



MEETING DATE: 06-07-04

ITEM NO. 8

COUNCIL AGENDA REPORT

DATE: JUNE 2, 2004

TO: MAYOR AND TOWN COUNCIL

FROM: DEBRA J. FIGONE, TOWN MANAGER

SUBJECT: YOUTH COMMISSION

- A. RESCIND RESOLUTION NO. 2004 – 042 ESTABLISHING A YOUTH COMMISSION
- B. ADOPT RESOLUTION ESTABLISHING A YOUTH COMMISSION ALLOWING UP TO 15 MEMBERS AND UP TO FIVE ALTERNATES
- C. RATIFY APPOINTMENTS OF MEMBERS AND ALTERNATES TO THE LOS GATOS YOUTH COMMISSION AS RECOMMENDED BY THE AD HOC COUNCIL SUB-COMMITTEE

RECOMMENDATION:

- 1. Rescind resolution No. 2004 – 042 establishing a Youth Commission.
- 2. Adopt resolution establishing a Youth Commission allowing up to 15 members and up to five alternates.
- 3. Ratify appointments of members and alternates to the Youth Commission as recommended by the Ad Hoc Council Sub-Committee.

BACKGROUND:

At its April 5, 2004 meeting, the Town Council adopted a resolution establishing a youth commission. Staff recruited candidates for the Commission, distributing flyers at all local schools and non-local schools which Los Gatos youth attend. In addition, press releases were sent to the local media and Mayor Glickman made presentations to youth at Los Gatos High School and Fisher Middle School about the opportunity to apply for the Commission. The Town received over 100 applications from interested youth. The applicants represented a large cross section of students from all of the eligible grades.

PREPARED BY: Scott R. Seaman  
Chief of Police

Reviewed by: PSJ Assistant Town Manager DK Town Attorney \_\_\_\_\_ Clerk \_\_\_\_\_ Finance  
\_\_\_\_\_ Community Development Revised: 6/2/04 1:56 pm

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MAYOR AND TOWN COUNCIL

SUBJECT: ADOPT A NEW RESOLUTION REGARDING THE ESTABLISHMENT OF A YOUTH COMMISSION, AND APPOINTMENT MEMBERS TO THE COMMISSION.

*June 2, 2004*

An AdHoc Council Sub-committee comprised of Mayor Glickman, Council member McNutt, Chief Scott Seaman, Assistant Town Manager Pamela Jacobs, and Mike Loya, Youth Coordinator at Los Gatos-Saratoga Recreation screened the applications. The sub-committee selected 30 youth for interviews, with approximately six from each of five class grades. The interviews included both individual and group interviews, resulting in the recommended appointments to the Commission.

DISCUSSION:

The resolution adopted in April established the Commission with 12 members. Due to the overwhelming interest shown for participating in the Commission, the sub-committee is recommending that the number of Commission members be increased to 15. An odd number of members is preferable for voting purposes, and by increasing the number of Commission members to 15, there is a greater chance of having an equal representation from each of the five grades of students who are eligible to participate.

In addition, the sub-committee is recommending that the enabling resolution allow for the appointment of up to five alternates to the Youth Commission. Allowing for a pre-selected group of alternate members will keep more eligible youth members interested in the Commission, as well as having replacements ready to step in should a commission member need to leave the Commission due to other commitments with family or school; which is not uncommon for active students. The Commission can also look to the alternates as a resource for additional input and outreach in Commission matters.

If the Council adopts the new resolution allowing for the appointment of 15 members and alternates to the Youth Commission, the sub-committee recommends that the Council ratify the appointments of the youth listed on Attachment 1. The list includes 15 youth to be appointed as members of the Youth Commission, and five youth to be appointed as alternates (one from each grade).

Following the appointments to the Youth Commission, staff will organize one or two orientation sessions to occur during the summer. The purpose of the sessions is to orient the youth to the Town government and the services provided to the community. The first official meeting of the Youth Commission will occur after the fall school session begins.

ENVIRONMENTAL ASSESSMENT:

Is not a project defined under CEQA, and no further action is required.

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MAYOR AND TOWN COUNCIL

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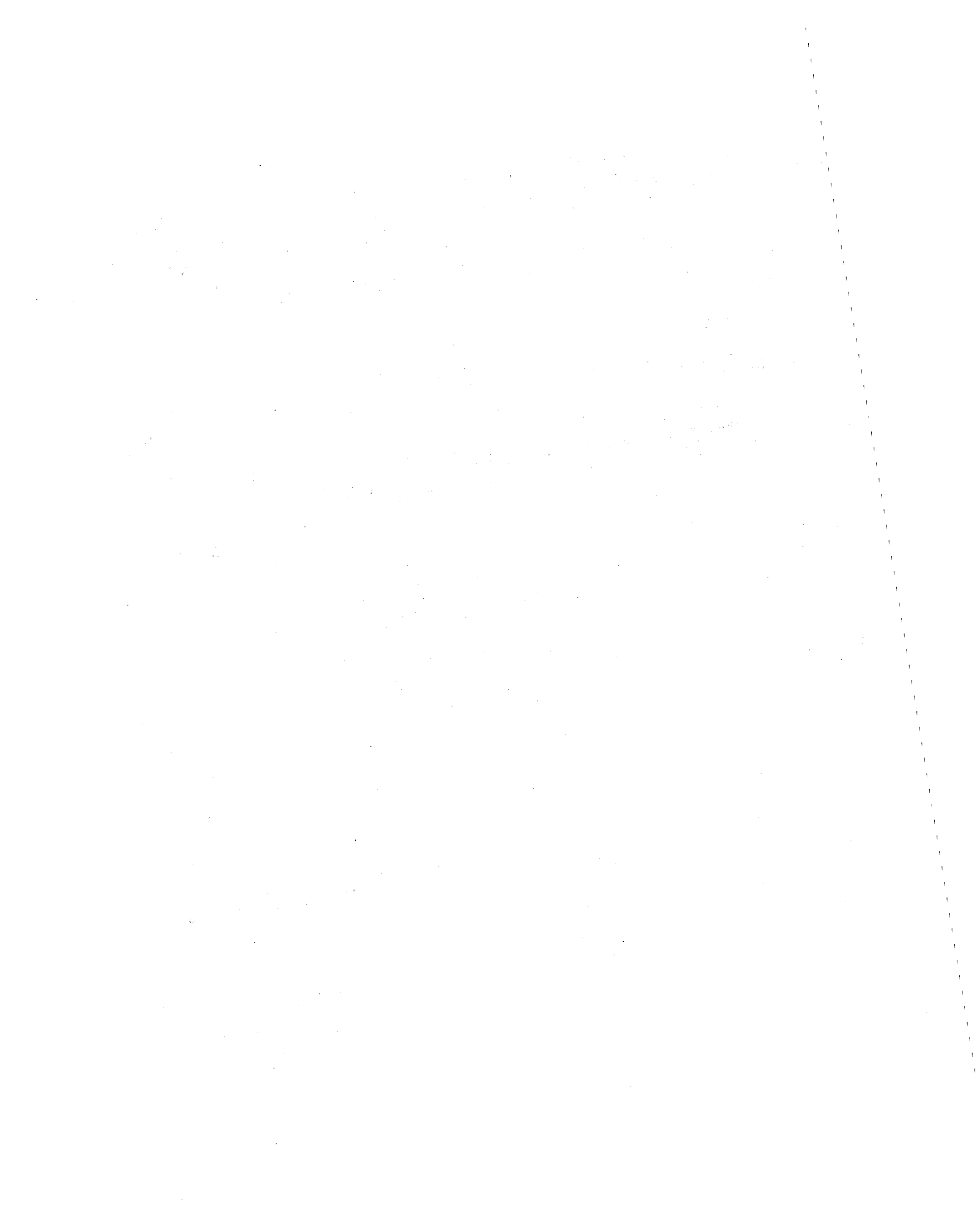
*June 2, 2004*

FISCAL IMPACT:

Funds for staff support to the Youth Commission are available with the Police Department operating budget.

Attachments:

1. Resolution Establishing a Youth Commission in the Town of Los Gatos.
2. Recommended Member and Alternate Appointments to the Youth Commission.



**RESOLUTION NO. 2004-\_\_\_**

**RESOLUTION OF THE TOWN COUNCIL  
OF THE TOWN OF LOS GATOS  
ESTABLISHING A YOUTH COMMISSION**

**WHEREAS**, it is recognized that a youth perspective on issues which pertain to the youth in the community is an important part of decision making in Town; and

**WHEREAS**, there is value in increasing communication between adults and youth; and

**WHEREAS**, there is value in having a mechanism for youth to have a voice in Town affairs and issues relating to youth; and

**WHEREAS**, the Town Council of the Town of Los Gatos found and determined that the purpose of the Youth Commission is to foster and encourage civic and neighborhood pride and a sense of identity through the knowledge, understanding, and increased involvement of the Town's youth in the Town's present and future municipal affairs.

**NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOS GATOS:**

1. There is a need for a Youth Commission to function in the Town of Los Gatos, which would establish a formal body by which the youth of Los Gatos would have a voice in the community.
  - a. There is hereby established a Youth Commission which shall generally be responsible for studying various problems, activities and other issues of concern to the youth in general, and for advising Council on matters pertaining to issues involving the youth of Los Gatos.
  - b. Membership/Organization
    - i. The Youth Commission shall consist of fifteen (15) members. The members shall be students who are entering grades 8 through 12 during the establishment of the initial Commission, and of students who are entering grades 8 through 11 thereafter. Membership for the students requires either residency in the incorporated limits of the Town of Los Gatos and enrollment in any accredited school, or residency in the unincorporated areas of the County of Santa Clara, which have a Los Gatos mailing address, and enrollment in a school located in the Town of Los Gatos.
    - ii. Up to five (5) Alternates may be appointed to the Youth Commission,

with one representing each grade level appointed to the Commission. The alternates shall be students who are entering grades 8 through 12 during the establishment of the initial Commission, and of students who are entering grades 8 through 11 thereafter. Membership as an Alternate requires either residency in the incorporated limits of the Town of Los Gatos and enrollment in any accredited school, or residency in the unincorporated areas of the County of Santa Clara, which have a Los Gatos mailing address, and enrollment in a school located in the Town of Los Gatos. An Alternate shall serve on the Youth Commission in the event a member from that grade is no longer able to serve the remainder of his/her term.

- iii. Members and Alternates first appointed to the Commission shall so classify themselves so that the terms of the first members shall end as follows: the term of seven (7) of the student members shall expire on June 1, 2005, which group shall include any members who are entering grade 12 at the time of appointment. The terms the other six (8) student members shall expire on June 1, 2006. Succeeding members shall serve a term of two (2) years and until their successors are appointed and qualified, except any appointments to fill an unexpired term shall be for such unexpired period.
- iv. At its first meeting, or as soon as possible thereafter, the Commission shall elect officers and adopt bylaws for the conduct of business. The Commission shall appoint and prescribe the term of the office for its Chair and Vice-Chair.
- v. Eight (8) voting members of the Commission shall constitute a quorum for the purpose of transacting business.
- vi. Commission members shall serve without compensation, provided that, with advance budgetary approval of the Town Council, the actual and necessary expenses (if any) incurred by the members in the conduct of Town business shall be reimbursable pursuant to the current Council policy.
- vii. The Commission shall hold a regular meeting at least once each month between September and June. The Commission shall establish a regular time and location for its meetings and shall otherwise call and conduct its meetings in compliance with the provisions of the Ralph M. Brown Act (Government Code Sections 54950 and following.)
- viii. Minutes of the actions taken during its meetings shall be kept and filed with the Town Clerk.

- ix. Meeting attendance requirements will conform with the current Town Resolution.
- c. The duties of the Commission shall include the following:
  - i. Foster greater involvement of youth in municipal government affairs.
  - ii. Study problems, activities, and concerns of youth, especially as they relate to municipal programs or projects of the Town of Los Gatos.
  - iii. Hold forums on problems, activities and concerns of youth, either alone or in conjunction with other governmental agencies and community organizations, as the Commission deems desirable.
  - iv. Review municipal matters referred to the Commission by the Town Council or other Town boards, committees, or commissions and, as appropriate, make recommendations on those matters.

**PASSED AND ADOPTED** at a regular meeting of the Town Council of the Town of Los Gatos, California, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2004 by the following vote:

**COUNCIL MEMBERS**

AYES:

NAYS:

ABSTAIN:

ABSENT:

**SIGNED:**

MAYOR OF THE TOWN OF LOS GATOS  
LOS GATOS, CALIFORNIA

**ATTEST:**

CLERK OF THE TOWN OF LOS GATOS  
LOS GATOS, CALIFORNIA

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**LOS GATOS YOUTH COMMISSION  
RECOMMENDED APPOINTMENTS**

<b><u>Members</u></b>	<b><u>Grade</u></b>
Camille Hack	8
David Frazer	8
Lissa Zimmer	8
Jordan Kahler	9
Liz Mellema	9
Matea Couris	9
Jourdan Risoen	10
Katherine Stuart	10
Reeta Banerjee	10
Sofie Lynn	10
Forest Gallien	11
Jacqueline Kemp	11
Christine Coleman	12
Richard Sears	12
Sunoz Soroosh	12

<b><u>Alternates</u></b>	
Julia Roberts	8
Olivia Colliver	9
Emily Thomas	10
Melody Fitzgerald	11
Kimberly Smith	12

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