

DRAFT

**TOWN OF LOS GATOS  
CALIFORNIA  
TOWN COUNCIL/PARKING AUTHORITY  
JOINT REDEVELOPMENT AGENCY  
June 20, 2005/MINUTES  
Los Gatos Civic Center  
110 E. Main Street  
Los Gatos, CA 95030**

**Council/Agency Meeting**

**Date: 08/01/2005**

**Item#**

5

TIME	ITEM	ACTION ON ITEM
5:00 PM	INTERVIEWS FOR BOARDS, COMMISSIONS, AND COMMITTEES	<ul style="list-style-type: none"><li>General Plan Committee, one business owner or manager. Applicants:<ul style="list-style-type: none"><li>Patti Rice</li><li>Margaret Smith (interviewed on June 6, 2005)</li></ul></li></ul>
7:00 PM	TOWN COUNCIL	The Town Council/Parking Authority/Redevelopment Agency of the Town of Los Gatos met in the Council Chambers of the Town of Hall, 110 East Main Street, at 7:00 PM, June 20, 2005, <b>in a joint regular session.</b>
7:01 PM	ROLL CALL	Present: Steve Glickman, Diane McNutt, Joe Pirzynski, Barbara Spector, and Mayor/Chairman Mike Wasserman  Absent: None
7:02 PM	PLEDGE OF ALLEGIANCE	The audience was invited to participate in the Pledge of Allegiance.
7:03 PM	CLOSED SESSION	CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Government Code Section 54956.9[a]) Worker's Compensation Claim – Timothy Morgan v. Town of Los Gatos  CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54956.8) 15310 Kennedy Road – Potential violation of open space easement (Mid Peninsula Open Space District)

	<b>CLOSED SESSION</b> <b>Continued</b>	<b>CONFERENCE WITH REAL PROPERTY NEGOTIATOR</b> <u>(Government Code Section 54956.8)</u> Property: Town of Los Gatos Wastewater System Assets Negotiating Parties: Town of Los Gatos (Negotiator: Orry Korb, Town Attorney) West Valley Sanitation District (Negotiator: Robert Reid, General Manager) Under Negotiation: Price and terms of payment.  <b>PUBLIC EMPLOYEE PERFORMANCE EVALUTAION</b> <u>(Government Code Section 54957)</u> Title: Town Attorney  Mr. Korb stated that no action was taken.
7:03 PM	<b>PRESENTATIONS</b>	<b>Commendation</b> <ul style="list-style-type: none"><li>• Mary Ann Parks, Superintendent, Los Gatos School District</li></ul> Mayor Wasserman presented a commendation to Mary Ann Parks for her services to the Los Gatos School District and the Los Gatos community.  <b>Volunteer Recognition</b> <ul style="list-style-type: none"><li>• Joann Milburn</li></ul> Mayor Wasserman presented a commendation to Joann Milburn for her volunteer work and the Frist Humanitarian Award which she received.
7:10 PM	<b>BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS</b>	Appointments were made to the following Boards, Commissions, and Committees: <ul style="list-style-type: none"><li>• Community Services Commission Barbara Cardillo</li><li>• General Plan Committee Margaret Smith</li><li>• Transportation and Parking Commission Bruce Entin</li></ul>

7:12 PM

**CONSENT ITEMS**  
**#1-23**

**TOWN COUNCIL**

1. Accept Schedule of Public Hearings. (1-28)
2. Ratify payroll for the month of May 2005. (2-V)
3. Ratify accounts payable for May 2005. (3-V)
4. Approve the Fiscal Year 2005-2006 Storm Water Management Budget, and authorize West Valley Sanitation District to collect related fees on behalf of the Town. (4-40)
5. Approve Town Council Meeting Schedule for Fiscal Year 2005-2006. (5-12)
6. Adopt a resolution authorizing the Town Manager to execute an amendment to the Professional Services Agreement with Innovative Claims Solutions, Incorporated to extend contract for one year to perform worker's compensation claims administration.  
**RESOLUTION 2005-65** (6-29)
7. Adopt resolution regarding conversion of Town owned residential properties to office use for Town facilities.  
**RESOLUTION 2005-67** (7-32)
8. Adopt a resolution approving a second continuation agreement with the West Valley Sanitation District of Santa Clara County.  
**RESOLUTION 2005-66** (8-40)
9. Adopt resolution authorizing the Town Manager to apply for Safe Route to School Grants Funding with the City of Campbell.  
**RESOLUTION 2005-68** (9-33)
10. Adopt resolution authorizing Town Manager to enter into an agreement with Linehart Petersen Powers and Associates (LP2A) for building permit plan check and inspection consultant.  
**RESOLUTION 2005-69** (10-V)
11. Equipment Purchase  
Adopt resolution authorizing Town Manager to execute an agreement with Joseph H. Schauf Company, Incorporated for the purchase of the cooling Tower in the amount of \$22,560.00 from account 6695-84553 **RESOLUTION 2005-70** (11-27)

