



MEETING DATE: 08/06/07

ITEM NO: 1a

COUNCIL AGENDA REPORT

DATE: JULY 23, 2007

TO: MAYOR AND TOWN COUNCIL

FROM: PAMELA S. JACOBS, INTERIM TOWN MANAGER *P. Jacobs*

SUBJECT: RATIFY PAYROLL FOR THE MONTH OF JUNE 2007

RECOMMENDATION:

Ratify the check registers for the following payrolls:

- 05/20 – 06/02/07 paid on 06/08/07
- 06/03 – 06/16/07 paid on 06/22/07

DISCUSSION:

The payroll check registers listed above reflect payment for the approved payroll. The gross amount of each payroll is as follows:

June 08, 2007	\$ 606,185.15
June 22, 2007	<u>574,241.55</u>
Total June Payroll	<u><u>\$ 1,180,426.70</u></u>

PREPARED BY: *SC* STEPHEN CONWAY, Finance and Administration Services Director

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Reviewed by: _____ Assistant Town Manager *ML* Town Attorney
 _____ Clerk Administrator *SC* Finance _____ Community Development



MEETING DATE: 08/06/07

ITEM NO:

1 b.

COUNCIL AGENDA REPORT

DATE: JULY 23, 2007

TO: MAYOR AND TOWN COUNCIL

FROM: PAMELA S. JACOBS, INTERIM TOWN MANAGER *P. Jacobs*

SUBJECT: RATIFY PAYROLL FOR THE MONTH OF JULY 2007

RECOMMENDATION:

Ratify the check registers for the following payrolls:

- 06/17 – 06/30/07 paid on 07/06/07
- 07/01 – 07/14/07 paid on 07/20/07

DISCUSSION:

The payroll check registers listed above reflect payment for the approved payroll. The gross amount of each payroll is as follows:

July 06, 2007	\$ 566,621.70
July 20, 2007	<u>550,731.84</u>
Total July Payroll	<u><u>\$ 1,117,353.54</u></u>

PREPARED BY: *Stephen Conway* STEPHEN CONWAY, Finance and Administration Services Director

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Reviewed by: _____ Assistant Town Manager *OK* Town Attorney
 _____ Clerk Administrator *SC* Finance _____ Community Development
