




MEETING DATE: 08/02/04  
ITEM NO. 3

## COUNCIL AGENDA REPORT

DATE: JULY 23, 2004

TO: MAYOR AND TOWN COUNCIL

FROM: DEBRA J. FIGONE, TOWN MANAGER 

SUBJECT: RATIFY PAYROLL FOR THE PERIOD OF 06/06/04 - 06/19/04 PAID ON 06/25/04, 06/20/04 - 07/03/04 PAID ON 07/09/04, AND 07/04/04 - 07/17/04 PAID ON 07/23/04.

### RECOMMENDATION:

Ratify the check register for the payrolls of 06/06/04 - 06/19/04 paid on 06/25/04, 06/20/04 - 07/03/04 paid on 07/09/04, and 07/04/04 - 07/17/04 paid on 07/23/04.

### DISCUSSION:

The payroll check register listed above reflects payments for the approved payroll. The prior council report ended in check #168593. The gross amount of payroll is \$1,649,618.45 for check numbers 168596-169205. Checks 168594-168595, 168800-168801, 169005-169006 were voided.

Individual department payroll expense is as follows:

Council	\$1,500.00	Parks & Public Works	\$333,469.84
Clerk	25,804.31	Police	716,385.65
Treasurer	1,680.00	Community Service	45,356.87
Attorney	25,565.97	Library	134,556.17
Manager	174,973.37	Management Information	<u>27,291.51</u>
Planning	163,034.76	TOTAL	\$1,649,618.45

PREPARED BY: **STEPHEN CONWAY**, Finance and Administration Services Director

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Reviewed by: RSJ Assistant Town Manager 01 Town Attorney      Clerk SC Finance  
     Community Development Revised: 7/22/04 11:14 am