**CONSENT ITEMS**

**#1-23  
Continued**

12. Project 04-26 – Fiscal Year 04-05 – Retaining Wall Replacement
  - a. Adopt resolution declaring Anderson Pacific Engineering Construction, Incorporated to be the lowest bidder on the project and awarding a construction contract in the amount of \$244,595.00. **RESOLUTION 2005-81** (12-15)
  - b. Authorizing staff to issue changes order to the construction contract up to an amount of \$4,000.00. .
13. Award of Construction Contract for Project 04-39 – Fiscal Year 04-05 – CDBG Funded ADA Improvements. (13-15)
  - a. Adopt resolution declaring J.J.R. Construction, Incorporated to be the lowest responsible bidder on the project and awarding a construction contract in the amount of \$24,975.00; additionally authorizing contingency of \$800.00. **RESOLUTION 2005-80**
  - b. Authorize \$6,200.00 budget adjustment from the remaining CDBG funded ADA Improvement project 410-0539 (ADA Library doors) bringing the total appropriations for the project 410-0539 from \$20,000.00 to \$26,000.00 contingent upon the County of Santa Clara authorizing the transfer of left over funds from CDBG ADA completed projects (ADA-Library doors). If County disallows, authorize \$6,200.00 budget adjustment from funds available in the Towns Curb, Gutter and Sidewalk project 03-49.
14. Geology and Geotechnical Peer Review for Private Development Projects (14-37)

Adopt resolution authorizing the Town Manager to execute a second amendment to the Professional Services Agreement with Geomatrix Consultants, Incorporated to extend the contract for two more years to perform Geology and Geotechnical Peer Review for private development projects.

**RESOLUTION 2005-71**
15. Amendment to Agreement for Traffic Consultant Services (15-41)

Adopt resolution authorizing the Town Manager to execute an amendment to the Professional Services Agreement with TJKM Transportation Consultants to extend the agreement for two years to perform traffic consultant services in the Town of Los Gatos on an on-call basis. **RESOLUTION 2005-72**



**CONSENT ITEMS  
#1-23  
Continued**

16. Adopt resolution authorizing the Town Manager to execute an amendment to the Professional Services Agreement with Fehr and Peers Associate, Incorporated to extend the agreement for two years to perform traffic engineering Consultant services in the Town of Los Gatos on an on-call basis.

**RESOLUTION 2005-73 (16-41)**

17. Main Street Resurfacing Project (17-41)

Adopt resolution authorizing the filing of an application for Federal Surface Transportation (STP) Program funding and committing the necessary on-federal match for the project and stating the assurance of the Town of Los Gatos to complete the project. **RESOLUTION 2005-74**

18. Adopt resolution authorizing Town Manager to execute an agreement between Town of Los Gatos and the City of Monte Sereno for road maintenance and public works services.

**RESOLUTION 2005-75 (18-41)**

**REDEVELOPMENT AGENCY**

19. Ratify accounts payable for May 2005 (19-V)

20. Adopt resolution authorizing the executive Director to execute an agreement between the Redevelopment Agency and the Housing Trust of Santa Clara County providing contributions to the Housing Trust of Santa Clara County for the Phase III Campaign and authorizing a budget adjustment for the Fiscal Year 2005/06 budget in the amount of \$100,000.00

**RESOLUTION 2005-9RD (20-27)**

**TOWN COUNCIL/REDEVELOPMENT AGENCY**

21. Mr. Davis requested this item be removed from the consent calendar.

22. Project 04-13 North Santa Cruz Avenue Resurfacing – Fourth amendment to the Agreement with BKF Engineers. (22-41)

Adopt resolution authorizing Town Manager/Executive Director to execute a fourth amendment to the Professional Services Agreement with BKF Engineers to provide construction support services in the amount not to exceed \$23,854.00.

