




MEETING DATE: 06/21/04
ITEM NO. 2

COUNCIL AGENDA REPORT

DATE: JUNE 10, 2004
TO: MAYOR AND TOWN COUNCIL
FROM: DEBRA J. FIGONE, TOWN MANAGER 
SUBJECT: RATIFY PAYROLL FOR THE PERIOD OF 05/23/04 - 06/05/04 PAID ON 06/11/04.

RECOMMENDATION:

Ratify the check register for the payrolls of 05/23/04 - 06/05/04 paid on 06/11/04.

DISCUSSION:

The payroll check register listed above reflects payments for the approved payroll. The prior council report ended in check #168391. The gross amount of payroll is \$559,009.87 for check numbers 168394-168593. Checks 168392-168393 were voided.

Individual department payroll expense is as follows:

Council	\$500.00	Parks & Public Works	\$121,984.18
Clerk	8,354.66	Police	236,016.27
Treasurer	560.00	Community Service	15,223.18
Attorney	8,522.01	Library	42,111.08
Manager	58,932.68	Management Information	<u>8,902.41</u>
Planning	57,903.40	TOTAL	\$ 559,009.87

PREPARED BY: STEPHEN CONWAY, Finance and Administration Services Director
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Reviewed by: SSJ Assistant Town Manager OK Town Attorney _____ Clerk SL Finance
_____ Community Development Revised: 6/10/04 10:55 am