCIL MEMBERS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED: MAYOR OF THE TOWN OF LOS GATOS
 LOS GATOS, CALIFORNIA

ATTEST:

CLERK ADMINISTRATOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA