

Note: Mark-ups are Not Allowed

Prime Consultant Subconsultant 2nd Tier Subconsultant

Consultant: **Ruggeri Jensen Azar**

Project No. _____ Contract No. _____ Date **2/13/2020**

DIRECT LABOR

Classification/Title	Name	Hours	Actual Hourly Rate	Total
Principal	Arminta Jensen, PE, PLS*	4	\$ 123.00	\$ 492.00
Sr. Project Manager	Leo Trujillo, PE, TE*	238	\$ 83.00	\$ 19,754.00
Project Manager	Luis Santiago, PE, QSD*	14	\$ 60.76	\$ 850.64
Sr. Engineer	Jamie Platz, PE, QSD	26	\$ 50.41	\$ 1,310.66
Project Engineer	Erik Trujillo, EIT	260	\$ 41.17	\$ 10,704.20
Sr. Surveyor	Bryan Pierce, LS	0	\$ 55.75	\$ -
Survey Manager	Jeff Vest, LSIT**	0	\$ 45.03	\$ -
Surveyor	Gilbert Escobedo**	0	\$ 45.03	\$ -
Surveyor	Mike Sutherland**	0	\$ 45.03	\$ -

LABOR COSTS

a) Subtotal Direct Labor Costs	\$ 33,111.50
b) Anticipated Salary Increases (see page 2 for calculation)	\$ 496.67
c) TOTAL DIRECT LABOR COSTS [(a) + (b)]	\$ 33,608.17

INDIRECT COSTS

d) Fringe Benefits (Rate: 42.00%)	e) Total Fringe Benefits [(c) x (d)]	14115.43
f) Overhead & G&A (Rate: 0.00%) included	g) Overhead [(c) x (f)]	0.00
h) General & Admin (Rate: 129.00%)	i) Gen & Admin [(c) x (h)]	43354.54
j) TOTAL INDIRECT COSTS [(e) + (g) + (i)]		\$ 57,469.97

FIXED FEE 10.00%	k) TOTAL FIXED FEE [(c) + (j)] x fixed fee:	\$ 9,107.81
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l) CONSULTANT'S OTHER DIRECT COSTS (ODC) - ITEMIZE (Add additional pages if necessary)

Description of Item	Quantity	Unit	Unit Cost	Total
Mileage Costs	400.00	Miles	\$ 0.580	\$ 232.00
Bond Plan Sheets (24"x36")	330.00	Sheets	\$ 1.50	\$ 495.00
Bond Plan Sheets (11"x17")	330.00	Sheets	\$ 0.50	\$ 165.00
Mylar Plan Sheets (24"x36")	22.00	Sheets	\$ 10.00	\$ 220.00
Report / Specifications Copies	1500.00	Pages	\$ 0.15	\$ 225.00
Currier	5.00	Delivery	\$ 50.00	\$ 250.00
				\$ -
				\$ -
				\$ -
l) TOTAL OTHER DIRECT COSTS				\$ 1,587.00

m) SUBCONSULTANTS' COSTS (Add additional pages if necessary)

Subconsultant 1: Hunting Environmental	\$ 3,978.00
Subconsultant 2: ActiveWayz Engineering	\$ 11,888.00
Subconsultant 3:	
Subconsultant 4:	\$ -
m) TOTAL SUBCONSULTANTS' COSTS	\$ 15,866.00

n) TOTAL OTHER DIRECT COSTS INCLUDING SUBCONSULTANTS [(l) + (m)]	\$ 17,453.00
TOTAL COST [(c) + (j) + (k) + (n)]	\$ 117,638.96

NOTES:

- Key personnel must be marked with an asterisk (*) and employees that are subject to prevailing wage requirements must be marked with two asterisks (**). All costs must comply with the Federal cost principles. Subconsultants will provide their own cost proposals.
- The cost proposal format shall not be amended. Indirect cost rates shall be updated on an annual basis in accordance with the consultant's annual accounting period and established by a cognizant agency or accepted by Caltrans.
- Anticipated salary increases calculation (page 2) must accompany.

