



MEETING DATE: 3/21/05
ITEM NO. 5

COUNCIL AGENDA REPORT

DATE: MARCH 15, 2005
TO: MAYOR AND TOWN COUNCIL
FROM: DEBRA J. FIGONE, TOWN MANAGER


SUBJECT: PROJECT 400-0550-BLOSSOM HILL PARK ROOF REPLACEMENT
A. ADOPT RESOLUTION APPROVING REVISED PROJECT SCOPE AND
AUTHORIZING STAFF TO CONDUCT INFORMAL BID PROCESS
B. AUTHORIZE BUDGET ADJUSTMENT FROM COMPLETED
PROJECT 400-0536, SAFE ROUTE TO SCHOOL SIDEWALK
CONSTRUCTION. BRINGING THE TOTAL APPROPRIATIONS FOR
THE BLOSSOM HILL ROOF REPLACEMENT PROJECT 400-0550
FROM \$10,000 TO \$15,000.

RECOMMENDATION:

1. Adopt resolution approving revised project scope and authorizing staff to conduct informal bid process.
2. Authorize budget adjustment from completed project 400-0536, Safe Route to School Sidewalk Construction, bringing the total appropriations for the Blossom Hill Roof Replacement Project 400-0550 from \$10,000 to \$15,000.

BACKGROUND:

The Blossom Hill Park Bathroom Roof Replacement Project was approved as a FY 2004-05 Capital Improvement Project for the amount of \$10,000. These facilities are located at Blossom Hill Park and were anticipated to cost no more than \$10,000 to replace the roof. Staff has conducted informal bids to have the work done this fiscal year, during the spring of 2005.


PREPARED BY: JOHN E. CURTIS
Director of Parks and Public Works

Reviewed by: PSJ Assistant Town Manager OK Town Attorney _____ Clerk Administrator
4 Finance _____ Community Development

Revised: 3/17/05 9:02 am

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MAYOR AND TOWN COUNCIL

SUBJECT: PROJECT 400-0550: BLOSSOM HILL PARK ROOF REPLACEMENT

MARCH 15, 2005

DISCUSSION:

During the informal bidding process, (as this project is under \$75,000-the level required for formal bids) it was determined that the existing roofing materials contain asbestos. This discovery was unknown to present staff, as the roof is the original and was placed approximately twenty (20) years ago. This new issue will require licensed asbestos abatement, which increases the project's estimated cost by \$5,000.

There are several roofing companies with asbestos removal licenses in the bay area. Once the additional funding is authorized, staff will initiate the informal bid process, which includes verifying insurance and business license requirements, to begin the process to complete this Capital Improvement project.

CONCLUSION:

Staff recommends that Council authorize the proposed budget adjustment from completed project 400-0536, Safe Route to School Sidewalk Construction, to increase the additional unexpected cost of this project by \$5,000.

ENVIRONMENTAL ASSESSMENT:

Is not a project defined under CEQA, and no further action is required.

FISCAL IMPACT:

This project will utilize an additional \$5,000 from completed Project 400-0536, Safe Route to School-Sidewalk Construction. Project 400-0536 is completed and has a GFAR balance of \$10,000. The proposed budget adjustment will increase the Project 400-0550, Blossom Hill Park Roof Replacement, budget cost from \$10,000 to \$15,000.

FY 2003/04	FY 2003-04	Fiscal Year Actual	FY 2004-05
BH Park Bathroom 400-0550	Adjusted	Expended/Encumbered	Available
	Budget	Or Planned To Date	Balance
FY 2003/04 Adopted Budget		\$ -	
Total BH Park Bathroom 400-0550			
FY 2004/05			
FY 2004/05 New Allocation	10,000		
Budget Adjustment from 400-0536	5,000		
Total BH Park Bathroom 400-0550	\$ 15,000	\$ -	\$ 15,000

RESOLUTION

RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF LOS GATOS
APPROVING THE REVISED PROJECT PLANS AND SCOPE FOR
CAPITAL PROJECT 400-0550 BLOSSOM HILL PARK ROOF REPLACEMENT,
AUTHORIZING STAFF TO CONDUCT INFORMAL BID PROCESS AND AUTHORIZING A
BUDGET ADJUSTMENT FROM COMPLETED PROJECT 400-0536, SAFE ROUTE TO
SCHOOL SIDEWALK CONSTRUCTION, BRINGING THE TOTAL APPROPRIATIONS FOR
THE BLOSSOM HILL ROOF REPLACEMENT PROJECT 400-0550 FROM \$10,000 TO
\$15,000.

WHEREAS, public improvements are of benefit to the project area, the immediate neighborhood of the project area and the community at large; and

WHEREAS, no other reasonable means of financing such public improvements are available to the community; and

WHEREAS, the Town Council of the Town of Los Gatos has reviewed said project plans and scope.

NOW, THEREFORE, BE IT RESOLVED THAT the Town Council hereby approves the revised project plans and scope for the Blossom Hill Park Roof Replacement Project and for staff to conduct informal bid process.

BE IT FURTHER RESOLVED, THAT the Town Council authorizes a budget adjustment from completed project 400-0536, Safe Route to School Sidewalk Construction, bringing the total appropriations for the Blossom Hill Park Roof Replacement Project from \$10,000 to \$15,000.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Los Gatos held on the day of , 2005 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED: MAYOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED: MAYOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA

ATTEST:

CLERK ADMINISTRATOR OF THE TOWN OF LOS GATOS