**RESOLUTION 2005-76 2005-10RD**

		<p>23. <u>Project 04-38 – Way finding Sign Project (23-27)</u> Adopt resolution accepting work of Chrisp Company and authorizing the town Manager/Executive Director to execute certificate of acceptance and Notice of Completion for recording by the Clerk Administrator/Secretary of the Redevelopment Agency. <b>RESOLUTION 2005-77 2005-11RD</b></p> <p><b>Motion by Mrs. McNutt</b> to approve Consent Items #1-20, #22 and #23. <b>Seconded by Mr. Glickman.</b></p>
7:14 PM	<b>MAYOR CALLED THE QUESTION</b>	Carried unanimously.
7:15 PM	<p><b>CONSENT ITEMS #1-23</b> <b>Continued</b></p> <p><b>PULLED ITEM #21</b></p>	<p><b>PULLED ITEM # 21</b> 21. Approve Council/Agency minutes of June 6, 2005. (21-V)</p> <p><b>Mr. Davis</b></p> <ul style="list-style-type: none"> <li>• Commented that action only minutes do not capture the information he feels should be available to the public.</li> <li>• Mr. Davis submitted minutes from the City of Saratoga.</li> <li>• Commented on the safety of Shannon and Hicks Road and his suggestions relating to Shannon Valley Ranch Development.</li> </ul> <p><b>Motion by Mr. Pirzynski</b> to approve Consent Item #21. <b>Seconded by Mr. Glickman.</b></p>
7:18 PM	<b>MAYOR CALLED THE QUESTION</b>	Carried unanimously.
7:19 PM	<b>VERBAL COMMUNICATION</b>	<p><b>Mr. Davis</b></p> <ul style="list-style-type: none"> <li>• Commented on the missing sidewalks near Oak Meadow Park, and asked for sidewalks on Blossom Hill to be included in the budget.</li> <li>• Commented on the signs posted to indicate that the sidewalk ends.</li> <li>• Commented on the progress of the Highway 9 safety group.</li> <li>• Suggested that the public be brought into the process before any plans are finalized.</li> </ul>

	<b>VERBAL COMMUNICATION Continued</b>	<p><b>Ms. Lowe</b></p> <ul style="list-style-type: none"> <li>• Commented on the Conditional Use Permit for the Calvary Baptist church relating to loading of buses.</li> <li>• Stated that there have been numerous violations regarding the loading and unloading of buses, and asked who has the authority to wave a Conditional Use Permit for even one event.</li> <li>• Commented on a courtesy call regarding the loading and unloading of 6 buses on a certain occasion. She feels this is in violation of the church's Conditional Use Permit, and asked staff to look into the matter.</li> </ul> <p><b>Mr. Wright, Mayor, City of Monte Sereno</b></p> <ul style="list-style-type: none"> <li>• Gracefully handed over the Bay Area Cities Association plaque which was awarded to the Town of Los Gatos for winning the 2005 Annual Bocce tournament.</li> </ul>
7:29 PM	<b>CLOSED VERBAL COMMUNICATION</b>	
7:30 PM	<b>PUBLIC HEARING</b>  <b>ITEM #24</b>  <b>ABATEMENT OF HAZARDOUS VEGETATION (BRUSH)</b>	<p><b><u>TOWN COUNCIL</u></b> <b><u>ITEM # 24</u></b> (24-33)</p> <p><u>Abatement of Hazardous Vegetation (Brush).</u> Adopt resolution overruling objections and ordering hazardous vegetation abatement (brush). <b>RESOLUTION 2005-78</b></p> <p>Staff report made by <b>John Curtis</b>.</p>
7:31 PM	<b>COUNCIL COMMENT</b>	No comments at this time.
7:31 PM	<b>OPEN PUBLIC HEARING</b>	<p><b>Mr. Davis</b></p> <ul style="list-style-type: none"> <li>• Asked if the Town has any documents relating to fire protection other than through Santa Clara County Fire.</li> <li>• Suggested adopting an ordinance for fire protection.</li> <li>• Commented on the hazard of Coyote brush during the dry seasons.</li> <li>• Commented on a clearing greater than 30 feet for the hillside homes.</li> </ul> <p><b>Ms. Chase, Santa Clara County Fire Official</b></p> <ul style="list-style-type: none"> <li>• Commented that the 30 feet clearing is the minimum footage and is based on individual sites.</li> </ul>

7:37 PM	ITEM #24 Continued  CLOSE PUBLIC HEARING	
7:37 PM	COUNCIL DISCUSSION	Motion by Mrs. Spector overruling objections and ordering hazardous vegetation abatement (brush). Seconded by Mr. Pirzynski.
7:38 PM	MAYOR CALLED THE QUESTION	Carried unanimously.
7:39 PM	ITEM #25  1458 POLLARD ROAD	<u>ITEM #25</u> (25-15)  Consider a request to modify a Conditional Use Permit for a restaurant (Sushi E!) to allow the service of beer and wine with meals on property zoned C-1. Conditional Use Permit: U-05-014 APN: 407-33-021 Location: 1458 Pollard Road Property Owner: Rinconada Hill Investment Co. Applicant: Yoon Nyoun Kim.  Staff report made by <b>Bud Lortz</b> .
7:40 PM	COUNCIL COMMENT	<ul style="list-style-type: none"> <li>• Questioned definition of a high turnover restaurant.</li> <li>• Questioned if the time of closure could be extended till 10:00 PM.</li> </ul>
7:41 PM	OPEN PUBLIC HEARING	<u>Applicant</u> Jay Kim <ul style="list-style-type: none"> <li>• Commented that the hours of business would remain the same for his restaurant.</li> </ul>
7:42 PM	CLOSE PUBLIC HEARING	
7:43 PM	COUNCIL DISCUSSION	Motion by Mr. Glickman to make the required findings (attachment 1), approve the application subject to conditions (attachment2) and extending the hours of operation from 9:30 PM to 10:00 PM.
7:44 PM	MAYOR CALLED THE QUESTION	Carried Unanimously.

7:44 PM	<b>PUBLIC HEARING</b>  <b>ITEM #26</b>  <b>50 UNIVERSITY AVENUE, STE. 180</b>	<b>Council Member Spector recused from Item #26 as she lives within a 500 foot radius of the subject property.</b>
	<b>PUBLIC HEARING</b>  <b>ITEM #26</b>  <b>50 UNIVERSITY AVENUE, STE. 180</b>	<b><u>ITEM #26</u></b> (26-15)  Consider a request to modify a Conditional Use Permit for a restaurant to legalize the increase in the number of seats, to modify the type of allowed entertainment and to increase the days when entertainment is available on property zoned C-2:PD:LHP. Conditional Use Permit: U-03-7 APN: 529-02-044 Location: 50 University Avenue, Suite 180 Property Owner: Federal Reality Applicant Steve Hauck (Wine Cellar).  Staff report made by <b>Bud Lortz</b> .
7:48 PM	<b>COUNCIL COMMENT</b>	<ul style="list-style-type: none"> <li>• Clarification regarding the degree of control the Town would have maintaining a dining establishment, if the business were to change hands.</li> <li>• Clarification on mechanisms the Town could use in case of parking problems.</li> <li>• Questioned history of the Wine Cellar and their previous Conditional Use Permits.</li> <li>• Questioned the type of entertainment that would be provided.</li> <li>• Clarification regarding enforcement of the decibels levels for the amplified music.</li> <li>• Clarification regarding decibel levels allowed for this type of establishment.</li> <li>• Questioned a test period for this Conditional Use Permit.</li> </ul>
7:58 PM	<b>OPEN PUBLIC HEARING</b>	<b>Steve and Julie Hauck, Applicant</b> <ul style="list-style-type: none"> <li>• Commented on the staff report regarding the previous Conditional Use Permit.</li> <li>• Stated that the restaurant has had no previous complaints.</li> <li>• Stated that they will agree to any review as part of the Conditional Use Permit.</li> <li>• Stated that dinner service is their primary business.</li> <li>• Explained their interpretation of the amplified music and decibel levels.</li> <li>• Commented that the establishment is located underground, therefore the sound is more contained.</li> <li>• Commented on the conditions regarding hours of operation</li> </ul>

	<p><b>ITEM #26</b> <b>Continued</b></p> <p><b>PUBLIC HEARING</b></p> <p><b>50 UNIVERSITY AVENUE, STE. 180</b></p> <p><b>CLOSE PUBLIC HEARING</b></p>	<p><b>Chris Verna</b></p> <ul style="list-style-type: none"><li>• Supports the wine Cellar Application.</li></ul> <p><b>Andy Baugh</b></p> <ul style="list-style-type: none"><li>• Supports the Wine Cellar Application.</li></ul> <p><b>Eric Drew</b></p> <ul style="list-style-type: none"><li>• Supports the Wine Cellar Application.</li></ul> <p><b>Randi Chen</b></p> <ul style="list-style-type: none"><li>• Supports the seating requested for the Wine Cellar.</li><li>• Questioned the hours of operation for the dance floor and music.</li><li>• Questioned imposing conditions and how they would be enforced.</li></ul> <p><b>Mr. Davis</b></p> <ul style="list-style-type: none"><li>• Stated that California Law stipulates every person is entitled to the quiet enjoyment of their property.</li><li>• Supports dancing at the Wine Cellar.</li></ul> <p><b>Steve and Julie Hauck, Applicant</b></p> <ul style="list-style-type: none"><li>• Commented that they would like the freedom to have music and dancing, but this activity would not be happening every night.</li><li>• Stated that they accept any reasonable conditions which would keep the Wine Cellar in good standing with the Town.</li></ul>
8:28 PM	<p><b>COUNCIL DISCUSSION</b></p>	<ul style="list-style-type: none"><li>• Questioned if decibel measurements have been taken outside at the property line.</li><li>• Questioned the location or staging for the musicians, and the location of the exits in the restaurant.</li><li>• Clarification regarding the area to be used as a dance floor.</li><li>• Commented on the concerns of a Conditional Use Permit running with the property.</li><li>• Questioned what conditions could be added to ensure that the restaurant will remain a "quality dining" establishment.</li><li>• Commented on preservation and safeguarding the community when granting a Conditional Use Permit.</li><li>• Questioned if applicant would agree to an annual reviews; outside doors to remain closed; amplification of music regarding decimal levels at the property line; outside dining with no music; option of leaving the wall between the seating to separate the dance floor; and, restrictions on hours of operation.</li><li>• Questioned a condition of approval which would require the applicant to purchase a noise meter.</li></ul>



**ITEM #26**  
**Continued**

**COUNCIL**  
**DISCUSSION**

**50 UNIVERSITY**  
**AVENUE, STE. 180**

- Commented on meals served with the entertainment.
- Commented on stand alone bars verses restaurants.
- Stated that there were too many changes to the conditions for the Council to consider at tonight's meeting.
- Commented on providing the dance floor for those who would like to reserve the restaurant for private parties.
- Questioned if the intent was to change the nature of a "quality dining" establishment by creating a seven night a week entertainment venue or, is it focused on special events, such as a party which would include dancing and live entertainment.
- Commented on setting a precedent for competitors to request amplified music and dancing.
- Commented on the Town's desire to maintain the character of the downtown and discourage service of alcohol with no food.
- Commented regarding concerns about the hours of operation, and suggested limiting hours to preserve a "quality dining" venue.
- Attempted to clarify applicant's desired hours of operation.
- Commented on enhancing the Wine Cellar as a "quality dining" establishment and discouraging it from becoming night club.
- Questioned if staff could designate a certain amount of days per year for dancing and entertainment.

**Motion** by **Mr. Glickman** to approve application and make the required findings (attachment 1), and approve application subject to modified conditions (attachment 2) with changes as follows:

- Condition #5 - meals are to be served till the closing hour, and hours of operation to include:
  1. Sunday thru Thursday till midnight
  2. Friday and Saturday till 1:00 AM
- Condition #7 - no outdoor entertainment, amplified musical entertainment is only permitted indoors.
- Condition #8 - Drop first two sentences and begin after noise. Pursuant to the noise ordinance, the exterior noise level shall be no louder than as follows, measure from property line:
  1. 1PM to 10 PM - 56 decibels
  2. 10PM to 6AM - 51 decibels
  3. 6AM to 1PM - 52 decibels
- Condition #9 - Use of the dance floor will be limited to the hours from 10PM to closing.
- Condition #12 - Log should be an automated system if available.

**Seconded** by **Mr. Wasserman**.

9:20 PM	<b>ITEM #26</b> <b>Continued</b>  <b>COUNCIL</b> <b>DISCUSSION</b>  <b>50 UNIVERSITY</b> <b>AVENUE, STE. 180</b>	<ul style="list-style-type: none"><li>• Questioned if applicant would find this motion acceptable.</li><li>• Questioned condition #9 and flexibility to accommodate private parties.</li><li>• Commented on keeping the dancing to the same hours as the amplified music with restriction on days of use.</li><li>• Would like to review condition and put a time limit on Conditional Use Permit.</li><li>• Commented on modifying condition #9 to limit dance floor to a certain number of days per year.</li><li>• Suggested coming up with a use that would not require policing or monitoring.</li><li>• Suggested alternative language for condition #9 regarding the dance floor which would include a 1PM to closing.</li><li>• Maker of the <b>Motion amended</b> hours of operation to include:<ol style="list-style-type: none"><li>1. Monday thru Thursday 11:00 AM to 12:00 AM</li><li>2. Friday 11:00 AM to 1:00 AM</li><li>3. Saturday 9:30 AM to 1:00 AM</li><li>4. Sunday 9:30 AM to 12:00 PM</li></ol></li><li>• Would like to see limited restrictions for the dance floor.</li><li>• Commented on adding a sunset date to the Conditional Use Permit.</li><li>• Clarification on the special event process offered through the Los Gatos-Monte Sereno Police Department.</li><li>• Questioned if Council could give direction to staff for evaluation and have the evaluation returned to Council at a later date.</li></ul> <p><b>Reviewed Motion:</b></p> <ul style="list-style-type: none"><li>• Item #10 – Dance floor 1:00 PM to 10:00 PM</li><li>• Hours of operation to remain the same.</li></ul> <p><b>Motion withdrawn.</b></p> <p><b>Direction from Council:</b></p> <ul style="list-style-type: none"><li>• Council consensus to allow music and dancing with limitations.</li><li>• Would like to see conditions that would maintain the integrity of a “quality dining” establishment.</li><li>• Staff to develop recommendations, from Council discussion this evening, and the matter to be <b>continued to August 1, 2005.</b></li></ul>
9:56 PM	<b>RECESS</b>	Meeting resumed at 10:01 PM.

10:02 PM	<b>OTHER BUSINESS</b>  <b>ITEM #27</b>  <b>COMMERCIAL DESIGN GUIDELINES</b>	<b>ITEM #27</b> (27-37)  Adopt Commercial Design Guidelines (from 4/18/05). <b>RESOLUTION 2005-79</b>    Staff report made by <b>Bud Lortz</b> .
10:04 PM	<b>COUNCIL COMMENTS</b>	No Council comments at this time.
10:05 PM	<b>OPEN/CLOSE PUBLIC COMMENT</b>	No one spoke to this item.
10:05 PM	<b>COUNCIL DISCUSSION</b>	<b>Motion by Mr. Glickman</b> to approve Commercial Design Guidelines with changes as suggested in Council Report. <b>Seconded by Mr. Pirzynski.</b> <ul style="list-style-type: none"><li>• Commented that the purpose of pictures is to give clarity and examples of the buildings.</li><li>• Commented that the guidelines should not have address references without a photo.</li><li>• Commented that the text for historic references should remain.</li><li>• Commented that color provisions are appropriate.</li><li>• Stated that the awning guidelines are acceptable.</li><li>• Stated that the auto dealership guidelines are acceptable.</li></ul>
10:15 PM	<b>MAYOR CALLED THE QUESTION</b>	<b>Carried unanimously.</b>