CALCUATIONS FOR ANTICIPATED SALARY INCREASES

Consultant **Ruggeri Jensen Azar**

Project No. _____ Contract No. _____

Date 2/13/2020

1. Calculate Average Hourly Rate for 1st year of the contract (Direct Labor Subtotal divided by total hours)

Direct Labor <u>Subtotal</u> per Cost Proposal	Total Hours per Cost Proposal	=	Avg Hourly Rate	5 Year Contract Duration
\$ 33,111.50	542	=	\$ 61.09	Year 1 Avg Hourly Rate

2. Calculate hourly rate for all years (Increase the Average Hourly Rate for a year by proposed escalation %)

	Avg Hourly Rate	+	Proposed Escalation	=	\$	
Year 1	\$ 61.09	+	3%	=	\$ 62.92	Year 2 Avg Hourly Rate
Year 2	\$ 62.92	+	3%	=	\$ 64.81	Year 3 Avg Hourly Rate
Year 3	\$ 64.81	+	3%	=	\$ 66.76	Year 4 Avg Hourly Rate
Year 4	\$ 66.76	+	3%	=	\$ 68.76	Year 5 Avg Hourly Rate

3. Calculate estimated hours per year (Multiply estimate % each year by total hours)

	Estimated % Completed Each Year	*	Total Hours per Cost Proposal	=	Total Hours per Year	
Year 1	50.00%	*	542.0	=	271.0	Estimated Hours Year 1
Year 2	50.00%	*	542.0	=	271.0	Estimated Hours Year 2
Year 3	0.00%	*	542.0	=	0.0	Estimated Hours Year 3
Year 4	0.00%	*	542.0	=	0.0	Estimated Hours Year 4
Year 5	0.00%	*	542.0	=	0.0	Estimated Hours Year 5
Total	100%		Total	=	542.0	

4. Calculate Total Costs including Escalation (Multiply Average Hourly Rate by the number of hours)

	Avg Hourly Rate (calculated above)	*	Estimated hours (calculated above)	=	Cost per Year	
Year 1	\$ 61.09	*	271	=	\$ 16,555.75	Estimated Hours Year 1
Year 2	\$ 62.92	*	271	=	\$ 17,052.42	Estimated Hours Year 2
Year 3	\$ 64.81	*	0	=	\$ -	Estimated Hours Year 3
Year 4	\$ 66.76	*	0	=	\$ -	Estimated Hours Year 4
Year 5		*	0	=	\$ -	Estimated Hours Year 5
Total Direct Labor Cost with Escalation				=	\$ 33,608.17	
Direct Labor Subtotal before Escalation				=	\$ 33,111.50	
Estimated total of Direct Labor Salary Increase				=	\$ 496.67	Transfer to Page 1

NOTES:

1. This is not the only way to estimate salary increases. Other methods will be accepted if they clearly indicate the % increase, the # of years of the contract, and a breakdown of the labor to be performed each year.
2. An estimation that is based on direct labor multiplied by salary increase % multiplied by the # of years is not acceptable. (i.e. \$250,000 x 2% x 5 yrs = \$25,000 is not an acceptable methodology).
3. This assumes that one year will be worked at the rate on the cost proposal before salary increases are granted.
4. Calculations for anticipated salary escalation must be provided.

Certification of Direct Costs:

I, the undersigned, certify to the best of my knowledge and belief that all direct costs identified on the cost proposal(s) in this contract are actual, reasonable, allowable, and allocable to the contract in accordance with the contract terms and the following requirements:

1. Generally Accepted Accounting Principles (GAAP)
2. Terms and conditions of the contract
3. Title 23 United States Code Section 112 - Letting of Contracts
4. 48 Code of Federal Regulations Part 31 - Contract Cost Principles and Procedures
5. 23 Code of Federal Regulations Part 172 - Procurement, Management and Administration of Engineering and Design Related Service
6. 48 Code of Federal Regulations Part 9904 - Cost Accounting Standards Board (when applicable)

All costs must be applied consistently and fairly to all contracts. All documentation of compliance must be retained in the project files and be in compliance with applicable federal and state requirements. Costs that are noncompliant with the federal and state requirements are not eligible for reimbursement.

