



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 04/21/2020

ITEM NO: 1

**DRAFT
Minutes of the Town Council Meeting
April 21, 2020**

The Town Council of the Town of Los Gatos conducted a regular meeting via Teleconference, due to COVID-19 Shelter in Place guidelines, on Tuesday, April 21, 2020, at 7:00 p.m.

MEETING CALLED TO ORDER AT 7:02 P.M.

ROLL CALL

Present: Mayor Marcia Jensen, Vice Mayor Barbara Spector (remote participant), Council Member Rob Rennie (remote participant), Council Member Marico Sayoc (remote participant).
Absent: None

COUNCIL/TOWN MANAGER REPORTS

Manager Matters

- Encouraged the community to visit the designated COVID-19 webpage found on the Town website homepage to locate resources, information, and ways to assist the community.
- Announced additional Town services including online application capabilities for the Building and Planning applications, and the Library's Story Time via Facebook Live and virtual book club.
- Announced parks and trails remain open and encouraged residents to continue social distancing.

Council Matters

- Vice Mayor Spector participated in the West Valley Sanitation District (WVSD) Board of Directors meeting and Santa Clara County Health Department COVID-19 phone conferences, and she continues to utilize pickup and delivery services to support Los Gatos restaurants and businesses.
- Council Member Sayoc stated she participated in the League of California Cities (LOCC) meeting via teleconference.
- Council Member Rennie stated he participated in the Local Agency Formation Commission (LAFCO) and Valley Transportation Authority (VTA) Board meetings via teleconference, and he continues to volunteer with West Valley Community Services.
- Mayor Jensen stated she and the Town staff are working behind-the-scenes to respond to orders regarding COVID-19; she participated in the Santa Clara County Health Department COVID-19 phone conferences; and she announced that a virtual Town Hall meeting will be held at 11:30 a.m. on Thursday, April 23, 2020 with details posted on the Los Gatos Town website.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve Closed Session Council Meeting Minutes of April 7, 2020.
2. Approve Council Meeting Minutes of April 7, 2020.
3. Modify the Youth Commission Recruitment by Extending Expiring Youth Commission Terms by One Year for All but Those in the Twelfth Grade (Five Positions), Extending the Recruitment Deadline to July 10, 2020, and Conducting Interviews on July 21, 2020 for the Five Vacancies.
4. Adopt an Ordinance, by Title Only, Effecting Amendments to Chapter 29 (Zoning Regulations) of the Town Code Regarding Family Daycare Home Regulations. Town Code Amendment Application A-20-002. Applicant: Town of Los Gatos. **ORDINANCE 2306**
5. Adopt an Ordinance, by Title only, Effecting Amendments to Chapter 29 (Zoning Regulations) of the Town Code Regarding Accessory Dwelling Units, Town Wide. Town Code Amendment Application A-20-001. Applicant: Town of Los Gatos. **ORDINANCE 2307**
6. Adopt a Resolution Describing Improvements and Directing Preparation of the Town Engineer's Report for Fiscal Year 2020/21 for Landscape and Lighting Assessment Districts No. 1 and 2. **RESOLUTION 2020-009**
7. Adult Recreation Center – New Air Conditioning Chiller a. Authorize the Town Manager to Execute a Purchase and Service Agreement with Foothill Mechanical Inc. for Installation of a New Air Conditioning Chiller in the Adult Recreation Center in an Amount Not to Exceed \$55,600 Plus an Additional \$11,120 for Unanticipated Costs for a Total Agreement Amount Not to Exceed \$66,720. b. Approve an expenditure budget adjustment in the Facilities Maintenance Fund of \$66,720.
8. Authorize the Town Manager to Execute a Certificate of Acceptance and Notice of Completion for the Work of FBD Vanguard Constructions, Inc., and Authorize the Recording by the Town Clerk for PPW Job No. 411-811-003 Almond Grove Street Reconstruction Project Phase 2.
9. Authorize the Town Manager to Enter into an Agreement with Truepoint Solutions for Accela Software Support and Related Consulting Services Not to Exceed \$150,000 for a Five-Year Term.
10. Authorize the Town Manager to Purchase Replacement Police Department Mobile Data Computers from CDCE Incorporated for an Amount Not to Exceed \$122,089.55.
11. Adopt a Resolution Authorizing the Liquidation and Transfer of Assets to CalPERS California Employers' Pension Prefunding Trust (CEPPT) for Pension Prefunding Administration from Public Agency Retirement Services (PARS). **RESOLUTION 2020-010**
12. Approve the Waiver of Rent and Utilities for the Town of Los Gatos Lessees New Museum of Los Gatos (NUMU), Friends of the Library, Billy Jones Railroad, Soccer and Little Leagues, and Los Gatos-Saratoga Community Education and Recreation (LGS Rec) for the Duration of the Santa Clara County Shelter-in-Place Order Due to Significant Business Disruption.

Consent Items – continued

13. Adopt a Resolution approving the Sale and Purchase Agreement for the sale of Town-owned property located on 14850 Winchester Boulevard, APN 424-31-055, authorizing the Town Manager to execute all documents needed to complete the transaction in a form acceptable to the Town Attorney, and authorize a revenue budget adjustment in the amount of \$1,200,000 to recognize the sale revenue. **RESOLUTION 2020-011**

Mayor Jensen stated a Desk Item was received pertaining to item 13 and available to view as Attachment 4.

MOTION: Motion by Council Member Sayoc to approve Consent Items. Seconded by Council Member Rennie.

VOTE: Motion passed unanimously.

VERBAL COMMUNICATIONS

Mayor Jensen summarized the following electronic communication for the record:

Kira Barsten

- Requested the Town consider rent freezes for residential and commercial renters effected by the COVID-19 emergency and approach Netflix with the goal of having Netflix provide aid independently to renters in the community.

PUBLIC HEARINGS

14. Authorize the Town Manager to Execute an Amendment to the Lease Agreement with the Los Gatos Museum Association (LGMA) also known New Museum Los Gatos (NUMU) to Eliminate Utility Payments and Increase Rent Obligations, and to Amend Their Conditional Use Permit (CUP) to Eliminate or Amend Certain Conditions to Allow LGMA to Generate Additional Revenue.

Robert Shultz, Town Attorney, presented the staff report.

Mayor Jensen stated Desk Items were received containing public comments and are available to view as Attachments 6 through 8.

Council discussed the matter.

Public Hearing Item #14 - continued

MOTION: Motion by Council Member Sayoc to authorize the Town Manager to execute an amendment to the lease agreement with the Los Gatos Museum Association (LGM) also known as New Museum Los Gatos (NUMU) to eliminate utility payments and increase rent obligations, and to amend their Conditional Use Permit (CUP) to eliminate or amend certain conditions to allow LGMA to generate additional revenue. **Seconded by Council Member Rennie.**

VOTE: Motion passed unanimously.

15. First reading and introduction of an ordinance of the Town of Los Gatos amending Los Gatos Town Code Chapter 14, Article X - Special Events.

Monica Renn, Economic Vitality Manager, presented the staff report.

Mayor Jensen stated Desk Items were received that contain public comments and are available to view as Attachments 3 and 4.

Council discussed the matter.

MOTION: Motion by Council Member Rennie to authorize the first reading and introduction of an ordinance of the Town of Los Gatos amending Los Gatos Town Code Chapter 14, Article X – Special Events. **Seconded by Council Member Sayoc.**

VOTE: Motion passed unanimously.

Town Clerk Neis read the title of the ordinance.

OTHER BUSINESS

16. Authorize the Town Manager to Negotiate and Execute an Amendment to the Agreement with Santa Barbara Transportation Corporation Doing Business as Student Transportation of America.

Matt Morley, Director of Parks and Public Works, presented the staff report.

Mayor Jensen stated public comment was received and is contained in the Addendum found in Attachment 3.

Council discussed the matter.

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SUBJECT: Draft Minutes of the Town Council Meeting of April 21, 2020

DATE: April 23, 2020

Item #16 - continued

MOTION: Motion by **Mayor Jensen** to authorize the Town Manager to negotiate an amendment to the agreement with Santa Barbara Transportation Corporation Doing Business as Student Transportation of America and to bring the amendment to Council for approval prior to execution. **Seconded** by **Vice Mayor Spector**.

VOTE: Motion passed unanimously.

ADJOURNMENT

The meeting adjourned at 7:44 p.m.

Submitted by:

Jenna De Long, Deputy Clerk