



MEETING DATE: 09/20/04
ITEM NO. 2

COUNCIL AGENDA REPORT

DATE: SEPTEMBER 09, 2004
TO: MAYOR AND TOWN COUNCIL
FROM: DEBRA J. FIGONE, TOWN MANAGER *[Signature]*
SUBJECT: RATIFY PAYROLL FOR THE PERIOD OF 08/15/04 - 08/28/04 PAID ON 09/03/04

RECOMMENDATION:

Ratify the check register for the payrolls of 08/15/04 - 08/28/04 paid on 09/03/04.

DISCUSSION:

The payroll check register listed above reflects payments for the approved payroll. The prior council report ended in check #169602. The gross amount of payroll is \$537,647.53 for check numbers 169605-169799. Checks 169603-169604 were voided.

Individual department payroll expense is as follows:

Council	\$500.00	Parks & Public Works	\$116,313.35
Clerk	8,161.08	Police	235,405.96
Treasurer	560.00	Community Service	15,169.31
Attorney	7,684.18	Library	38,891.00
Manager	52,311.72	Management Information	9,081.10
Planning	53,569.83	TOTAL	\$537,647.53

PREPARED BY: STEPHEN CONWAY, Finance and Administration Services Director
n:\finance\council reports\payroll.wpd.

Reviewed by: RS Assistant Town Manager OL Town Attorney sc Clerk sc Finance
 Community Development Revised: 9/8/04 4:12 pm