10:16 PM	<p><b>ITEM #28</b></p> <p><b>APPROVAL OF SUMMARY NOTES AND ACTION ITEMS FROM TOWN COUNCIL – PLANNING COMMISSION RETREAT</b></p>	<p><b>ITEM #28</b></p> <p>Approval of summary notes and action items for Town Council – Planning Commission Retreat of April 27, 2005, and consideration of structural changes to the composition of the Planning Commission.</p> <p>Staff report made by <b>Bud Lortz</b>.</p>
10:18 PM	<p><b>COUNCIL COMMENT</b></p>	<ul style="list-style-type: none"> <li>• Commented that item #1 should reflect “majority consensus” and item #2 should reflect “Council majority consensus.”</li> <li>• Clarification on Architect’s report.</li> </ul> <p><b>Motion by Mr. Pirzynski</b> to approve the summary notes with changes to #1 and #2 to reflect “majority consensus.”</p> <p><b>Seconded by Mr. Glickman.</b></p>
10:22 PM	<p><b>MAYOR CALLED THE QUESTION</b></p>	<p><b>Carried unanimously.</b></p>
10:23 PM	<p><b>ITEM #28 Continued</b></p> <p><b>COUNCIL COMMENT</b></p>	<ul style="list-style-type: none"> <li>• Questioned Council consensus to reduce the Planning Commission from 7 members to 5 members.</li> <li>• Questioned support for reducing terms of office from 4 years to 2 years.</li> <li>• Would like input from the Planning Commission, and to explore the issue more closely.</li> <li>• Commented on a training program as a tool for a quality 4 year term.</li> <li>• Suggested keeping a 4 year term to enable commissioners to learn and practice all the information and guidelines required of the Planning Commission.</li> </ul> <p><b>Council Direction:</b></p> <ul style="list-style-type: none"> <li>• Keep the Planning Commission at 7 members.</li> <li>• Explore term limit with input from current Planning Commissioners.</li> <li>• Explore an internship or shadowing program as well as a training program for new members.</li> <li>• Suggested revisiting the absentee policy for the Planning Commission.</li> <li>• Commented on emulating the Council’s attendance record.</li> </ul>

10:47 PM	<p><b>ITEM #28</b> <b>Continued</b></p> <p><b>ACTION ITEMS FROM TOWN COUNCIL – PLANNING COMMISSION RETREAT</b></p> <p><b>PUBLIC COMMENT</b></p>	<p><b>Mr. Davis</b></p> <ul style="list-style-type: none"> <li>• Commented on the land use process in California and in Los Gatos.</li> <li>• Commented on a memorandum from the Town Manager's Office relating to the Planning Commission Retreat.</li> </ul>
10:51 PM	<p><b>ITEM #29</b></p> <p><b>COUNCIL MATTERS</b></p>	<p><b>ITEM #29</b> <b>COUNCIL MATTERS</b></p> <p><b>Mr. Glickman</b></p> <ul style="list-style-type: none"> <li>• Suggested that a staff liaison from the Youth Commission periodically check with Council to ensure the success of the Commission.</li> </ul> <p><b>Mr. Wasserman</b></p> <ul style="list-style-type: none"> <li>• Commented on the Bocce trophy returning to the Town of Los Gatos.</li> </ul>
10:54 PM	<p><b>ITEM #30</b></p> <p><b>MANAGER MATTERS</b></p> <p><b>DISCUSSION OF GUIDING PRINCIPLES AND OPTIONS FOR SETTING SERVICE PRIORITIES</b></p>	<p><b>ITEM #30</b> (30-28) <b>MANAGER MATTERS</b></p> <p>Discussion of guiding principles and options for setting service priorities.</p> <p>Staff report made by <b>Debra Figone</b>.</p>
10:58 PM	<p><b>COUNCIL COMMENT</b></p>	<ul style="list-style-type: none"> <li>• Commented on the structure of step #1 and would like to see the issues explored and set priorities among Council before establishing focus groups.</li> <li>• Commented on formal and informal focus groups, and asked about time and expense for these groups.</li> <li>• Commended staff on the practices over the past 5 years to plan ahead for the budget and continued services to the public.</li> </ul>

	<b>ITEM #30</b> <b>Continued</b>  <b>DISCUSSION OF</b> <b>GUIDING</b> <b>PRINCIPLES AND</b> <b>OPTIONS FOR</b> <b>SETTING SERVICE</b> <b>PRIORITIES</b>  <b>COUNCIL</b> <b>COMMENT</b>	<b>Council direction:</b> <ul style="list-style-type: none"><li>• Proceed with staff work and inventory for the services at the level that staff feels appropriate and helpful.</li><li>• Return to Council with project as further development occurs.</li></ul>
11:07 PM	<b>MEETING</b> <b>ADJOURNED</b>	

Submitted by:

Attest:

Jackie D. Rose, Deputy Clerk

MarLyn J. Rasmussen, Clerk Administrator  
Secretary to the Redevelopment Agency