Local governments are responsible for applying only cognizant agency or Caltrans accepted Indirect Cost Rate(s).

Prime Consultant or Subconsultant Certifying:

Name: Ruggeri Jensen Azar *by: Arniata J. Jensen* Title: Chief Financial Officer

Signature:  Date of Certification: 2/13/2020

Email: Ajensen@ria-gps.com Phone number: 408-848-0300

Address: 8055 Camino Arroyo, Gilroy, CA 95020

* An individual executive or financial officer of the consultant's or subconsultant's organization at a level no lower than a Vice President or a Chief Financial Officer, or equivalent, who has authority to represent the financial information utilized to establish the cost proposal for the contract.

List services the consultant is providing under the proposed contract:

Engineering services to provide design of guardrail replacement improvements at various locations within the Town of Los Gatos. The work includes general civil, traffic, and environmental engineering services.

Note: Mark-ups are Not Allowed

Prime Consultant

Subconsultant

2nd Tier Subconsultant

Consultant: **ActiveWayz Engineering, Inc.**

Project No. _____ Contract No. _____

Date **2/6/2020**

DIRECT LABOR

Classification/Title	Name	Hours	Actual Hourly Rate	Total
Project Manager	Admas Zewdie	67.00	\$ 75.00	\$ 5,025.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

LABOR COSTS

a) Subtotal Direct Labor Costs	\$ 5,025.00
b) Anticipated Salary Increases (see page 2 for calculation)	\$ 121.50
c) TOTAL DIRECT LABOR COSTS [(a) + (b)]	\$ 5,146.50

INDIRECT COSTS

d) Fringe Benefits (Rate: 0.00%)	e) Total Fringe Benefits [(c) x (d)]	0.00
f) Overhead & G&A (Rate: 110.00%) included	g) Overhead [(c) x (f)]	5661.15
h) General & Admin (Rate: 0.00%)	i) Gen & Admin [(c) x (h)]	0.00
	j) TOTAL INDIRECT COSTS [(e) + (g) + (i)]	\$ 5,661.15

FIXED FEE 10.00%	k) TOTAL FIXED FEE [(c) + (j)] x fixed fee:	\$ 1,080.77
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l) CONSULTANT'S OTHER DIRECT COSTS (ODC) - ITEMIZE (Add additional pages if necessary)

Description of Item	Quantity	Unit	Unit Cost	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

l) TOTAL OTHER DIRECT COSTS \$ -

m) SUBCONSULTANTS' COSTS (Add additional pages if necessary)

Subconsultant 1:	_____	
Subconsultant 2:	_____	\$ -
Subconsultant 3:	_____	\$ -
Subconsultant 4:	_____	\$ -

m) TOTAL SUBCONSULTANTS' COSTS \$ -

n) TOTAL OTHER DIRECT COSTS INCLUDING SUBCONSULTANTS [(l) + (m)] \$ -

TOTAL COST [(c) + (j) + (k) + (n)] \$ 11,888.43

NOTES:

- Key personnel must be marked with an asterisk (*) and employees that are subject to prevailing wage requirements must be marked with two asterisks (**). All costs must comply with the Federal cost principles. Subconsultants will provide their own cost proposals.
- The cost proposal format shall not be amended. Indirect cost rates shall be updated on an annual basis in accordance with the consultant's annual accounting period and established by a cognizant agency or accepted by Caltrans.
- Anticipated salary increases calculation (page 2) must accompany.

CALCUATIONS FOR ANTICIPATED SALARY INCREASES

Consultant **ActiveWayz Engineering, Inc.**

Project No. _____ Contract No. _____

Date **2/6/2020**

1. Calculate Average Hourly Rate for 1st year of the contract (Direct Labor Subtotal divided by total hours)

Direct Labor <u>Subtotal</u> per Cost Proposal	Total Hours per Cost Proposal	=	Avg Hourly Rate	5 Year Contract Duration
\$ 5,025.00	67	=	\$ 75.00	Year 1 Avg Hourly Rate

2. Calculate hourly rate for all years (Increase the Average Hourly Rate for a year by proposed escalation %)

	Avg Hourly Rate	+	Proposed Escalation	=	
Year 1	\$ 75.00	+	3%	=	\$ 77.25 Year 2 Avg Hourly Rate
Year 2	\$ 77.25	+	3%	=	\$ 79.57 Year 3 Avg Hourly Rate
Year 3	\$ 79.57	+	3%	=	\$ 81.95 Year 4 Avg Hourly Rate
Year 4	\$ 81.95	+	3%	=	\$ 84.41 Year 5 Avg Hourly Rate

3. Calculate estimated hours per year (Multiply estimate % each year by total hours)

	Estimated % Completed Each Year	*	Total Hours per Cost Proposal	=	Total Hours per Year	
Year 1	40.00%	*	67.0	=	26.8	Estimated Hours Year 1
Year 2	40.00%	*	67.0	=	26.8	Estimated Hours Year 2
Year 3	20.00%	*	67.0	=	13.4	Estimated Hours Year 3
Year 4	0.00%	*	67.0	=	0.0	Estimated Hours Year 4
Year 5	0.00%	*	67.0	=	0.0	Estimated Hours Year 5
Total	100%		Total	=	67.0	

4. Calculate Total Costs including Escalation (Multiply Average Hourly Rate by the number of hours)

	Avg Hourly Rate (calculated above)	*	Estimated hours (calculated above)	=	Cost per Year	
Year 1	\$ 75.00	*	27	=	\$ 2,010.00	Estimated Hours Year 1
Year 2	\$ 77.25	*	27	=	\$ 2,070.30	Estimated Hours Year 2
Year 3	\$ 79.57	*	13	=	\$ 1,066.20	Estimated Hours Year 3
Year 4	\$ 81.95	*	0	=	\$ -	Estimated Hours Year 4
Year 5		*	0	=	\$ -	Estimated Hours Year 5
Total Direct Labor Cost with Escalation				=	\$ 5,146.50	
Direct Labor Subtotal before Escalation				=	\$ 5,025.00	
Estimated total of Direct Labor Salary Increase				=	\$ 121.50	Transfer to Page 1

NOTES:

1. This is not the only way to estimate salary increases. Other methods will be accepted if they clearly indicate the % increase, the # of years of the contract, and a breakdown of the labor to be performed each year.
2. An estimation that is based on direct labor multiplied by salary increase % multiplied by the # of years is not acceptable. (i.e. \$250,000 x 2% x 5 yrs = \$25,000 is not an acceptable methodology).
3. This assumes that one year will be worked at the rate on the cost proposal before salary increases are granted.
4. Calculations for anticipated salary escalation must be provided.

Certification of Direct Costs:

I, the undersigned, certify to the best of my knowledge and belief that all direct costs identified on the cost proposal(s) in this contract are actual, reasonable, allowable, and allocable to the contract in accordance with the contract terms and the following requirements:

1. Generally Accepted Accounting Principles (GAAP)
2. Terms and conditions of the contract
3. Title 23 United States Code Section 112 - Letting of Contracts
4. 48 Code of Federal Regulations Part 31 - Contract Cost Principles and Procedures
5. 23 Code of Federal Regulations Part 172 - Procurement, Management and Administration of Engineering and Design Related Service
6. 48 Code of Federal Regulations Part 9904 - Cost Accounting Standards Board (when applicable)

All costs must be applied consistently and fairly to all contracts. All documentation of compliance must be retained in the project files and be in compliance with applicable federal and state requirements. Costs that are noncompliant with the federal and state requirements are not eligible for reimbursement.

Local governments are responsible for applying only cognizant agency or Caltrans accepted Indirect Cost Rate(s).

Prime Consultant or Subconsultant Certifying:

Name: Admas Zewdie Title *: Principal

Signature:  Date of Certification: February 6, 2020

Email: admas@activewayz.engineering Phone number: 510-989-2420/408-219-5678

Address: 7901 Oakport Street, Ste 4225, Oakland, CA 94621

* An individual executive or financial officer of the consultant's or subconsultant's organization at a level no lower than a Vice President or a Chief Financial Officer, or equivalent, who has authority to represent the financial information utilized to establish the cost proposal for the contract.

List services the consultant is providing under the proposed contract:

Project Management, Constructability Review

Note: Mark-ups are Not Allowed

Prime Consultant

Subconsultant

2nd Tier Subconsultant

Consultant: **Hunting Environmental, LLC**

Project No. _____ Contract No. _____

Date **2/6/2020**

DIRECT LABOR

Classification/Title	Name	Hours	Actual Hourly Rate	Total
Project Manager	Joyce Hunting	8.00	\$ 43.27	\$ 346.16
Environmental Analyst	Kristin Faoro	40.00	\$ 38.70	\$ 1,548.00
Environmental Analyst	Kelly Jackson	0.00	\$ 38.70	\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

LABOR COSTS

a) Subtotal Direct Labor Costs	\$ 1,894.16
b) Anticipated Salary Increases (see page 2 for calculation)	\$ -
c) TOTAL DIRECT LABOR COSTS [(a) + (b)]	\$ 1,894.16

INDIRECT COSTS

d) Fringe Benefits (Rate: 60.00%)	e) Total Fringe Benefits [(c) x (d)]	1136.50
f) Overhead & G&A (Rate: 30.00%) included	g) Overhead [(c) x (f)]	568.25
h) General & Admin (Rate: 20.00%)	i) Gen & Admin [(c) x (h)]	378.83
	j) TOTAL INDIRECT COSTS [(e) + (g) + (i)]	\$ 2,083.58

FIXED FEE 0.00%	k) TOTAL FIXED FEE [(c) + (j)] x fixed fee:	\$ -
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I) CONSULTANT'S OTHER DIRECT COSTS (ODC) - ITEMIZE (Add additional pages if necessary)

Description of Item	Quantity	Unit	Unit Cost	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

I) TOTAL OTHER DIRECT COSTS \$ -

m) SUBCONSULTANTS' COSTS (Add additional pages if necessary)

Subconsultant 1:	-
Subconsultant 2:	\$ -
Subconsultant 3:	\$ -
Subconsultant 4:	\$ -

m) TOTAL SUBCONSULTANTS' COSTS \$ -

n) TOTAL OTHER DIRECT COSTS INCLUDING SUBCONSULTANTS [(I) + (m)] \$ -

TOTAL COST [(c) + (j) + (k) + (n)] \$ 3,977.74

NOTES:

- Key personnel must be marked with an asterisk (*) and employees that are subject to prevailing wage requirements must be marked with two asterisks (**). All costs must comply with the Federal cost principles. Subconsultants will provide their own cost proposals.
- The cost proposal format shall not be amended. Indirect cost rates shall be updated on an annual basis in accordance with the consultant's annual accounting period and established by a cognizant agency or accepted by Caltrans.
- Anticipated salary increases calculation (page 2) must accompany.

CALCULATIONS FOR ANTICIPATED SALARY INCREASES

 Consultant **Hunting Environmental, LLC**

 Project No. _____ Contract No. _____ Date 2/6/2020

1. Calculate Average Hourly Rate for 1st year of the contract (Direct Labor Subtotal divided by total hours)

Direct Labor <u>Subtotal</u> per Cost Proposal	Total Hours per Cost Proposal	=	Avg Hourly Rate	5 Year Contract Duration
\$ 1,894.16	48	=	\$ 39.46	Year 1 Avg Hourly Rate

2. Calculate hourly rate for all years (Increase the Average Hourly Rate for a year by proposed escalation %)

	Avg Hourly Rate		Proposed Escalation			
Year 1	\$ 39.46	+	5%	=	\$ 41.43	Year 2 Avg Hourly Rate
Year 2	\$ 41.43	+	5%	=	\$ 43.51	Year 3 Avg Hourly Rate
Year 3	\$ 43.51	+	5%	=	\$ 45.68	Year 4 Avg Hourly Rate
Year 4	\$ 45.68	+	5%	=	\$ 47.97	Year 5 Avg Hourly Rate

3. Calculate estimated hours per year (Multiply estimate % each year by total hours)

	Estimated % Completed Each Year		Total Hours per Cost Proposal		Total Hours per Year	
Year 1	100.00%	*	48.0	=	48.0	Estimated Hours Year 1
Year 2	0.00%	*	48.0	=	0.0	Estimated Hours Year 2
Year 3	0.00%	*	48.0	=	0.0	Estimated Hours Year 3
Year 4	0.00%	*	48.0	=	0.0	Estimated Hours Year 4
Year 5	0.00%	*	48.0	=	0.0	Estimated Hours Year 5
Total	100%		Total	=	48.0	

4. Calculate Total Costs including Escalation (Multiply Average Hourly Rate by the number of hours)

	Avg Hourly Rate (calculated above)		Estimated hours (calculated above)		Cost per Year	
Year 1	\$ 39.46	*	48	=	\$ 1,894.16	Estimated Hours Year 1
Year 2	\$ 41.43	*	0	=	\$ -	Estimated Hours Year 2
Year 3	\$ 43.51	*	0	=	\$ -	Estimated Hours Year 3
Year 4	\$ 45.68	*	0	=	\$ -	Estimated Hours Year 4
Year 5		*	0	=	\$ -	Estimated Hours Year 5
	Total Direct Labor Cost with Escalation			=	\$ 1,894.16	
	Direct Labor Subtotal before Escalation			=	\$ 1,894.16	
	Estimated total of Direct Labor Salary Increase			=	\$ -	Transfer to Page 1

NOTES:

1. This is not the only way to estimate salary increases. Other methods will be accepted if they clearly indicate the % increase, the # of years of the contract, and a breakdown of the labor to be performed each year.
2. An estimation that is based on direct labor multiplied by salary increase % multiplied by the # of years is not acceptable. (i.e. \$250,000 x 2% x 5 yrs = \$25,000 is not an acceptable methodology).
3. This assumes that one year will be worked at the rate on the cost proposal before salary increases are granted.
4. Calculations for anticipated salary escalation must be provided.

Certification of Direct Costs:

I, the undersigned, certify to the best of my knowledge and belief that all direct costs identified on the cost proposal(s) in this contract are actual, reasonable, allowable, and allocable to the contract in accordance with the contract terms and the following requirements:

1. Generally Accepted Accounting Principles (GAAP)
2. Terms and conditions of the contract
3. Title 23 United States Code Section 112 - Letting of Contracts
4. 48 Code of Federal Regulations Part 31 - Contract Cost Principles and Procedures
5. 23 Code of Federal Regulations Part 172 - Procurement, Management and Administration of Engineering and Design Related Service
6. 48 Code of Federal Regulations Part 9904 - Cost Accounting Standards Board (when applicable)

All costs must be applied consistently and fairly to all contracts. All documentation of compliance must be retained in the project files and be in compliance with applicable federal and state requirements. Costs that are noncompliant with the federal and state requirements are not eligible for reimbursement.

Local governments are responsible for applying only cognizant agency or Caltrans accepted Indirect Cost Rate(s).

Prime Consultant or Subconsultant Certifying:

Name: Joyce Hunting Title *: Owner/Principal Biologist

Signature:  Date of Certification: 2/20/2020

Email: jhunting@huntenv.com Phone number: (530) 387-7618

Address: 9274 Madison Avenue, Suite 3 Orangevale, CA 95662

* An individual executive or financial officer of the consultant's or subconsultant's organization at a level no lower than a Vice President or a Chief Financial Officer, or equivalent, who has authority to represent the financial information utilized to establish the cost proposal for the contract.

List services the consultant is providing under the proposed contract:

Hunting Environmental will provide environmental compliance services including preparation of a CEQA Notice of Exemption and technical studies to support preparation of a NEPA Categorical Exclusion.

Exhibit 10-H3 Cost Proposal

Cost Per Unit of Work Contracts

Note: Mark-ups are Not Allowed

Prime Consultant Subconsultant 2nd Tier Subconsultant

Consultant: **Ruggeri Jensen Azar**

Project No. _____ Contract No. _____ Date **2/13/2020**

Unit/Item of Work:
Provide bidding supports services and construction support services.

