



MEETING DATE: 08/02/04

ITEM NO. 3

COUNCIL AGENDA REPORT

DATE: JULY 23, 2004
TO: MAYOR AND TOWN COUNCIL
FROM: DEBRA J. FIGONE, TOWN MANAGER
SUBJECT: RATIFY PAYROLL FOR THE PERIOD OF 06/06/04 - 06/19/04 PAID ON 06/25/04, 06/20/04 - 07/03/04 PAID ON 07/09/04, AND 07/04/04 - 07/17/04 PAID ON 07/23/04.

RECOMMENDATION:

Ratify the check register for the payrolls of 06/06/04 - 06/19/04 paid on 06/25/04, 06/20/04 - 07/03/04 paid on 07/09/04, and 07/04/01- 07/17/04 paid on 07/23/04.

DISCUSSION:

The payroll check register listed above reflects payments for the approved payroll. The prior council report ended in check #168593. The gross amount of payroll is \$1,649,618.45 for check numbers 168596-169205. Checks 168594-168595, 168800-168801, 169005-169006 were voided.

Individual department payroll expense is as follows:

Table with 2 columns: Department Name and Amount. Rows include Council, Clerk, Treasurer, Attorney, Manager, Planning, Parks & Public Works, Police, Community Service, Library, Management Information, and TOTAL.

PREPARED BY: STEPHEN CONWAY, Finance and Administration Services Director

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Reviewed by: [Signature] Assistant Town Manager [Signature] Town Attorney [Signature] Clerk [Signature] Finance
[Signature] Community Development Revised: 7/22/04 11:14 am

