




MEETING DATE: 03/21/05
ITEM NO. 3

COUNCIL AGENDA REPORT

DATE: MARCH 10, 2005

TO: MAYOR AND TOWN COUNCIL

FROM: DEBRA J. FIGONE, TOWN MANAGER 

SUBJECT: RATIFY PAYROLL FOR THE PERIOD OF 02/13/05 - 02/26/05 PAID ON 03/04/05.

RECOMMENDATION:

Ratify the check register for the payrolls of 02/13/05 - 02/26/05 paid on 03/04/05.

DISCUSSION:

The payroll check register listed above reflects payments for the approved payroll. The prior council report ended in check #172156. The gross amount of payroll is \$542,500.85 for check numbers 172159-172353. Checks 172157-172158 were voided.

Individual department payroll expense is as follows:

Council	\$500.00	Parks & Public Works	\$112,244.44
Clerk	7,031.77	Police	232,213.69
Treasurer	560.00	Community Service	16,324.71
Attorney	7,948.17	Library	42,386.10
Manager	55,186.78	Management Information	9,310.36
Planning	58,794.83	TOTAL	\$ 542,500.85

PREPARED BY: STEPHEN CONWAY, Finance and Administration Services Director
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Reviewed by: PSJ Assistant Town Manager OK Town Attorney _____ Clerk W/L Finance
_____ Community Development Revised: 3/10/05 12:31 pm