

MEETING DATE: 12/15/2020

ITEM NO: 3

DATE: December 9, 2020

TO: Mayor and Town Council

FROM: Laurel Prevetti, Town Manager

SUBJECT: Adopt Council Committee Appointments Effective January 1, 2021

# **RECOMMENDATION:**

Adopt Council Committee Appointments effective January 1, 2021.

## **REMARKS**:

#### Recommended Appointments:

The Mayor is recommending Council Members to Town Boards and Committees, and various regional Commissions, Boards and Committees as shown on the attached 2021 Council Committee Appointment Roster (Attachment 1).

# Role of Members and Alternates:

The appointed Member is the primary attendee and voting participant for the Committee(s) to which they are appointed. If a Member cannot attend, the Alternate should attend on the Member's behalf as the Los Gatos representative and voting participant.

Alternates may attend a meeting as a member of the public in the audience when the Member is in attendance. In these circumstances, the Alternate may not vote or take other action that may affect the primary's effectiveness on the Committee.

## Attachment:

1. 2021 Council Committee Appointment Roster

PREPARED BY: Janette Judd

Executive Assistant to the Town Manager and Town Council

Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney