



MEETING DATE: 06/21/04

ITEM NO. 2

COUNCIL AGENDA REPORT

DATE: JUNE 10, 2004
TO: MAYOR AND TOWN COUNCIL
FROM: DEBRA J. FIGONE, TOWN MANAGER
SUBJECT: RATIFY PAYROLL FOR THE PERIOD OF 05/23/04 - 06/05/04 PAID ON 06/11/04.

RECOMMENDATION:

Ratify the check register for the payrolls of 05/23/04 - 06/05/04 paid on 06/11/04.

DISCUSSION:

The payroll check register listed above reflects payments for the approved payroll. The prior council report ended in check #168391. The gross amount of payroll is \$559,009.87 for check numbers 168394-168593. Checks 168392-168393 were voided.

Individual department payroll expense is as follows:

Table with 2 columns: Department and Amount. Rows include Council, Clerk, Treasurer, Attorney, Manager, Planning, Parks & Public Works, Police, Community Service, Library, Management Information, and TOTAL.

PREPARED BY: STEPHEN CONWAY, Finance and Administration Services Director

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Reviewed by: [Signatures] Assistant Town Manager, [Signature] Town Attorney, [Signature] Clerk, [Signature] Finance, [Signature] Community Development

Revised: 6/10/04 10:55 am