DIRECT LABOR

Classification/Title	Name	Hours	Billing Hourly Rate	Total
Principal	Arminta Jensen, PE, PLS*	0	\$ 367.00	\$ -
Sr. Project Manager	Leo Trujillo, PE, TE*	24	\$ 247.00	\$ 5,928.00
Project Manager	Luis Santiago, PE, QSD*	4	\$ 181.00	\$ 724.00
Sr. Engineer	Jamie Platz, PE, QSD	4	\$ 150.00	\$ 600.00
Project Engineer	Erik Trujillo, EIT	24	\$ 123.00	\$ 2,952.00
Sr. Surveyor	Bryan Pierce, LS	0	\$ 166.00	\$ -
Survey Manager	Jeff Vest, LSIT**	0	\$ 134.00	\$ -
Surveyor	Gilbert Escobedo**	0	\$ 134.00	\$ -
Surveyor	Mike Sutherland**	0	\$ 134.00	\$ -
EQUIPMENT 1				
EQUIPMENT 2				

CONSULTANT'S OTHER DIRECT COSTS (ODC) - ITEMIZE (Add additional pages if necessary)

Description of Item	Quantity	Unit	Unit Cost	Total
Mileage Costs	400.00	Miles	\$ 0.580	\$ 232.00
Mylar Plan Sheets (24"x36")	44.00	Sheets	\$ 10.00	\$ 440.00
Currier	2.00	Delivery	\$ 50.00	\$ 100.00
Other				\$ -
Other				\$ -
Other				\$ -
Subconsultant 1:				\$ -
Subconsultant 2:				\$ -
Subconsultant 3:				\$ -

TOTAL COST PER UNIT OF WORK

\$10,976.00

NOTES:

- Key personnel must be marked with an asterisk (*) and employees that are subject to prevailing wage requirements must be marked with two asterisks (**). All costs must comply with the Federal cost principles. Subconsultants will provide their own cost proposals. The cost proposal format shall not be amended.
- Hourly billing rates should include prevailing wage rates and be consistent with publicly advertised rates charged to all clients (Commercial, Private or Public).
- Mobilization/De-mobilization is based on site location and number and frequency of tests/items.
- ODC items shall be based on actual costs and supported by historical data and other documentation.
- ODC items that would be considered "tools of the trade" are not reimbursable.
- Billing Hourly Rates must be actual, allowable, and reasonable.

Exhibit 10-H3 Cost Proposal

Certification of Direct Costs:

I, the undersigned, certify to the best of my knowledge and belief that all direct costs identified on the cost proposal(s) in this contract are actual, reasonable, allowable, and allocable to the contract in accordance with the contract terms and the following requirements:

1. Generally Accepted Accounting Principles (GAAP)
2. Terms and conditions of the contract
3. Title 23 United States Code Section 112 - Letting of Contracts
4. 48 Code of Federal Regulations Part 31 - Contract Cost Principles and Procedures
5. 23 Code of Federal Regulations Part 172 - Procurement, Management and Administration of Engineering and Design Related Service
6. 48 Code of Federal Regulations Part 9904 - Cost Accounting Standards Board (when applicable)

All costs must be applied consistently and fairly to all contracts. All documentation of compliance must be retained in the project files and be in compliance with applicable federal and state requirements. Costs that are noncompliant with the federal and state requirements are not eligible for reimbursement.

Prime Consultant or Subconsultant Certifying:

Name: Ruggeri Jensen Azar by: Armita J. Jensen Title *: Chief Financial Officer

Signature:  Date of Certification: 2/13/2020

Email: Ajensen@ria-gps.com Phone number: 408-848-0300

Address: 8055 Camino Arroyo, Gilroy, CA 95020

* An individual executive or financial officer of the consultant's or subconsultant's organization at a level no lower than a Vice President or a Chief Financial Officer, or equivalent, who has authority to represent the financial information utilized to establish the cost proposal for the contract.

List services the consultant is providing under the proposed contract:

Scope under this 10-H3 Form includes engineering support services during the bidding and construction phases of the project. The PS&E phase of the project (included separately in the 10-H1 Form) will include design of guardrail replacement improvements at various locations within the Town of Los Gatos. The design work includes general civil, traffic, and environmental engineering services.